

COMMUNITY DEVELOPMENT COMMITTEE APPLICATION AND REQUEST FORM
FOR USE OF SALES TAX PROCEEDS FOR

COMMUNITY FACILITIES

INTRODUCTION

Pursuant to Ordinance No. 4380 of the Minot Code of Ordinances, the City of Minot may make proceeds available from the city sales tax for purposes of upgrading, remodeling and constructing community facilities. These community facilities, for example, may be constituted by arenas, auditoriums, and facilities for conventions, tourist and sporting events. Community facilities must meet one of the following three categories in order to be eligible for possible funding: (1) community facilities owned directly by the City of Minot; (2) community facilities owned directly by another county, city, township, city park district, school district, or other political subdivision of the state of North Dakota, including any agency, board, or institution of the state of North Dakota, and for which entities an appropriate Joint Powers Agreement has been lawfully executed between the City of Minot and the applicable entity; and (3) community facilities of private non-profit entities with which the City of Minot has authority to engage in with respect to a lawful business or enterprise under North Dakota law meeting a public purpose and for which an independent and applicable implementing Ordinance has been passed by the City, and which lawful business or enterprise is predicated upon subsequent written agreement sufficiently detailed to ensure supervisory controls and measurable analysis that the public purpose is being met.

The filing of an application or request form is not intended to guarantee an award or granting of sales tax proceeds to an applicant. The City of Minot reserves the right to approve or reject applications and projects on a case by case basis, taking into consideration established policies, project criteria, and demand on City services and finances in relation to the potential benefits from the project. In the consideration of submitted applications, the City will address the specific and unique needs of the community as a whole and will review the submitted applications in terms of serving the best interests of the community. Approval or denial of one project is not intended to set precedence for approval or denial of another project. The City of Minot shall also consider whether funding of an identified project results in unfair advantage or constitutes unfair competition, if applicable, with similar competitors or other like businesses.

The City of Minot may also request additional information which is deemed necessary in the consideration and determination of a submitted application. Finally, applicants should note that all information submitted with respect to an application or request for sales tax proceeds in the construction, enhancement or improvement of community facilities, is subject to public disclosure, and that the City does not guarantee the confidentiality of the information submitted in the application process.

APPLICATION/REQUEST

Name of Organization/Facility:

City of Minot – Recycling Transfer Facility

Address:

PO Box 5006

Minot, ND 58702

Telephone No:

701-857-4140

Contact Person/Spokesperson:

Jason Sorenson

Address:

Telephone No.:

Type of Organization/Facility:

City/Public

Private Non-Profit

Another Governmental Entity

List of Applicant's Governing Board/Supervisor:

(Name/Address)

Dan Jonasson

Physical Location of Project:

Minot Municipal Landfill

Please describe this project and its benefits, and also explain how it relates to the community of Minot (For example, a description of the project or service; an outline of the project goals and intended results; a description of the economic impact of the project on the community; a projected time table for completion of the project; an explanation of how the City of Minot will benefit from the expenditure of sales tax proceeds for the project or service; and an explanation of how the outcome or success of the project will be evaluated or measured)

Due to a high volume of requests from citizens of Minot, a presentation was given to the Minot City Council outlining what a recycling program could look like and what steps the City would need to take to get a recycling program off the ground. Following this presentation a recycling ad hoc committee was formed to work through the issues and hurdles of a recycling program. After the committee researched and studied recycling for about 4 months a recommendation was made to the City Council that a recycling program would be a benefit to the City of Minot and moves should be made to implement one.

As we are currently rolling out automated trash collection, which was the first step toward implementing recycling, we are looking at the next phase of the ad committee recommendation to build a recycling transfer facility. Since the main goal of any recycling program is to divert as much recyclable material as possible from the landfill, single stream recycling was the chosen method as it is proven to have the highest diversion rates. The drawback to single stream is that those materials need to be again separated into their individual commodities for marketing. Minot is located about 500 miles from the nearest materials recovery facility or MRF, thus the need for a transfer facility.

The addition of a transfer facility will not only benefit the City of Minot, but it will benefit the region. Minot Municipal Landfill is a regional landfill that accepts waste from 7 different counties. Annually, nearly 80,000 tons of municipal solid waste is disposed of in the Minot Landfill. Over half of this volume is coming in from surrounding communities in the region. While a well-run recycling program in Minot could divert thousands of tons of waste from the landfill, the City can only affect what is generated within our community. By building a transfer facility, recycling is made available to the region and many communities have already expressed interest in implementing their own recycling program including the Minot Air Force Base.

Pending a funding source, a transfer facility could be designed in 2018 with construction to follow and a probable completion date of early 2019. While the transfer facility is being constructed, implementation plans for a recycling program would be drafted so recycling could begin soon after the facility is complete. The economic and environmental benefits would immediately be realized once a recycling program starts as materials would start to be diverted from the Minot Landfill to a MRF in Minneapolis so new markets can utilize these products.

If available, please describe and attach diagrams, or schematic designs of the requested project

Specific amounts requested from the City of Minot and dates requested:

Design and Cnstruction is estimated to cost approximately \$2.5 million. In order to get the facility completed by early 2019, funding is requested for October of 2017.

Describe any alternative sources of funding, other than the City of Minot, which will be pursued with respect to this project (also please indicate whether those sources are presently confirmed or tentative funding sources).

Without community facilities sales tax dollars, design and construction of a transfer facility will be incorporated into the 2018 Landfill budget with utility bonds as the funding source.

Please list any other information which the applicant believes should be considered by the City of Minot in the determination of this request

CERTIFICATION OF APPLICATION

The undersigned hereby certifies that both they and the entity listed in this application, and the specific request herein for the use of sales tax proceeds for community facilities, does not, and will not discriminate in its plans, programs, and activities on the basis of race, color, national origin, creed, religion, age, sex, handicap or any other basis which has been declared as discriminatory by federal or state cases or law.

Date: _____

Signature: _____

(Title/Position)

