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**TO:** Mayor Chuck Barney  
Members of the City Council

**FROM:** Sunil Jeboo, Traffic Engineer

**DATE:** May 8, 2017

**SUBJECT: PERKETT ELEMENTARY SAFE ROUTES TO SCHOOL  
FINAL PAYMENT (3874)**

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**RECOMMENDED ACTION**

1. Recommend final payment approval to the North Dakota Department of Transportation (NDDOT) in the amount of \$529.72.

**II. DEPARTMENT CONTACT PERSONS**

|   |              |
|---|--------------|
| Lance Meyer, City Engineer                  | 701-857-4101 |
| Jacqueline Melcher, Assistant City Engineer | 701-857-4132 |
| Sunil Jeboo, Traffic Engineer               | 701-857-4111 |

**III. DESCRIPTION**

A. Background

The Perkett Elementary Safe Routes to School project was funded through the NDDOT's Transportation Alternatives Program (TAP). TAP funds require matching monies at a ratio of 80.93% federal and 19.07% local.

The project was completed in August of 2016. The NDDOT has reviewed project records and approved final payment to the contractor.

Pursuant to the agreement entered into between the City of Minot and the NDDOT, the NDDOT has submitted a final billing in the amount of \$529.72.

B. Proposed Project – N/A

C. Consultant Selection – N/A

**IV. IMPACT:**

A. Strategic Impact: – N/A

B. Service/Delivery Impact: – N/A

C. Fiscal Impact:

Funding for the City’s cost share was previously approved by City Council and included in the 2015 Capital Improvements Plan.

Project Costs

|                          |                |
|--------------------------|----------------|
| Total Construction Cost: | \$ 144,200.56  |
| 19.07% Local Cost Share: | \$ 27,499.05   |
| Less Previous Billings:  | (\$ 26,969.33) |
| Total Due NDDOT:         | \$ 529.72      |

Project Funding

|                    |           |
|--------------------|-----------|
| 413-8700-431.41-60 | \$ 529.72 |
|--------------------|-----------|

**V. ALTERNATIVES**

Alt 1. – N/A

Alt 2. – N/A

**VI. TIME CONSTRAINTS**

Council’s approval of the recommendation will allow final payment to be released to the NDDOT.

**VII. LIST OF ATTACHMENTS**

- A. NDDOT Final Payment Notification Letter
- B. NDDOT Invoice
- C. Contractor’s Final Pay Application

Approved for Council Agenda: \_\_\_\_\_  
Tom Barry, City Manager

Date: \_\_\_\_\_