



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Rick Feltner, Airport Director

DATE: April 5, 2021

SUBJECT: SNOW REMOVAL EQUIPMENT (SRE) BUILDING OVERHEAD DOOR

I. RECOMMENDED ACTION

1. Approve the purchase of a replacement overhead door for the Snow Removal Equipment Building (SRE); and
2. Authorize the Mayor to sign any associated documents.

II. DEPARTMENT CONTACT PERSONS

Rick Feltner, Airport Director 857-4724

III. DESCRIPTION

A. Background

The east overhead door at the SRE has been inoperable since February 21. The door has been repaired numerous times in the past six months, and the latest repair estimate is \$5,200.00. As the door has now reached the end of its expected number of operational cycles, replacement is the preferred option to ongoing repair and maintenance. Quotes were obtained from three local business's, and Overhead Door Company of Minot had the low bid of \$13,500.00.

B. Proposed Project

Replace the east overhead door at the SRE. Include a manual operating option in case of power outage.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

A functional overhead door is necessary for the operation of the SRE building. Addition of a manual operations option will ensure ingress/egress in the event of a power outage to the building.

B. Service/Delivery Impact:

Movement of maintenance equipment from the SRE to the airfield is critical to the safe and efficient operation of the airport.

C. Fiscal Impact:

The lowest quote to replace this door is \$13,500.00. A budget amendment to transfer funds from the runway de-icing fluids budget is included in the memo.

Project Costs

\$13,500.00

Project Funding

Airside Materials Account (11050000.44388).

V. ALTERNATIVES

The Airport could continue to maintain the existing door. The immediate cost to return it to operation is \$5,200. It is expected that reliability will not be significantly improved, and that additional repairs will be required on a regular basis.

VI. TIME CONSTRAINTS

State here if and why timing is of the essence and what the next steps are going to be in the progression of the work.

VII. LIST OF ATTACHMENTS

A. Overhead Door Quote