



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Brian Horinka

DATE: April 5, 2021

SUBJECT: **BUS VIDEO SURVEILLANCE SECURITY EQUIPMENT (BUS036)**

I. RECOMMENDED ACTION

1. Recommend approval of the proposed ordinance for the Bus video surveillance security equipment to amend the 2021 budget to transfer budget from Capital Equipment fund to Bus Operations fund for the 2021 federal portion of the 5 year hosted software fee for the surveillance equipment and transfer budget from Bus Operations fund to Capital Equipment fund to replace the City share of the capital project with State Aid budgeted in operations.

II. DEPARTMENT CONTACT PERSONS

Brian Horinka, Transit Superintendent 857-4148

III. DESCRIPTION

A. Background

This project has replaced the video surveillance security equipment on 10 buses in the transit fleet. The total cost of this project included hosted software for managing video downloads and system health as well as vehicle licenses and installation costs. This project was 80% funded by a Federal Section 5339 Capital Purchases grant with the remaining matching funds coming from unused State Aid funds. The 20% match was originally budgeted as a City share, but unused State Aid was available to replace the City share.

B. Proposed Project

This action will amend the 2021 budget to transfer budget from the Capital Equipment fund to Bus Operations for the 2021 portion of the 5 year hosted software fees. These fees, as well as the hosted fees for 2022 – 2026 will all be reimbursed as a part of the approved Section 5339 Capital Purchase grant and State Aid funds.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

To Move Software Fee to Operations

Project Costs		
2021 Capital Equipment Fund	42066000-57500	(\$1,787.50)
2021 Bus Operations Fund	20566000-44350	<u>\$1,787.50</u>
	Net Effect	\$ 0.00
Project Funding		
2021 Capital Equipment Fund	42000000-33200	(\$1,430.00)
2021 Bus Operations Fund	20500000-33100	<u>\$1,430.00</u>
	Net Effect	\$ 0.00

The difference in Costs and Funding of \$357.50 will come from State Aid that is already budgeted in Operations (no BA needed).

The total hosted software fee for 5 years is \$10,725. The software fee started in March of 2021 (10 months). The remaining years of the software fee will be budgeted as follows:

2022 – 2025	\$2,145 each
2026	\$357.50 (2 months)

To Replace the City 20% Match with State Aid in Capital Equipment Fund

Project Costs		
No Change		
Project Funding		
2021 Capital Equipment Fund	42000000-33500	(\$3,151.06)
2021 Bus Operations Fund	20500000-33400	<u>\$3,151.06</u>
	Net Effect	\$ 0.00

V. **ALTERNATIVES**

N/A

VI. **TIME CONSTRAINTS**

N/A

VII. **LIST OF ATTACHMENTS**

- A. Copy of the ordinance amending the 2021 Annual Budget.