



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Jason Sorenson, Asst. Director of Public Works

DATE: May 11, 2021

SUBJECT: LANDFILL SCRAPER – LEASE DOCUMENTS (PROJECT NUMBER 4575)

I. RECOMMENDED ACTION

1. Recommend council authorize entering a lease with Caterpillar Financial Services Corporation for the new landfill scraper lease that was awarded to Butler Machinery in December of 2020.
2. Approve and authorize the Mayor to sign the Governmental Entity Resolution to Lease document within the lease and other associated documents.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works	857-4140
Jason Sorenson, Assistant Director of Public Works	857-4140

III. DESCRIPTION

A. Background

On December 1, 2020, Minot City Council awarded a lease to Butler Machinery for a new scraper for the Minot Landfill. The machine was delivered to the landfill on April 29, 2021 along with lease documents. The machine and warranty provided by Butler Machinery complies with the bid specifications. Butler Machinery, who was awarded the lease, is a distributor of Caterpillar machinery, but the lease financing is provided by Caterpillar Financial Services Corporation.

B. Proposed Project

Upon review of the lease documents, it was decided council should authorize the lease with CAT Financial since they are the leasing company. The lease documents also contained a resolution of Governmental Entity to Lease, Purchase and/or Finance that should be approved by council as well.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

NA

C. Fiscal Impact:

Project Costs

Project Funding

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

1. CAT Financial Lease Documents
2. Governmental Entity Resolution to Lease, Purchase and/or Finance