



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Kelli Kronschnabel, Fire Chief

DATE: 03/31/2021

SUBJECT: WARD COUNTY EMERGENCY OPERATIONS PLAN

I. RECOMMENDED ACTION

1. Recommend adoption of the Ward County Emergency Operations Plan.

II. DEPARTMENT CONTACT PERSONS

Fire Chief Kelli Kronschnabel 857-4740

III. DESCRIPTION

A. Background

The Ward County Emergency Operations Plan was approved through the Local Emergency Planning Committee Meeting. This needs to be adopted by the City and signed by Mayor and various department heads.

IV. IMPACT:

A. Strategic Impact:

The purpose of the plan is an effort by the Ward County Emergency Management Office as well as the Ward County Local Emergency Planning Council to explain the duties and responsibilities of the various County/City departments in the event of an emergency and/or disaster in Ward County.

B. Service/Delivery Impact:

This document has been developed to assist the emergency response departments and agencies that may be active in the event of an emergency and/or disaster, thus minimizing any problems or confusion that might result when various agencies and governmental departments respond to a situation.

C. Fiscal Impact:

There is no fiscal impact of adopting.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

Ward County Emergency Management Agency requested the copy of the signature page signed by the Mayor along with the City Council Meeting minutes.

VII. LIST OF ATTACHMENTS

- A. Ward County Emergency Response Plan
- B. Signature page