



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Kelly Matalaka, City Clerk

**DATE:** January 4, 2021

**SUBJECT: RETAIL BEER & WINE LICENSE- MINOT HOSPITALITY PARTNERS, LLC  
DBA MAINSTAY SUITES**

**I. RECOMMENDED ACTION**

It is recommended the City Council approve the Retail Beer and Wine License for Minot Hospitality Partners, LLC dba Mainstay Suites operating at 1212 31<sup>st</sup> Avenue SW.

**II. DEPARTMENT CONTACT PERSONS**

John Klug, Police Chief	857-9800
Kelly Matalaka, City Clerk	857-4752

**III. DESCRIPTION**

The City received a request for a Retail Beer and Wine license from Minot Hospitality Partners, LLC dba Mainstay Suites operating at 1212 31<sup>st</sup> Avenue SW. All documentation and inspections relating to the proposed premises have been approved by the Police Chief, Building Official and Fire Marshal.

**IV. IMPACT:**

Fiscal Impact:

Alcoholic beverage license applications are processed by the City Clerk. The application fee for a Retail Beer and Wine License is \$950 annually and is deposited into the appropriate general fund revenue account.

**V. ALTERNATIVES**

The City Council could deny this application if there is reasonable cause to do so and the establishment would not be permitted to sell alcohol.

**VI. TIME CONSTRAINTS**

Once the City license is approved, the organization must also apply for a State license. A timely approval is necessary if their business wishes to proceed with the sale of alcohol.

**VII. LIST OF ATTACHMENTS**

N/A