



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Kelli Kronschnabel, Fire Chief

**DATE:** February 9, 2021

**SUBJECT: VOLKSWAGEN SETTLEMENT GRANT AWARD CONTRACT (2020300004)**

**I. RECOMMENDED ACTION**

- A. Approve the contract with the State of North Dakota for the 2020 Volkswagen Settlement Fund for a 50% cost share towards a new fire engine with the other 50% match from the City of Minot and authorize the Mayor to sign;
- B. Authorize the fire chief to move forward with the bid process of the engine.
- C. Pass an ordinance to amend the 2021 budget and approve the transfer of General Fund cash reserves.

**II. DEPARTMENT CONTACT PERSONS**

Kelli Kronschnabel, Fire Chief	857-4740
Lonnie Sather, Assistant Fire Chief	857-4740

**III. DESCRIPTION**

A. Background

North Dakota has been awarded funding through the Environmental Mitigation Trust Fund for the Volkswagen Settlement. The primary goal of the settlement is to reduce NOx emissions. The eligible projects for this application period will primarily include the replacement or repower of diesel-powered vehicles and equipment. The City of Minot Fire Department has been awarded a 50% cost share towards the purchase of a new fire engine through the State of North Dakota 2020 Volkswagen Settlement grant.

**IV. IMPACT:**

A. Strategic Impact:

The replacement of our older engine within our fleet will allow us to have a more reliable engine as our backup engine. Our fleet replacement schedule has an engine being on the front lines 10 years then moving to backup for an additional 10. At this time, we have had this vehicle for 24 years with its replacement status being critical under the City of Minot replacement schedule criteria.

B. Service/Delivery Impact:

This purchase will allow for a more reliable backup engine to be placed in service with this rotation of stock to allow for less wear and tear on our older fleet.

C. Fiscal Impact:

Total Contract Price	\$581,006.00
Cost Breakdown:	
50% Cost Share through Volkswagen Settlement	\$290,503.00
Cost to the City of Minot	\$290,503.00

**V. ALTERNATIVES**

N/A

**VI. TIME CONSTRAINTS**

Timeframes are as listed within the application for completion of the project to be in June, 2022.  
Fire engines require a 12-14 month build once approved.

**VII. LIST OF ATTACHMENTS**

- A. Volkswagen Grant Agreement
- B. Budget Amendment