



TO: Mayor Shaun Sipma
Members of the City Council

FROM: John R. Zakian, DR Grant Program Manager & Chief Resilience Officer

DATE: December 23, 2020

SUBJECT: **ACCEPT REVISED CDBG-NDR TIMELINE FOR 1 YEAR EXTENSION**

I. RECOMMENDED ACTION

City Council accept revised CDBG-NDR Grant timeline with benchmarks based on 1-year extension of spend deadline to September 30, 2023

II. DEPARTMENT CONTACT PERSONS

John R. Zakian, DR Program Manager & Chief Resilience Officer, 420-4528

III. DESCRIPTION

A. Background

January, 2020 with the statutory deadline for the CDBG-NDR grant set at September 30, 2022 requiring that all grant funds be spent, the City established a timeline with performance and action deadline benchmarks to be followed to assure that all the CDBG-NDR funds were spent by the deadline. During the recent closing session of the Congress a statutory amendment was approved extending the deadline to September 30, 2023. The original statute continued with the amendment stipulates that any funds not spent by the Grantee by the deadline will revert to the US Treasury to be used for other purposes.

B. Proposed Project

The timeline presents a roadmap of calendar deadlines for specific critical actions and activities needed to be taken to assure all funds will be spent by the deadline. Such actions and activities includes deadlines to undertaken Substantial and non-Substantial amendments, commence acquisitions or Eminent Domain if necessary, commencing and completing construction of capital projects, and making decisions on reallocation of funds among accounts if necessary. The timeline is not a requirement under the HUD rules and regulations but, rather, is a means to assure the City stays on track in the expenditure of the NDR funds.

IV. IMPACT:

A. Strategic Impact:

Clear benchmark set timeline demonstrates to HUD the capacity and capability of the City to spend all the CDBG-NDR funds on a timely basis meeting the statutory deadline.

B. Service/Delivery Impact:

Timeline offers a clear plan to be followed by City and NDR staff, contractors, and consultants to assure all funds are spent by statutory deadline.

C. Fiscal Impact:

V. ALTERNATIVES
N/A

VI. TIME CONSTRAINTS
N/A

VII. LIST OF ATTACHMENTS

- i.** Revised Timeline
- ii.** Original Timeline