



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Jason Sorenson, Asst. Director of Public Works

DATE: March 30, 2021

SUBJECT: BID FOR PICKUPS (PROJECT NUMBER 4598)

I. RECOMMENDED ACTION

1. Recommend council award the bid to Westlie Motor Company as follows:

Sewer Department	½ ton 4x4 4-door w/ topper	\$39,357.28
Street Department	(2) ¾ ton 4x4 extended cab	\$61,259.12
City Shop	½ ton 4x4 regular cab	\$30,125.28
2. Recommend council approve the budget amendment for the Sewer Department to cover the \$1,357.28 shortfall.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works 857-4140
Jason Sorenson, Assistant Director of Public Works 857-4140

III. DESCRIPTION

- A. Background
On March 30, 2021, the Public Works Department opened bids for pickups for multiple departments. One bid was received, and it is as follows:

<u>Westlie Motor Company</u>	<u>Make/Model</u>	<u>Bid Price</u>
½ ton 4x4 4-door w/ topper (Sewer)	2021 Ford F150 XL	\$39,357.28
(2) ¾ ton 4x4 extended cab (Street)	2021 Ford F250 XL	\$61,259.12
½ ton 4x4 regular cab (Shop)	2021 Ford F150 XL	\$30,125.28

The vehicles bid meet or exceed the specifications for the project.

- B. Proposed Project
N/A
- C. Consultant Selection
N/A

IV. IMPACT:

- A. Strategic Impact:
N/A

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

Project Costs

Project Funding

Funding for these vehicles is budgeted in the 2021 City Budget as follows:

½ ton 4x4 4-door w/ topper (Sewer)	\$38,000.00
(2) ¾ ton 4x4 extended cab (Street)	\$76,000.00
½ ton 4x4 regular cab (Shop)	\$30,000.00

It is recommended that the additional \$1,357.28 for the sewer vehicle come from reserves and the additional \$125.00 for the Shop vehicle come from savings from another capital purchase that came in below budget.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

1. Budget amendment to 2021 Sewer Pumping budget