



**TO:** Mayor Chuck Barney  
Members of the City Council

**FROM:** John R. Zakian, DR Grant Program Manager & Chief Resilience Officer

**DATE:** May 26, 2020

**SUBJECT:** Demolition Bid Award for CDBG-NDR and CDBG-DR Acquired Structures

**I. RECOMMENDED ACTION**

Approve Staff Recommendation on Bid Award for Demolition of CDBG-NDR Structures (flood buy-out) and CDBG-DR Structures (Spot Blight) to Dig-It-Up Backhoe Service Inc.

**II. DEPARTMENT CONTACT PERSONS**

John R. Zakian, DR Grant Program Manager & Chief Resilience Officer, 420-4528

**III. DESCRIPTION**

A. Background

Structures acquired under the CDBG-NDR buy-out activity which are deemed not suitable for auction and relocation, or which do not sell at auction are required to be demolished and the site restored to pre-construction condition (level, grass, no improvements). This activity is necessary as part of the HUD approved CDBG-NDR Action Plan which sets forth that properties will be acquired through an involuntary acquisition program specified through designs as necessary for various flood mitigation activities funded from other sources including flood walls, levees, and storage areas (swaths of essentially unimproved land). Also, the City has acquired structures deemed Spot Blight (Zombie Homes) under its CDBG-DR grant with the structures needing to be demolished. This current bid process was undertaken on the basis of known structures to be demolished under both programs.

B. Proposed Project

One bid received for a price of \$151,195. The total bid price was 1% above the independent engineer's estimate which is well within the HUD standards for necessary and reasonable cost. As a result of the standard debarment and related checks by CDM Smith, it was determined that Dig-It-Up Back Service, Inc. is in good standing and is not debarred from federal contracts. Several requested documents were not included in the bid response such as proof of Workers' Compensation Insurance, Waste Haulers permit but deemed insufficient omissions to negate the bid providing such documents are presented by the bidder. CDM Smith staff recommendation letter is to approve.

**IV. IMPACT:**

A. Strategic Impact:

Properties will be cleared and restored to natural condition on a timely basis in support of approved and/or funded flood mitigation projects, and eradicating Spot Blight conditions.

B. Service/Delivery Impact:

Depending on requirements and footprints of flood mitigation measures and requirements of FEMA, HUD, and Army Corps of Engineers cleared and restored properties meet

compliance. Clearing and restoration to green space of Spot Blight properties eradicates threats to neighborhood stability.

C. Fiscal Impact:

CDBG-DR, CDBG-NDR, and State Water Commission Match will be used.

**V. ALTERNATIVES**

N/A

**VI. TIME CONSTRAINTS**

**VII. LIST OF ATTACHMENTS**

- i. Copy of CDM Smith recommendation