



TO: Mayor Shaun Sipma
Members of the City Council

FROM: David Lakefield, Finance Director

DATE: July 6, 2021

SUBJECT: NDDOT URBAN AGREEMENT (CRISI) GRANT BUDGET AMENDMENT

I. RECOMMENDED ACTION

1. Approve a budget amendment on first reading to appropriate funding that was previously approved for a Federal CRISI grant to conduct an engineering study for rail expansion at the Minot Intermodal Facility. The funding was approved in 2020 but was not spent or encumbered.

II. DEPARTMENT CONTACT PERSONS

David Lakefield, Finance Director	701-857-4784
Jenna Zelinski, Comptroller	701-857-4703

III. DESCRIPTION

A. Background

NDDOT and MADC applied for and were awarded a Federal CRISI grant to conduct an engineering study for rail expansion at the Minot Intermodal Facility. This study is to be funded by \$400,000 of federal funding and required a local match of \$400,000. The funding was approved in 2020 but was not encumbered at year end. This budget amendment appropriates the funding.

B. Proposed Project

The project would involve acquiring engineering services to complete preliminary engineering, project management and environmental services resulting in the required documentation and approvals to support final design and construction of the Minot Intermodal Facility.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

This project is essential to further development of the Minot Intermodal Facility. The information collected through this project will provide data necessary for further development of the site. The 50% cost share reduces the burden to local taxpayers.

B. Service/Delivery Impact:

N/A

C. Fiscal Impact:

The funding for the project was previously approved. The amendment will appropriate the funding from General Fund Reserves.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

ASAP

VII. LIST OF ATTACHMENTS

1. Budget Amendment