



**TO:** Mayor Chuck Barney  
Members of the City Council

**FROM:** John R. Zakian, DR Grant Program Manager & Chief Resilience Officer

**DATE:** February 16, 2018

**SUBJECT: CDBG-DR/NDR DEMOLITION BID**

**I. RECOMMENDED ACTION**

Approve CDBG-DR/NDR Demolition BID for Buyout Acquired Properties

**II. DEPARTMENT CONTACT PERSONS**

John R. Zakian, DR Grant Program Manager & Chief Resilience Officer, 423-4528

**III. DESCRIPTION**

A. Background

Properties acquired through the CDBG-DR/NDR buyout program for flood mitigation deemed not suitable for re-use and relocation through auction will be demolished and the sites restore as level grass areas. This will be the first full year with all necessary policies and procedures in place governing auction, salvage, and demolition as well as a review team carrying the due diligence assessment. The goal is to minimize the amount of time after acquisition that structures remain on site to reduce risks of liability, costs for maintenance, and hazardous conditions with vacant structures. This year’s bid has been structured to avoid the need for change orders as was the case in past years.

B. Proposed Project

Late 2017 acquired properties as well as properties acquired so far in 2018 deemed to warrant demolition are being queued to be able to commence demolition upon approval of bid award. Pace of acquisitions for remainder of 2018 is being constantly scrutinized and adjusted to be able to accurately forecast and plan pace and needs for demolition.

**IV. IMPACT:**

A. Strategic Impact:

2018 bid documents reflect policies and procedures put in place in 2017 to more efficiently and timely carry out demolitions of buyout properties.

B. Service/Delivery Impact:

Advances preparation on a timely basis for clear sites for the flood mitigation measures.

C. Fiscal Impact:

As of the beginning of February, 2018, there remains \$2,303,000 in CDBG-NDR set aside for demolitions. It is not expected the full amount will be spent and based on experience, this set aside continues to remain sufficient for all needed demolition activity.

**V. ALTERNATIVES**

N/A

**VI. TIME CONSTRAINTS**

NA

**VII. LIST OF ATTACHMENTS**

- i. Copy of Bid Documents
- ii. Copy of Bid Notice