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**TO:** Mayor Chuck Barney  
Members of the City Council

**FROM:** Janet Anderson, Library Director

**DATE:** December 18, 2017

**SUBJECT:** Library Air Conditioner/Chiller Replacement (LIB030)

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**I. RECOMMENDED ACTION**

It is recommended the Committee and Council:

1. Approve awarding the bid to C&C Plumbing & Heating, L.L.P in the amount of \$71,361.00; and
2. Approve amending the 2017 budget; and
3. Authorize the Mayor to sign the agreement

**II. DEPARTMENT CONTACT PERSON**

Janet Anderson, Library Director      852-1045

**III. DESCRIPTION**

A. Background

As approved at the October, 2017 City Council meeting, the Minot Public Library will be replacing an air conditioning unit (chiller) in the early spring of 2018. Purchased in 1999, the Minot Public Library's west air conditioning unit has only been functioning at 50% for at least two years due to a leak that has been unable to be located. An inspection in 2016 resulted in the recommendation to replace the entire unit when possible due to this leak and the difficulty in replacing parts. In July of 2017, a sensor failed and needed to be replaced. Finally, on September 9<sup>th</sup> the entire unit stopped working and it was discovered that a pipe from the unit to the building had warped and leaked antifreeze

B. Proposed Project

The Library requests that the bid be awarded so that work to replace this unit can begin as soon as possible in the spring.

C. Consultant Selection

One qualified bid was received on Tuesday, December 12, 2017. This bid was from C&C Plumbing & Heating, L.L.P in the amount of \$71,361.00

**IV. IMPACT:**

A. Strategic Impact:

As a public building where people often come in the hot weather to cool down and where people of all ages spend time, it is necessary that the Minot Public Library be able to maintain comfortable temperatures for the wellbeing of our patrons and staff.

B. Fiscal Impact:

\$70,925.00 was approved for this project, but the only qualifying bid received was for \$71,361.00, not including advertising and lawn clean-up. After consulting with the Finance Department, it was determined that the Library has enough funds remaining in the 2017 budget to cover the difference in cost of \$2,561.

<u>Project Costs</u>	
Approved project cost	\$70,925.00
Proposal (from C&C)	<u>\$71,361.00</u>
Difference	(\$436)
Cost Difference	\$436
Hydroseed/Lawn Clean-up	\$1,875
Advertise for Bids	<u>\$250</u>
Total	\$2,561
<u>Project Funding</u>	
210-67-00-455-04-33 (Bldg & Grnds)	\$2,561

**V. TIME CONSTRAINTS**

Approval of this bid would permit work to begin as soon as weather allows in 2018.

**VI. LIST OF ATTACHMENTS**

**A. C and C Plumbing Proposal**

Approved for Council Agenda: \_\_\_\_\_

Date: \_\_\_\_\_