



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Rick Feltner, Airport Director

DATE: May 3, 2021

SUBJECT: AIRPORT SKID STEER LOADER WITH ATTACHMENTS (2021500002)

I. RECOMMENDED ACTION

1. Recommend approval of the bid from Swanston Equipment for the purchase of a commercial grade skid steer loader with heavy duty bucket and box broom sweeper attachment; and
2. Authorize the Mayor to sign any applicable documentation.

II. DEPARTMENT CONTACT PERSONS

Rick Feltner, Airport Director 857-4724

III. DESCRIPTION

A. Background

The Airport planned and budgeted for an additional skid steer to supplement the unit that was put into service in 2009.

In accordance with City of Minot purchasing policy for purchases in excess of \$50,000, sealed bids were opened on April 27th. The City received four bids with Swanston Equipment offering the lowest bid for the equipment and attachments.

B. Proposed Project

Purchase a commercial grade skid steer loader with heavy duty bucket and box broom sweeper from Swanston Equipment.

Make: Bobcat

Model: S770 T4

Price: \$57,182

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

The equipment is necessary for snow removal, landscaping, grading, hauling, loading and more.

B. Service/Delivery Impact:

The addition of the new equipment will enhance Airport's ability to professionally maintain safe and efficient operations.

C. Fiscal Impact:

The skid steer loader with attachments is included in the 2021 budget and will be paid for with a State Aeronautic grant and Sales Tax improvements. The Airport has applied for the State Aeronautic grant and is hopeful to hear of approval in the next month. If approval is not received, the remaining funds will utilize Airport cash reserves. The budgeted amount for this purchase is \$60,000 in the Capital Purchases account.

Project Costs

Make: Bobcat
Model: S770 T4
Price: \$57,182

Project Funding

50% North Dakota State Aeronautics Grant - Account 33500
50% Sales Tax Revenues – Account 39114

V. ALTERNATIVES

Alt 1. Council could recommend that this equipment not be purchased.

VI. TIME CONSTRAINTS

Timely approval of the recommended action will allow the Airport to acquire the equipment immediately and put it into service quickly.

VII. LIST OF ATTACHMENTS

- A. Specifications and Swanston Equipment Bid
- B. Skid Steer Bid Tab