



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Kevin Sickler, Property Maintenance Superintendent

DATE: 5/19/2020

SUBJECT: BUDGET AMENDMENT FOR FIRE COMMAND CENTER HVAC CONTROL UPGRADE

I. RECOMMENDED ACTION

1. Recommend approval of a Budget Amendment moving 2019 Budgeted funds to the 2020 Budget of Property Maintenance for Fire Command Center HVAC Control System Repair/Upgrade.

II. DEPARTMENT CONTACT PERSONS

Kevin Sickler, Maintenance Superintendent 857-4142

III. DESCRIPTION

A. Background

The current control system company advised that an upgrade was due as most of the current components were no longer available. The company is unable to connect to the system remotely for support purposes.

B. Proposed Project

The replacement system was approved and budgeted in 2019. Purchase of materials and installation were to be completed that fall. The monies could not be encumbered as only a signed estimate was available at year-end.

IV. IMPACT:

A. Strategic Impact:

This upgrade will correct failing components with updated controls and will reestablish remote access to the system by Property Maintenance and Service technicians.

B. Service/Delivery Impact:

Purchase of replacement components that will have company support and will not require replacement or upgrading in the near future. The City will also save on travel time for service technicians by having both the City Hall and the Fire Command Center HVAC upgrades done by the same vendor within the same time frame.

C. Fiscal Impact:

The \$12,400 cost of the project was originally budgeted in 2019.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

No real constraints regarding time other than replacement would be toward the end of summer, and combined with work on City Halls system work.

VII. LIST OF ATTACHMENTS

A. Budget Amendment