

City of Minot

TO: Mayor Shaun Sipma
Members of the City Council

FROM: Lance Meyer, PE, City Engineer

DATE: June 8, 2021

SUBJECT: TIDAL WAVE AUTO SPA – NDDOT STORM PIPE PERMIT (4588)

I. RECOMMENDED ACTION

1. Recommend council approve the City of Minot to sponsor the project and be designated as the permittee.
2. Authorize the mayor to sign the permit.
3. Require that a performance and payment bond be required for the full amount of the improvements within the right of way.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer 857-4100
Emily Huettl, Assistant City Engineer 857-4100

III. DESCRIPTION

A. Background

Tidal Wave Auto Spa is developing a site along South Broadway. The improvements include an on-site storm water collection system that will discharge into the South Broadway/US Highway 83 ditch.

B. Proposed Project

When a project like this occurs, the NDDOT requires the local authority having jurisdiction over drainage to sponsor the project and sign the permit application.

Since the City is being asked to sponsor this project, staff also recommends that performance and payment bonds be required to protect the City from default risks.

C. Consultant Selection

N/A



IV. IMPACT:

A. Strategic Impact:
N/A

B. Service/Delivery Impact:
N/A

C. Fiscal Impact:
The project will not require any funding from the City. However, if Tidal Wave Auto Spa would default on installing the improvement, the NDDOT would look to the City as the sponsor to complete the project.

The project has a low risk to the City, but there is risk involved. As an added protection to the City, staff recommends that performance and payment bonds be in place for the project costs of the work within the right of way before the City signs the permit. Staff will work with the consulting engineer to determine an appropriate amount for the bonds.

Project Costs
\$0

Project Funding
N/A

V. ALTERNATIVES

The council has the option to not sponsor the project. If that is the case, the project is unlikely move forward.

VI. TIME CONSTRAINTS

The project cannot move forward until the permit is signed. Thus, a timely decision by the council is required for the project to proceed.

VII. LIST OF ATTACHMENTS

A. NDDOT Permit