

RFQ SUBMITTAL SCORECARD

FIRM:

EVALUATOR:



Architecture/Engineering or Planning/Environmental

Points Available from 1-5. Basis for scoring must be listed with specific examples.

1. Qualifications of Firm (20 points)	POINTS	BASIS FOR SCORE
Experience with Similar Airports		
Experience with Similar Projects (scope of work)		
Experience with Regulatory Agencies		
Ability to Complete On Time and Within Budget		
SCORE		

Points Available from 1-6. Basis for scoring must be listed with specific examples.

2. Qualifications of Project Team (30 points)	POINTS	BASIS FOR SCORE
Qualifications/Experience of Project Manager		
Qualifications/Experience of Key Team Members		
Qualifications of Construction Inspectors		
Qualifications of Sub-Consultant/Contractor		
Experience with Similar Projects (scope of work)		
SCORE		

Points Available from 1-5. Basis for scoring must be listed with specific examples.

3. Experience with State and FAA (20 points)	POINTS	BASIS FOR SCORE
Demonstrates Strong and Productive Relationships		
Experience with Project Funding and Programming		
Demonstrates Understanding of FAA Regulations		
Experience with Various State, Local, Federal Agencies		
SCORE		

Points Available from 1-5. Basis for scoring must be listed with specific examples.

4. Project Understanding (10 points)	POINTS	BASIS FOR SCORE
Understands Projects in Scope of Work		
Identifies Potential Challenges/Concerns in Local Environment		
SCORE		

Points Available from 1-5. Basis for scoring must be listed with specific examples.

5. Schedules and Budgets (10 points)	POINTS	BASIS FOR SCORE
Demonstrates Ability to Meet Deadlines/Follow Schedules		
Demonstrates Ability to Be Within Budget		
SCORE		

Points Available from 1-5. Basis for scoring must be listed with specific examples.

6. Branch and Home Office (10 points)	POINTS	BASIS FOR SCORE
Demonstrates Ability to Respond within Reasonable Timeframe		
Demonstrates Capability of Branch Office/Home Office Support		
SCORE		

CRITERIA SCORES

	SCORE	POINTS POSSIBLE	NOTES
1. Qualifications of Firm		20	
2. Qualifications of Project Team		30	
3. Experience with FAA and NDAC		20	
4. Project Understanding		10	
5. Schedules and Budgets		10	
6. Branch and Home Office		10	
TOTAL		100	

Do you recommend bringing this Firm in for an Interview? _____ Yes _____ No