

City of Minot



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Lance Meyer, P.E., City Engineer

DATE: June 21, 2021

SUBJECT: **CITY HALL SCHEMATIC DESIGN SUBMITTAL (4466)**

I. RECOMMENDED ACTION

1. Recommend Council approve the Schematic Design and move forward with the Building Design phase.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer	701-857-4100
Emily Huettl, Assistant City Engineer	701-857-4100

III. DESCRIPTION

1. Background
The Building Committee has taken direction from Council with input from city departments and developed a schematic design for council to review.
2. Proposed Project
The attached schematic design booklet includes conceptual layouts of space at city hall. The spaces are concepts at this time and are subject to change as the project interior is designed. JLG will present the schematic design in detail during the council meeting.
3. Consultant Selection
JLG was selected via a qualifications based selection.

IV. IMPACT:

1. Strategic Impact:
N/A
- B. Service/Delivery Impact:
N/A
- C. Fiscal Impact:
Funds for this project are coming from previously budgeted funds by the Council. The top end budget is \$13.824 million.

V. ALTERNATIVES

Council has the authority to approve or make modifications to the schematic design. If refinements are requested, staff and JLG will make the modifications and present those changes to Council.

VI. TIME CONSTRAINTS

The project will not proceed to building design until Council approves the schematic design phase of the project.

VII. LIST OF ATTACHMENTS

- A. Schematic Design Submittal