



TO: Mayor Chuck Barney
Members of the City Council

FROM: Kelli Flermoen, Fire Chief

DATE: December 4, 2017

SUBJECT: **MOUSE RIVER FIREFIGHTERS ASSOCIATION MUTUAL AID AGREEMENT**

I. RECOMMENDED ACTION

1. Recommend council to authorize the Mayor to sign the Mouse River Firefighters Association Mutual Aid Agreement.

II. DEPARTMENT CONTACT PERSONS

Place name, titles, and phone numbers of the persons involved in hierarchical order:

Kelli Flermoen, Fire Chief	857-4740
Dean Lenertz, Assistant Fire Chief	857-4740

III. DESCRIPTION

A. Background

This document is an updated version which was approved and signed by the Mayor in 2017. The bylaws for the Mouse River Firefighters Association required the entity to update their agreement each even year. This agreement will be for the years 2018 and 2019. This agreement will enter the Minot Fire Department and the other agencies as written in the document to call on in the event of a larger emergency. This defines roles, responsibilities and expectations of the agencies responding and requesting. This document was reviewed by the city attorney.

B. Proposed Project

The Minot Fire Department works diligently to prepare for the emergencies that occur within our community but sometimes we need to ask for assistance for additional resources. This MOU will afford us to call for that assistance from our surrounding department for support.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

This mutual aid agreement will allow the Minot Fire Department to meet the needs of our citizens in the event of a large emergency that is outside of the normal scope of preparedness. One of the goals of the Minot Fire Department is to provide exceptional public safety and emergency service to our citizens and visitors.

B. Service/Delivery Impact:

This mutual aid agreement will allow additional resources to be called upon in the event of a large emergency that is beyond the capabilities of the Minot Fire Department to handle independently.

C. Fiscal Impact:

N/A

V. ALTERNATIVES

Alt 1. The Council could deny the request and the Minot Fire Department would utilize the already established mutual aid agreements with the Grand Forks Fire Department, Bismarck Fire Department, Minot Air Force Base Fire Department and Minot Rural Fire Department.

VI. TIME CONSTRAINTS

Council's approval of the recommendation will allow for the Minot Fire Department to have an effective Mutual Aid agreement with the Mouse River Firefighters Association going into 2018 through 2019.

VII. LIST OF ATTACHMENTS

A. Mouse River Mutual Aid Agreement