I. RECOMMENDED ACTION

Recommend City Council award the contract for demolition and site restoration for CDBG-NDR flood buyout structures and CDBG-DR Spot Blight structures for Round 1 work to Berger Enterprises, LLC in the amount of $502,300.

II. DEPARTMENT CONTACT PERSONS

John R. Zakian, DR Program Manager & Chief Resilience Officer, 420-4528

III. DESCRIPTION

A. Background
The City of Minot received five bids for the 2021 Round 1 Demolition and Site Restoration contract. The bid prices ranged from $1,207,903 to $502,300. The City periodically bids for demolition and site restoration when sufficient volume of available structures are acquired to warrant and encourage active interest and participation. The timing of these bids is also connected to assuring that demolition and site restoration remain on track with planned flood control projects. The low bid of $502,300 from Berger Enterprises, LLC is well below the independent engineer’s pre-bid estimate of $643,635. Federal procurement rules require that prior to bid opening that the Grantee (City of Minot) have an independent cost estimate completed to be able to make an assessment on whether the bid price meets necessary and reasonable standards.

B. Proposed Project
With the low bid being $143,335 below the independent engineer’s cost estimate, the contract price meets the necessary and reasonable standards under federal procurement law. The debarment check is required by federal law was completed by CDM Smith under contract to the City with a clean report. Bases on all factors required to be considered, CDM Smith recommends award to Berger Enterprises, LLC as the lowest responsible bidder and upon reviewing all the necessary documentation as the CDBG-NDR Grant Administrator I concur. With City Council approval of this contract recommendation, work shall begin the early part of May demolishing structures acquired during the winter and late Fall months of 2020/21.

IV. IMPACT:

A. Strategic Impact:
Demolitions and site restoration assure continued efforts to eradicate properties which were in disrepair or to have sites prepared on a timely basis to support flood control projects.

B. **Service/Delivery Impact:**
   Contract is assuring ongoing compliance with CDBG-DR and CDBG-NDR Action Plan deliverables.

C. **Fiscal Impact:**
   State Water Commission match funds, CDBG-NDR and/or CDBG-DR funds will be used depending on basis of acquisition and location of structure.

V. **ALTERNATIVES**
   N/A

VI. **TIME CONSTRAINTS**
   NA

VII. **LIST OF ATTACHMENT**
   A. Recommendation letter from CDM Smith