



TO: Mayor Chuck Barney
Members of the City Council

FROM: Mitch Flanagan

DATE: *June 5, 2017*

SUBJECT: Building relocation request to 2500 56th St NW

I. RECOMMENDED ACTION

It is recommended the Committee and Council approve the relocation of the Single Family building from 610 Forest Road, Minot ND, 58701 also known as Westwood Rearrangement of Vallie Addition Lot 31, to 2500 56th St NW Minot, ND 58703, also known as Whitetail Ridge Addition Block 3 Lot 3, subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Building permits for all proposed construction.
3. An approved foundation design in compliance with City of Minot building codes.
4. If required: plumbing, electrical and HVAC systems shall be brought into compliance with current code requirements of the City of Minot.
5. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
6. The exterior of the structure must be one consistent color or scheme of colors after relocation.
7. Applicant must obtain all necessary permits, and coordinate all relocation activities with public utilities and traffic authorities.
8. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

II. DEPARTMENT CONTACT PERSONS

Mitch Flanagan, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Sheila Maragos, Senior Property Appraiser	857-4160

III. DESCRIPTION

Subject building is a 1998 year built 1,496 square foot single family dwelling. The home is a 3 bedroom, 1 ¾ bathroom dwelling with asphalt shingled roof, wood frame construction, and exterior vinyl siding. The structure currently has an attached garage that will not be moved to the new location. The home is located in Minot and was flooded and remodeled due to the 2011 flood.

The homeowner stated that the home will be placed on a new insulated concrete form basement foundation as well as adding a new 578 Sq. Ft. addition to the current structure and a new attached 1,208 Sq. Ft. garage at the proposed location. The home owner also indicated that once the structure has been moved all exterior vinyl wall covering, roof shingles and windows shall be replaced.

IV. IMPACT:

The existing property has been purchased by the City, for the flood control project.

V. TIME CONSTRAINTS

All work must begin within 30 days of issuance of moving and building permits and shall completed within ten months of start date and generally in accordance with the following schedule:

1. Foundation complete within two months.
2. Structure relocated within four months.
3. Work required for code compliance completed within six months.
4. All proposed construction and final clean up completed within ten months.
5. City of Minot Zoning Ordinance, Section 23-1 states:

“All off-street parking spaces and all driveways on private property leading to such parking areas shall be all-weather hard surface material. Acceptable surfacing materials include asphalt, concrete, brick, cement pavers or similar materials installed and maintained according to industry standards.”

VI. LIST OF ATTACHMENTS

- A. Application for Moving a Residential Building, pictures, site plan, and moving route.
- B. Letter to homeowners within 150 feet.
- C. Notice to applicant.
- D. Map showing properties affected.
- E. Inspectors report.
- F. Assessors report.

Approved for Council Agenda:  Date: 5.12.17