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# City of Minot

**TO:** Mayor Chuck Barney  
Members of the City Council

**FROM:** Rick Feltner, Airport Director

**DATE:** June 5, 2017

**SUBJECT: SRE TANDEM BOX TRUCK AND PLOW PROJECT (AIR034)**

**I. RECOMMENDED ACTION**

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1. Recommend approval of final payment to Westlie Motor Company for delivery of the SRE Tandem Box Truck and Plow Truck and completion of all punch list items

**II. DEPARTMENT CONTACT PERSONS**

Rick Feltner, Airport Director 857-4724

**III. DESCRIPTION**

A. Background

In March of 2017 Committee and Council approved the partial payment to Westlie Motor Company for delivery of the Snow Removal Equipment Tandem Box Truck with Plow. Delivery of this equipment was made to the Airport on January 25, 2017 and partial payment of 98% of the invoice was made. Since this time, all remaining punch list items have been completed. It is now recommended that final payment in the amount of \$4,315.00 be made.

**IV. IMPACT:**

A. Fiscal Impact:

This project will be funded through the use of sales tax major projects from the first penny improvements.

Funding is split as follows:

90% Federal

5% State – Pending supplemental grant request

5% City – 2016 Sales Tax Fund

Project Costs

Westlie Motor Company – Final Payment	<u>\$4,315.00</u>
Total	\$4,315.00

**V. TIME CONSTRAINTS**

Council's approval of the recommendation will allow the Westlie Motor Company to be paid in a timely fashion for the delivery of and work performed to the SRE Tandem Box Truck with Plow Attachment.

**VI. LIST OF ATTACHMENTS**

- A. Westlie Motor Company Invoice