



TO: Mayor Shaun Sipma
Members of the City Council

FROM: David Lakefield, City Finance Director

DATE: August 25, 2020

SUBJECT: SPECIAL ASSESSMENT APPROVAL; SIDEWALK REPAIR (4382)

I. RECOMMENDED ACTION

1. Recommend approval of the assessment roll for Sidewalk Repair project 4382.

II. DEPARTMENT CONTACT PERSONS

David Lakefield, Finance Director	857-4784
Penny Johnson, City Treasurer	857-4771

III. DESCRIPTION

A. Background

Sidewalk repair project #4382 was approved by City Council on April 1, 2019. The special assessment portion of this project has been completed and staff wishes to move forward with the special assessment process.

IV. IMPACT:

A. Strategic Impact:

North Dakota Century Code chapter 40-29 gives the City the authority to construct, rebuild or repair sidewalks upon property owner's non-compliance and to assess the cost of doing so against the parcels benefitted.

B. Service/Delivery Impact:

Provides for consistent, safe sidewalks throughout the City of Minot.

C. Fiscal Impact:

This project was funded with tax levy. Timely collection of the assessments will keep sidewalk cash reserves available for future use.

ALTERNATIVES

Alt one. The Council could deny approval of the assessment roll for Sidewalk 4382, putting the cost back to the tax levy.

V. TIME CONSTRAINTS

Council's approval of the assessment roll will allow staff to move forward with processing the loans resulting in inclusion in the annual certification to Ward County for collection.

VI. LIST OF ATTACHMENTS

- A. Sidewalk Repair 2020 List