



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Chief John Klug

DATE: May 27, 2020

SUBJECT: BJA FY 2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM

I. RECOMMENDED ACTION

1. Recommend authorization to apply for and, if awarded, accept the FY 2020 Coronavirus Emergency Supplemental Funding Program grant
2. Authorize the Chief of Police to sign the Grant Acceptance and Award documents.
3. Pass an ordinance amending the 2020 annual budget to increase the Police department operation supplies revenues and expenditures for the 2020 Coronavirus Emergency Supplemental Funding Program Grant awarded by the Department of Justice.

I. DEPARTMENT CONTACT PERSONS

John Klug, Chief of Police	857-9800
Justin Sundheim, Captain	857-4717

II. DESCRIPTION

A. Background

The Minot Police Department has incurred expenses outside of those budgeted for responding to calls for service under normal conditions. The coronavirus pandemic has led to multiple purchases of equipment to allow support personnel to work safely from home, personal protective equipment to protect the line officers responding to calls, and equipment and services for disinfecting surfaces and equipment potentially exposed to the coronavirus.

B. Proposed Project

This grant project allows for reimbursement expenses incurred since January 20, 2020 and will reimburse for any equipment, services, personnel, or overtime costs for the Minot Police Department related to the response to coronavirus in the Minot community. An estimated budget has been provided to the Bureau of Justice Assistance (BJA) for existing and anticipated expenses created by the pandemic

C. Consultant Selection

N/A

III. IMPACT:

A. Strategic Impact:

This grant will supply funding for costs incurred due to the coronavirus pandemic and allow for the Minot Police Department to purchase equipment and supplies needed to maintain a healthy work environment for employees without further impact to the budget. This will allow the department to maintain its workforce and regular equipment maintenance and upgrades, thereby maintaining effective police services to the Minot community.

B. Service/Delivery Impact:

The grant funding will allow the Minot Police Department to focus on safe work environment for employees. Having adequate personal protective equipment and disinfectant supplies will help maintain the health of employees and continued service to the community.

C. Fiscal Impact:

Project Costs

FY 2020 Coronavirus Emergency Funds	\$63,869
Matching Funds	<u>0</u>
Total	\$63,869

Project Funding

N/A

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

The application was completed and submitted. The award has been approved by BJA. Awaiting Council approval to sign the award and acceptance documents to complete the activation of the Grant.

VII. LIST OF ATTACHMENTS

- A. BJA FY 20 Grant Award and Project Summary
- B. Budget Amendment