



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Emily Huettl, PE, Assistant City Engineer

DATE: March 15, 2021

SUBJECT: 2021 SIDEWALK, CURB & GUTTER REPLACEMENT – AWARD OF BID (4554)

I. RECOMMENDED ACTION

1. Award the bid for the 2021 Sidewalk, Curb & Gutter Replacement Project to the low bidder, Keller Paving & Landscaping, Inc, in the amount of \$468,156.00.
2. Authorize the Mayor to sign the Agreement for the project.
3. Pass an ordinance to amend the 2021 annual budget.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	(701) 857-4100
Emily Huettl, Assistant City Engineer	(701) 857-4100

III. DESCRIPTION

A. Background

This annual maintenance project consists of the constructing, rebuilding, or repairing of sidewalk and curb & gutter in the right of way. In the fall of 2020, the Engineering Department staff assessed several problem areas and design work began. This spring and summer, staff will mark areas for replacement and the Contractor will complete as much as possible within the budget.

In addition to the City’s regular maintenance portion of the project, this also includes any assessment roll work. For the assessment roll work of the project, Section 28-80 of the Minot Municipal Code, and Section 40-29-02 of the North Dakota Century Code, states that it is the duty of the owner, to maintain or construct where required, sidewalks adjacent to their properties. City Staff have identified properties where the sidewalks are not in compliance with these Codes. In accordance with Section 40-29-03 of the North Dakota Century Code, the Engineering Department will be providing notices to property owners to construct, rebuild, or repair sidewalks adjacent to their properties within the city right of way. Upon notice, the property owner will have the option to:

- 1.) Repair or install the sidewalk themselves;
- 2.) Hire a licensed contractor to perform the work; or
- 3.) Sign a waiver and have the City Contractor repair the sidewalk where the costs will be assessed to the property owner.

If the property owner fails to comply with the notice that was sent, Sections 40-29-04 and 40-29-05 of the North Dakota Century Code provides the municipality the power to special assess the properties for the work performed and any administrative fees.

B. Proposed Project

This year's project is broken into five units of work as described below and shown in the attached plan sheet.

Unit	Location
Unit 1	Downtown – 6 th St SW to 3 rd St SE and Burdick Expy to Central Ave
Unit 2	NW Area – N. Broadway to 8 th St NW and 24 th Ave NW to 27 th Ave NW
Unit 3	City Wide Area
Unit 4	City Wide Area – Water Department Concrete List
Unit 5	Sidewalk Assessment Roll Work

Unit 3 will include any additional areas identified by the Engineering Department, as the budget allows. Unit 4 consists of concrete work identified by the Water Department left over from the 2020 construction season. Unit 5 will include all assessment roll work of constructing, rebuilding, or repairing sidewalks that are deemed a safety issue. An estimate of quantities was created for bidding purposes.

C. Consultant Selection

On Tuesday, March 9, 2021 at 11:00 am, bids were opened for the 2021 Sidewalk, Curb & Gutter Replacement Project. Below is a bid tabulation summary that shows the bid comparisons as they relate to the engineer's estimate:

BID TABULATION 2021 Sidewalk, Curb & Gutter Replacement City Project #4554 Tuesday, 3/9/2021, 11:00 AM				
Engineers Estimate: \$ 400,000				
Bidder	Bid Bond	Contractor License	Addenda Acknowledged	Total Bid
Keller Paving & Landscaping, Inc.	x	x	x	\$468,156.00

It is recommended that the project be awarded to Keller Paving & Landscaping, Inc with their low bid of \$468,156.00, which is 17% above the Engineer's Estimate.

IV. IMPACT:

- A. Strategic Impact:
N/A
- B. Service/Delivery Impact:
This project will provide needed maintenance of existing infrastructure throughout the City.
- C. Fiscal Impact:
This project has four funding sources. Below summarizes the unit costs and unit funding sources.

Project Costs

Contractor’s Bid Price (Units 1-3)	\$ 329,161.00
<u>Other Project Costs</u>	<u>\$ 5,000.00</u>
Total	\$ 334,161.00

Contractor’s Bid Price (Unit 4) \$ 40,445.00 (Streets Alleys & Road Mtce)

Contractor’s Bid Price (Unit 5) \$ 98,550.00 (for bidding purposes only)

Project Funding

Sidewalk, Curb & Gutter (Units 1-3) \$ 220,000.00
Account No. 10040000-44506

Street Mtce Engineering (Units 1-3) \$ 114,161.00
Account No. 10040000-44508

Streets Alleys & Road Mtce (Unit 4) \$ 40,445.00
Account No. 14061000-44504

Special Assessments (Unit 5) assessed to property owners as necessary

A budget amendment is necessary to move funds into the Sidewalk, Curb & Gutter account for Unit 5 work. This will be funded through special assessment revenue.

The Project Manager will track the issuance of work orders throughout the project to ensure the project stays within budget. The Contractor will complete only the amount of work allowed by the budget.

V. ALTERNATIVES

- 1. Council could choose not to award this project and delay the needed maintenance.

VI. TIME CONSTRAINTS

Approving the contract in a timely manner will allow the paperwork to be in place so construction may begin as soon as weather allows.

VII. LIST OF ATTACHMENTS

- A. Plan Sheet Cover
- B. Budget Amendment