TO: Mayor Shaun Sipma  
Members of the City Council  

FROM: Captain Justin Sundheim  

DATE: August 12, 2020  

SUBJECT: FY 2020 LOCAL EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT  

I. RECOMMENDED ACTION  

1. Recommend authorization to apply for and, if awarded, accept the FY 2020 Local Edward Byrne Memorial Justice Assistance Grant (JAG); and  
2. Authorize the Mayor to sign the Memorandum of Understanding  
3. Recommend the Council pass an ordinance to amend the 2020 annual budget to increase the Police Department operation supplies and capital revenues and expenditures for the FY2020 Edward Byrne JAG Grant.  

II. DEPARTMENT CONTACT PERSONS  

John Klug, Chief of Police  857-9800  
Justin Sundheim, Captain  857-4717  

III. DESCRIPTION  

A. Background  
The Minot Police Department and Ward County Sheriff’s Department will purchase items for their departments using approximately half of the funds for each agency. Each agency will maintain custody and control of the item purchased with their portion of the grant funds. Ward County will purchase a UltraLite ALS Turbo Kit, a Canon Rebel DSLR Camera Kit and a PVS 14 Gen 3 Night Vision monocular. Minot PD will purchase mass trauma rapid response kits for the vehicles.  

B. Proposed Project  
The Ward County Sheriff’s Department will purchase a UltraLite ALS Turbo Kit valued at approximately $4,895, a Canon Rebel DSLR Camera Kit valued at $799 and a PVS 14 Gen 3 Night Vision monocular valued at $2,495. The Minot Police Department will use the remainder of the funds, approximately $8,193, to purchase mass trauma rapid response kits. The grant period is October 1st, 2020 to September 30th, 2022. Each agency is entitled to fifty percent of the total grant amount; however, any unused portion will be made available to the other agency.  

C. Consultant Selection  
N/A  

IV. IMPACT:  

A. Strategic Impact:
This grant will provide equipment to both agencies and help with improving their capabilities. Specifically, the UltraLite ALS Turbo Kit will aid in detecting trace evidence, fluid, fingerprints, and other physical evidence at crime scenes. The Canon Rebel will also assist in the processing of those scenes for documentation purposes. The PVS 14 Gen 3 monocular will assist in facilitating night searches for missing persons and offenders. The mass trauma rapid response kits will enable responding officers to quickly treat multiple people during a mass casualty incident.

B. Service/Delivery Impact:
The UltraLite ALS Turbo Kit and Canon Rebel camera will assist in the processing of simple to complex crime scenes, therefore enhancing investigative capabilities. The PVS Gen 3 will enhance the effectiveness of nighttime investigations. The mass trauma rapid response kits will enable officers to provide initial life saving measures to multiple people in areas that may not be safe for medical personnel to respond to.

C. Fiscal Impact:

<table>
<thead>
<tr>
<th>Project Costs</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2020 JAG Grant</td>
<td>$16,386</td>
</tr>
<tr>
<td>Matching Funds</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>$16,386</td>
</tr>
</tbody>
</table>

Project Funding
N/A

V. ALTERNATIVES

VI. TIME CONSTRAINTS
The deadline for the application is August 19, 2020

VII. LIST OF ATTACHMENTS
A. Memorandum of Understanding
B. 2020 BA-FY20 Edward Byrne JAG