



**TO:** Mayor Shaun Simpa  
Members of the City Council

**FROM:** Luke Tillema

**DATE:** *September 7, 2021*

**SUBJECT:** **BUILDING RELOCATION REQUEST TO 1215 54<sup>TH</sup> AVE SE**

**I. RECOMMENDED ACTION**

It is recommended the Committee and Council approve the relocation of the single family residence, from 222 16<sup>th</sup> St SE, Minot ND, 58701 also known as Lenox Park Addition Lot 68, to 1215 54<sup>th</sup> Ave SE, Minot, ND 58701, also known as OLT 4 of SESE Less W 192' & E 183.35' & POR SBLT A S1-154-83, subject to the following conditions:

1. A ten-thousand dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.
8. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

**II. DEPARTMENT CONTACT PERSONS**

Luke Tillema, Building Official	857-4102
Mike Murphy, Residential Inspector	857-4102
Sheila Maragos, Property Appraiser	857-4160

### **III. DESCRIPTION**

#### **A. Background:**

The area that is under consideration for the moving application is 222 16<sup>th</sup> St SE, Minot ND, 58701 also known as Lenox Park Addition Lot 68. The proposed moving location is 1215 54<sup>th</sup> Ave SE, Minot, ND 58701, also known as OLT 4 of SESE Less W 192' & E 183.35' & POR SBLT A S1-154-83. The building to be moved is a 1,120 sq. ft., single story home that was re-built after the 2011 flood. The immediate area contains similar types of single family dwellings and numerous vacant lots. The proposed moving location is zoned MH – Manufactured Home District. It is permissible for single family dwellings to be moved/constructed in a MH Zone per City of Minot Planning Division. The homeowner stated that the 1120 sq. ft. house to be moved is to be placed on a pre-constructed concrete foundation.

### **IV. IMPACT:**

#### **A. Strategic Impact:**

The original house at the proposed location - 1215 54<sup>th</sup> Ave SE was a mobile home that was moved off of the property. The existing detached garage on the proposed property will remain.

#### **B. Service/Delivery Impact:**

No impact.

#### **C. Fiscal Impact:**

No fiscal impact

### **V. ALTERNATIVES**

No alternatives are applicable

### **VI. TIME CONSTRAINTS**

All work must begin within 30 days of issuance of moving and building permits and completed within ten months of start date and generally in accordance with the following schedule:

1. Foundation complete within two months.
2. Structure relocated within four months
3. Work required for code compliance completed within six months
4. All proposed construction and final clean up completed within ten months.

### **VII. LIST OF ATTACHMENTS**

- A. Application for Moving a Residential Building, pictures, and site plan.
- B. Letter to homeowners within 150 feet.
- C. Letter to applicant.
- D. Map showing properties affected
- E. Inspectors reports
- F. Assessors report