



TO: Mayor Shaun Simpa
Members of the City Council

FROM: Luke Tillema

DATE: August 16, 2021

SUBJECT: BUILDING RELOCATION REQUEST TO 4904 HWY 2 EAST

I. RECOMMENDED ACTION

It is recommended the Committee and Council approve the relocation of the detached garage from 501 6th St NE, Minot ND, 58701 also known as Hendrecksons First Addition Lot 8 less W 64' Block 1, to 4904 Hwy 2 East, Minot, ND 58701, also known as Out lot 67 of SESW less E 40' & Lot a S21-155-82, subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.
8. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

II. DEPARTMENT CONTACT PERSONS

Luke Tillema, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Dan Lovelace, Property Appraiser	857-4160

III. DESCRIPTION

A. Background:

The area that is under consideration for the moving application is 4904 Hwy 2 E LOT A also known as OUTLOT 67 OF SE SW less E 40' LOT A. The proposed site is in an established mobile home court outside city limits but still within the 2 mile limit. The neighboring properties do contain similar detached garage structures. The homeowner is the mobile home park's owner/representative, and does not require written permission to place this building at the proposed location (typ.). The homeowner stated that the 576 sq. ft. garage to be moved is to be placed on a pre-constructed concrete slab, which will be required to have a thickened edge for load bearing.

IV. IMPACT:

A. Strategic Impact:

This structure was purchased from the City and is located in the flood buy out area. The house at the proposed location is within a mobile home park and has similar detached garages that exist on site. The proposed location for the building is not in the new risk map flood plain/ floodway.

B. Service/Delivery Impact:

No impact.

C. Fiscal Impact:

No fiscal impact

V. ALTERNATIVES

No alternatives are applicable

VI. TIME CONSTRAINTS

All work must begin within 30 days of issuance of moving and building permits and completed within ten months of start date and generally in accordance with the following schedule:

1. Foundation complete within two months.
2. Structure relocated within four months
3. Work required for code compliance completed within six months
4. All proposed construction and final clean up completed within ten months

VII. LIST OF ATTACHMENTS

- A. Application for Moving a Residential Building, pictures, and site plan.
- B. Letter to homeowners within 150 feet.
- C. Letter to applicant.
- D. Map showing properties affected
- E. Inspectors reports
- F. Assessors report