



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Lance Meyer, P.E., City Engineer

DATE: May 3, 2021

SUBJECT: **2021-2025 CAPITAL IMPROVEMENT PLAN (4572)**

I. RECOMMENDED ACTION

1. Recommend council adopt the 2021-2025 Capital Improvement Plan

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	701-857-4100
Emily Huettl, Assistant City Engineer	701-857-4100

III. DESCRIPTION

- A. Background
Every year, city departments submit projects for inclusion into the five-year capital improvement plan (CIP). The plan becomes the guiding document for city staff to program and budget capital construction projects throughout the City.
- B. Proposed Project
Staff has included dozens of projects for Council’s consideration for program years 2021-2025. Once Council has deliberated and approved the projects, staff will begin the work of programming and budgeting the projects.
- C. Consultant Selection
N/A

IV. IMPACT:

- A. Strategic Impact:
The CIP is one of the most important documents the Council approves. It sets the direction for capital projects across the City.
- B. Service/Delivery Impact:
N/A
- C. Fiscal Impact:
The finance department has reviewed the submitted project list and has programmed funding sources for the project. If Council makes changes to the projects or funding sources, finance will update the accounts accordingly.

V. ALTERNATIVES

Council can make changes to the draft CIP and request staff to make the appropriate changes to the document.

VI. TIME CONSTRAINTS

Once Council approves the document, the finance department will begin the budgeting process for 2021 and future years.

VII. LIST OF ATTACHMENTS

- A. Draft 2021-2025 Capital Improvement Plan