



TO: Mayor Shaun Sipma
Members of the City Council

FROM: David Lakefield, Finance Director

DATE: June 7, 2021

SUBJECT: BUDGET AMENDMENT FOR CITY ECONOMIC DEVELOPMENT ACTIVITIES

I. RECOMMENDED ACTION

Approve the attached budget amendment to appropriate funds for use in City economic development activities

II. DEPARTMENT CONTACT PERSONS

Jonathan Rosenthal 420-4524
David Lakefield 857-4784

III. DESCRIPTION

A. Background

On November 5, 2018 the City Council approved the second reading of Ordinance No. 5323 which provided for the use of a portion of First Penny Sales Tax for use for City of Minot economic development activities to be approved by the Minot City Council. These activities have included the addition of an Economic Development Administrator.

B. Proposed Project

The proposed budget amendment would appropriate the funding available for City of Minot economic development activities that has not been encumbered. This would allow these initiatives to proceed.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

Appropriating these funds would allow for the advancement of activities approved by the City Council.

B. Service/Delivery Impact:

Façade Improvement: Up to \$943,000
Consultant Services for Leakage Study and Data Analysis: Up to \$50,000
Conference Registration and Travel: Up to \$7,000
EDA Matching Funds: Up to \$100,000

- M Building.
- Trinity Buildings
- Permanent Site for Farmer's Market/Food Truck Vendors

C. Fiscal Impact:

Funds expended through City activities would reduce the amount of funding that is available/accumulating in the Magic Fund.

Project Costs

\$1,100,000 Community Contributions

Project Funding

\$1,100,000 First Penny Sales Tax Economic Development

V. ALTERNATIVES

Alternatives would include continuing to allow the funding to accumulate for future projects or allocate the funds to another endeavor.

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

A. BA Sales Tax Economic Development Reserves