## RFQ SUBMITTAL SCORECARD

**FIRM:**

**EVALUATOR:**

### Architecture/Engineering or Planning/Environmental

<table>
<thead>
<tr>
<th>Qualifications of Firm (20 points)</th>
<th>POINTS</th>
<th>BASIS FOR SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Experience with Similar Airports</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Experience with Similar Projects (scope of work)</td>
<td></td>
<td></td>
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<tr>
<td>Experience with Regulatory Agencies</td>
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<tr>
<td>Ability to Complete On Time and Within Budget</td>
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</tbody>
</table>

**SCORE**

### Qualifications of Project Team (30 points)

<table>
<thead>
<tr>
<th>Qualifications of Project Team (30 points)</th>
<th>POINTS</th>
<th>BASIS FOR SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualifications/Experience of Project Manager</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qualifications/Experience of Key Team Members</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qualifications of Construction Inspectors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qualifications of Sub-Consultant/Contractor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Experience with Similar Projects (scope of work)</td>
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</tbody>
</table>

**SCORE**

### Experience with State and FAA (20 points)

<table>
<thead>
<tr>
<th>Experience with State and FAA (20 points)</th>
<th>POINTS</th>
<th>BASIS FOR SCORE</th>
</tr>
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<tbody>
<tr>
<td>Demonstrates Strong and Productive Relationships</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Experience with Project Funding and Programming</td>
<td></td>
<td></td>
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<tr>
<td>Demonstrates Understanding of FAA Regulations</td>
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<tr>
<td>Experience with Various State, Local, Federal Agencies</td>
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</tbody>
</table>

**SCORE**

Points Available from 1-5. Basis for scoring must be listed with specific examples.

Points Available from 1-6. Basis for scoring must be listed with specific examples.

Points Available from 1-5. Basis for scoring must be listed with specific examples.
### 4. Project Understanding (10 points)

<table>
<thead>
<tr>
<th>POINTS</th>
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</tr>
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<tbody>
<tr>
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</tbody>
</table>

- Understands Projects in Scope of Work
- Identifies Potential Challenges/Concerns in Local Environment

**SCORE**

- Points Available from 1-5. Basis for scoring must be listed with specific examples.

### 5. Schedules and Budgets (10 points)

<table>
<thead>
<tr>
<th>POINTS</th>
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<tbody>
<tr>
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</tbody>
</table>

- Demonstrates Ability to Meet Deadlines/Follow Schedules
- Demonstrates Ability to Be Within Budget

**SCORE**

- Points Available from 1-5. Basis for scoring must be listed with specific examples.

### 6. Branch and Home Office (10 points)

<table>
<thead>
<tr>
<th>POINTS</th>
<th>BASIS FOR SCORE</th>
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<tbody>
<tr>
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</tbody>
</table>

- Demonstrates Ability to Respond within Reasonable Timeframe
- Demonstrates Capability of Branch Office/Home Office Support

**SCORE**

- Points Available from 1-5. Basis for scoring must be listed with specific examples.

### CRITERIA SCORES

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>SCORE</th>
<th>POINTS POSSIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Qualifications of Firm</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>2. Qualifications of Project Team</td>
<td></td>
<td>30</td>
</tr>
<tr>
<td>3. Experience with FAA and NDAC</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>4. Project Understanding</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>5. Schedules and Budgets</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>6. Branch and Home Office</td>
<td></td>
<td>10</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>100</td>
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Do you recommend bringing this Firm in for an Interview?  

- _______ Yes  
- _______ No