TO: Mayor Shaun Sipma  
Members of the City Council

FROM: Jason Sorenson, Assistant Public Works Director

DATE: December 13, 2021

SUBJECT: RECYCLING TRANSFER STATION – AWARD OF BID  
(PROJECT NUMBER 4580)

I. RECOMMENDED ACTION
1. Recommend council award the bid for the transfer facility to Rolac Construction, Inc. in the amount of $4,177,935.78.
2. Recommend council approve the two budget amendments to move funding from 2022 to 2021.
3. Recommend council authorize the Mayor to sign the contract documents.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works   857-4140
Jason Sorenson, Asst. Director of Public Works  857-4768

III. DESCRIPTION

A. Background
The implementation of a curbside recycling program within the City of Minot has been an ongoing discussion over the past year. There appears to be general agreement with regards to the program details and costs, but prior to a program starting the City needs a facility to transfer recycling materials to ship out for processing.

B. Proposed Project
On Thursday, November 4, 2021, bids were opened for the construction of the transfer facility. There were two combined bids received and the apparent low bidder is Rolac Construction in the amount of $4,177,935.78.

The City along with its consultant for this project was able to analyze the bids and it appears the bid is inline with the current bidding climate. When looking at different building materials, such as precast concrete, estimates were even higher yet. The schedule of values for the transfer building were requested and appear to be inline as well. There was a bid item for a metal aggregate topping slab that comes at a significant cost. This is a high strength concrete topping that holds up better to equipment use in the facility. Provisions will be made in the operation to protect the concrete floor without the need for a special flooring. After award there will be a subsequent change order to eliminate this item resulting in a cost savings of around $200,000.

C. Consultant Selection
CPS was selected as part of a competitive RFQ process and we currently have a Master Services agreement in place.
IV. IMPACT:

A. Strategic Impact:
The transfer facility is a necessary component for the recycling program to move forward.

B. Service/Delivery Impact:
N/A

C. Fiscal Impact:

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<th>Project Costs</th>
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<td>Engineers Estimate</td>
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<td>Apparent Low Bid:</td>
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Project Costs

| Engineers Estimate | $3,550,000.00 |
| Apparent Low Bid:  | $4,177,935.78 |

Project Funding
Funding will come from sales tax cash reserves and sanitation cash reserves.

V. ALTERNATIVES

Alt 1. The Council could elect to reject all bids at this time and rebid the project at a later date to see if there is a more favorable bidding climate. Delaying bidding by three months would still allow recycling implementation in the fall of 2023. Currently, there isn’t any evidence that a three-month delay would have much of an impact on bid prices

VI. TIME CONSTRAINTS

A recycling program cannot be implemented until there is a facility to transfer materials. Delays in bidding and construction ultimately lead to a delay in the recycling program.

VII. LIST OF ATTACHMENTS

1. Bid Tabulation
2. Budget Amendments