TO: Mayor Shaun Sipma  
Members of the City Council  
FROM: Mikayla McWilliams, City Clerk  
DATE: February 7, 2022  
SUBJECT: 2022 ELECTION POLLING SITE

I. RECOMMENDED ACTION  
It is recommended the City Council adopt a resolution naming the inspector, fixing the polling place and setting the hours for the June 14, 2022 Primary Election and the November 8, 2022 General Election.

II. DEPARTMENT CONTACT PERSONS  
David Lakefield  857-4784  
Mikayla McWilliams  857-4752

III. DESCRIPTION  
A. Background  
Attached is a proposed resolution naming the Inspector, fixing the polling site and setting the times the polls shall remain open for the State Primary to be held in the City of Minot, ND on June 14, 2022 and the State General Election to be held in the City of Minot, ND on November 8, 2022.

IV. IMPACT:  
A. Strategic Impact:  
40-21-03.1. Designation of polling places for municipal elections.  
The governing body of any city at the time of calling any general or special municipal election, or prior to the time of registration for said election, if such registration is required by law, when officers of said city are not to be elected by wards or districts, may by resolution designate such voting precincts and polling places for said election as it may deem necessary for the conduct of the same and shall in giving notice of said election designate such voting precincts and polling places.

B. Fiscal Impact:  
The cost for the County to run elections billed to the City for our proportionate share.

V. ALTERNATIVES  
N/A

VI. TIME CONSTRAINTS  
The resolution must be adopted by April 11, 2022.

VII. LIST OF ATTACHMENTS  
A. Resolution