



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Chief John Klug

DATE: April 27, 2021

SUBJECT: LIFEPAK CR2 DEFIBRILLATOR – TRANSFER OF OWNERSHIP AGREEMENT

I. RECOMMENDED ACTION

1. Recommend approval of the Lifepak CR2 Defibrillator Transfer of Ownership from the ND Department of Health to the City of Minot, Police Department; and
2. Authorize the Chief of Police to sign the Transfer of Ownership Agreement.

II. DEPARTMENT CONTACT PERSONS

John Klug, Chief of Police	857-9800
Jason Sundbakken, Captain	857-4716

III. DESCRIPTION

A. Background

The North Dakota Department of Health Division of Emergency Medical Systems (NDDoH DEMS) secured grant funding to provide defibrillators for law enforcement in North Dakota. The grant supplies twenty-one (21) Automatic External Defibrillators (AED) to the Minot Police Department to allow for one to be carried in each patrol vehicle.

B. Proposed Project

In exchange for the twenty-one AEDs, the Minot Police Department must supply a trainer for the devices to train department personnel on the proper use of the AED. Additionally, a Wi-Fi source must be available to allow for transfer of data from the devices for use by the NDDoH.

IV. IMPACT:

A. Strategic Impact:

This program will provide new AEDs for each patrol vehicle, thereby making an AED readily available to any patrol officer responding to a medical emergency.

B. Service/Delivery Impact:

Having a new AED in each patrol vehicle will increase our ability to deliver effective lifesaving measures in response to medical emergencies. Police officers are commonly the first on scene and this program will allow for the AED to be readily available.

C. Fiscal Impact:

The Minot Police Department will maintain the same level of funding for maintenance of the new AEDs. We will likely be able to decrease our budget expenditures in 2021 and 2022 by approximately \$5,000 because replacement AEDs will not have to be purchased for at least two years.

V. ALTERNATIVES

City Council could deny the transfer of ownership and the AEDs can be returned to the NDDoH DEMS.

VI. TIME CONSTRAINTS

The AEDs arrived on Friday, April 23, 2021, but they cannot be implemented until the training is complete and Transfer of Ownership Agreement is signed.

VII. LIST OF ATTACHMENTS

Transfer of Ownership Agreement