



TO: Mayor Shaun Sipma
Members of the City Council

FROM: Maria Romanick, Interim Airport Director

DATE: July 6, 2021

SUBJECT: RATIFY THE AIRPORT’S EXCHANGE OF A 2019 TORO MOWER FOR A 2021 TORO MOWER AT NO COST TO THE CITY

I. RECOMMENDED ACTION

1. Recommend the City Council ratify the Airport’s exchange of their 2019 Toro Mower with Broom Attachment for a 2021 Toro Mower with Broom Attachment; and
2. Recommend the City Council approve the budget amendment to increase Airport Capital Equipment and Sale of Capital Assets for the trade of the mower; and
3. Authorize the Mayor to sign the Budget Amendment and any other applicable documents.

II. DEPARTMENT CONTACT PERSONS

Maria Romanick, Interim Airport Director 857-4724

III. DESCRIPTION

A. Background

In 2019 the Airport solicited quotes to purchase a new commercial-grade mower unit with broom attachment. City Council awarded the contract to MTI Distributors on September 16, 2019, for a 2019 Toro Groundsmaster with Rotary Broom Attachment in the amount of \$34,121. Since taking acquisition of the mower in 2019, the Airport has experienced repeated maintenance and performance issues with the unit, specifically overheating that renders the Power Take Off inoperable for lengthy periods of time. The Toro unit was sent to MTI service centers in Minneapolis on multiple occasions and on multiple occasions MTI service technicians came to the Airport in an effort to troubleshoot and resolve the issue.

B. Proposed Project

With the issue still outstanding and the warranty period expiring in September 2021, MTI has offered a full exchange of the 2019 Toro mower and broom attachment for an identical 2021 Toro mower and attachment, including a full two-year warranty, at no cost to the City. Slight design changes between model years indicate that existing maintenance and performance issues should be resolved.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

The Toro unit is used year-round for airside and landside operations. In the summer, the mower is used for cutting grass to meet FAA requirements for managing wildlife habitat and for keeping runway and taxiway safety areas on the airfield cleared and mowed. In the winter, the mowing deck is removed and the broom attachment is added to perform snow removal along the terminal sidewalks, parking lot walkways, and commercial apron areas.

C. Fiscal Impact:

The equipment exchange will come at no cost to the City. A budget amendment is included as per requirements of Governmental Accounting Standards Board (GASB).

V. ALTERNATIVES

Council could choose not to accept the exchange and direct Airport staff to continue working with MTI Distributors on the existing unit.

VI. TIME CONSTRAINTS

Delivery of the 2021 Toro mower could take place as early as late July or early August.

VII. LIST OF ATTACHMENTS

- A. 2019 Invoice and Procurement Checklist for Existing Airport Mower and Broom Attachment
- B. MTI Proposal for Exchange of 2019 Mower and Broom for 2021 Mower and Broom
- C. Budget Amendment – Increase Airport Capital Equipment and Sale of Capital Assets for Trade of Mower