TO: Mayor Shaun Sipma  
Members of the City Council  
FROM: Janet Anderson, Library Director  
DATE: October 26, 2021  
SUBJECT: Library Books Budget Amendment

I. RECOMMENDED ACTION
   It is recommended the Council:
   1.) It is recommended that Council approve a Budget Amendment to increase the Library’s capital book expense account by $32,736.60 for money donated to the Minot Public Library for the purchase of new circulating materials.

II. DEPARTMENT CONTACT PERSONS
   Janet Anderson, Library Director  852-1045

III. DESCRIPTION
   A. Background
      As of October 26, 2021, the Minot Public Library has received $32,736.60 in donations in order to purchase additional books and other circulating items. The majority of this money has been donated by the Friends of the Minot Public Library group and this money needs to be moved to the appropriate expense account in order to be used for its intended purpose.

IV. IMPACT:
   A. Strategic Impact:
      The Friends of the Minot Public Library and other generous donors donate money to the Minot Public Library each year to help the Library improve and enhance its circulating collection. This financial support helps lessen the tax burden on the citizens of Minot while allowing the Library to focus on providing the best possible services to the community.

   B. Fiscal Impact:
      Book Expense $32,736.60
      Miscellaneous Revenue $32,736.60

V. LIST OF ATTACHMENTS
   A. 2021 Books Budget Amendment