



**TO:** Mayor Shawn Sipma  
Members of the City Council

**FROM:** Kelli Kronschnabel, Fire Chief

**DATE:** June 22, 2020

**SUBJECT:** **MOUSE RIVER FIREFIGHTERS ASSOCIATION MUTUAL AID AGREEMENT**

**I. RECOMMENDED ACTION**

1. Recommend council to authorize the Mayor to sign the Mouse River Firefighters Association Mutual Aid Agreement.

**II. DEPARTMENT CONTACT PERSONS**

*Place name, titles, and phone numbers of the persons involved in hierarchical order:*

Kelli Kronschnabel, Fire Chief 857-4740

**III. DESCRIPTION**

A. Background

This agreement will enter the Minot Fire Department and the other agencies as written in the document to call on in the event of a larger emergency. This defines roles, responsibilities and expectations of the agencies responding and requesting. This document was reviewed by the city attorney.

B. Proposed Project

The Minot Fire Department works diligently to prepare for the emergencies that occur within our community but sometimes we need to ask for assistance for additional resources. This MOU will afford us to call for that assistance from our surrounding department for support.

C. Consultant Selection

N/A

**IV. IMPACT:**

A. Strategic Impact:

This mutual aid agreement will allow the Minot Fire Department to meet the needs of our citizens in the event of a large emergency that is outside of the normal scope of preparedness. One of the goals of the Minot Fire Department is to provide exceptional public safety and emergency service to our citizens and visitors.

B. Service/Delivery Impact:

This mutual aid agreement will allow additional resources to be called upon in the event of a large emergency that is beyond the capabilities of the Minot Fire Department to handle independently.

C. Fiscal Impact:

N/A

**V. ALTERNATIVES**

Alt 1. The Council could deny the request and the Minot Fire Department would utilize the already established mutual aid agreements with the Grand Forks Fire Department, Bismarck Fire Department, Minot Air Force Base Fire Department and Minot Rural Fire Department.

**VI. TIME CONSTRAINTS**

Council's approval of the recommendation will allow for the Minot Fire Department to have an effective Mutual Aid agreement with the Mouse River Firefighters Association until rescinded by either party.

**VII. LIST OF ATTACHMENTS**

- A. Mouse River Mutual Aid Agreement