



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** David Lakefield, Finance Director

**DATE:** July 6, 2021

**SUBJECT: SBPC AMENDMENT TO GRANT FUNDING AGREEMENT**

**I. RECOMMENDED ACTION**

Approve the amendment to the Grant Funding Agreement between the City of Minot and Souris Basin Planning Council and authorize the Mayor to sign the agreement.

**II. DEPARTMENT CONTACT PERSONS**

David Lakefield            701-857-4774

**III. DESCRIPTION**

A. Background

At the May 20, 2019 Council meeting, the City Council approved a request from Souris Basin Planning Council for funding from the Magic Fund to establish a revolving loan fund. The agreement authorized funding of \$500,000 in 2019 and \$500,000 in 2020. Souris Basin Planning Council is requesting that the agreement be extended until December 31, 2022.

B. Proposed Project

The amendment makes some changes to the language of the agreement that will allow them to make use of the funding that was previously approved and extends the agreement to December 31, 2022. These changes do not increase the funding that was previously allocated.

C. Consultant Selection

This project was approved by the MAGIC Fund Screening Committee on April 26, 2019 and was originally approved by the City Council on May 20, 2019.

**IV. IMPACT:**

A. Strategic Impact:

This amendment will allow SBPC to use the previously allocated funding to continue their Business Accelerator Fund Project.

B. Service/Delivery Impact:

This revolving loan fund is used as the local match for the Bank of ND PACE and Flex PACE loan programs. This project leverages other funding sources to encourage investment in businesses in the Minot area.

C. Fiscal Impact:

Funding for this project was allocated in two separate tranches in 2019 and 2020. The funding allocated in 2019 is nearly expended and there are projects that are in process that are dependent on the extension of this agreement to access that 2020 funding.

Project Costs

This project was approved for a total of \$1,000,000 in funding.

Project Funding

2019 MAGIC Fund - \$500,000

2020 MAGIC Fund - \$500,000

**V. ALTERNATIVES**

The agreement could be allowed to expire or an alternative expiration date could be proposed.

**VI. TIME CONSTRAINTS**

ASAP

**VII. LIST OF ATTACHMENTS**

- A. SBPC Amendment 1
- B. Grant Funding Agreement
- C. May 20, 2019 City Council Minutes