



**TO:** Mayor Shaun Sipma  
Members of the City Council

**FROM:** Kelly Matalka, City Clerk

**DATE:** July 6, 2021

**SUBJECT: FERGUSON BOOKS & MORE- SUCCESS DEPOT RENTAL**

**I. RECOMMENDED ACTION**

It is recommended the City Council consider the request from Dane Ferguson of Ferguson Books & More, to conduct a pop-up sale at the Success Depot July 16-17, 2021.

**II. DEPARTMENT CONTACT PERSONS**

John Zakian	420-4528
Kelly Hendershot	857-4175

**III. DESCRIPTION**

A. Background

Ferguson Books & More has been holding a weekend pop-up sale at the Success Depot for the past three years. The property was purchased by the City of Minot as the location for the new City Hall. Mr. Ferguson submitted a request that the City Council consider allowing him to rent the space to conduct the pop-up sale July 16-17, 2021.

**IV. IMPACT:**

A. Strategic Impact:

The City cannot allow for-profit use of HUD acquired property for a public purpose unless the City collects rent as Program Income. Staff has proposed a fee of \$250 for the two days and Mr. Ferguson has agreed.

B. Fiscal Impact:

Mr. Ferguson has agreed to pay \$250 in rent which would be collected as program income for the NDR project.

**V. ALTERNATIVES**

1. The City Council can agree to rent the space to Ferguson Books & More at the agreed upon \$250 rental fee for use of the property July 16-17, 2021.
2. The City Council could deny rental of the property.

**VI. TIME CONSTRAINTS**

Mr. Ferguson intends to conduct the pop-up sale July 16-17 so approval or denial of the request is needed before those dates.

**VII. LIST OF ATTACHMENTS**

None