



TO: Mayor Shaun Simpa
Members of the City Council

FROM: Luke Tillema

DATE: *May 3, 2021*

SUBJECT: **BUILDING RELOCATION REQUEST TO 811 3RD ST NE**

I. RECOMMENDED ACTION

It is recommended the Committee and Council approve the relocation of an accessory building from 2263 62nd Ave. NW, Ryder, ND 58779 to 811 3rd St NE, Minot, ND 58701, also known as Lakeview Addition Lot 2 Block 16, subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.
8. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.
9. The bottom plate is rotten and will need to be replaced with pressure treated lumber, prior to setting the building on foundation.
10. Lower section of exterior sheathing, corner trim and batten strips are weathered and/or rotten and will need to be replaced.
11. Asphalt shingles on roof are in poor condition and will need to be replaced.
12. Upper portion of siding/sheathing will need to be covered with approved siding or repainted.

II. DEPARTMENT CONTACT PERSONS

Luke Tillema, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Dan Lovelace, Property Appraiser	857-4160

III. DESCRIPTION

A. Background:

The area that is under consideration for the moving application is 811 3rd St. NE Minot, ND 58701, also known as Lakeview Addition Lot 2 Block 16. The proposed moving location is an occupied lot on 3rd St. NE. The property is surrounded by similar single-family homes with both attached and detached garages. The proposed building to be moved is in rough shape and will need some work as detailed in the “Recommended Action”.

IV. IMPACT:

A. Strategic Impact:

Building shall meet residential accessory building code requirements and the recommended action required by this memo and inspection report.

B. Service/Delivery Impact:

No impact.

C. Fiscal Impact:

No fiscal impact

V. ALTERNATIVES

No alternatives are applicable

VI. TIME CONSTRAINTS

All work must begin within 30 days of issuance of moving and building permits and completed within ten months of start date and generally in accordance with the following schedule:

1. Foundation complete within two months.
2. Structure relocated within four months
3. Work required for code compliance completed within six months
4. All proposed construction and final clean up completed within ten months.
5. City of Minot Zoning Ordinance, Section 23-1 states:

“All off-street parking spaces and all driveways on private property leading to such parking areas shall be all-weather hard surface material. Acceptable surfacing materials include asphalt, concrete, brick, cement pavers or similar materials installed and maintained according to industry standards.”

VII. LIST OF ATTACHMENTS

- A. Application for Moving a Residential Building, pictures, and site plan.
- B. Letter to homeowners within 150 feet.
- C. Letter to applicant.
- D. Map showing properties affected
- E. Inspectors reports
- F. Assessors report