



TO: Mayor Chuck Barney
Members of the City Council

FROM: Jason Sorenson

DATE: February 16, 2018

SUBJECT: HHW AND E-WASTE COLLECTION (PROJECT NUMBER 4342)

I. RECOMMENDED ACTION

1. Recommend council award the bid to Clean Harbors Environmental for HHW and Kalix for E-Waste for the 2018-2019 collection contracts.

II. DEPARTMENT CONTACT PERSONS

Dan Jonasson, Director of Public Works 857-4140
Jason Sorenson, Assistant Director of Public Works 857-4140

III. DESCRIPTION

A. Background

On Thursday, February 15, 2018, we received bids for the collection and disposal of our yearly household hazardous waste (HHW) and Electronic (E-Waste) collection events. This contract is bid for a two (2) year collection term. There were two bidders and the tabulation is as follows:

<u>Bidder</u>	<u>Event</u>	<u>Bid Price</u>
<i>Clean Harbors Environmental</i>	<i>HHW</i>	<i>\$25,671.46</i>
<i>Clean Harbors Environmental</i>	<i>E-Waste</i>	<i>\$17,500.00</i>
<i>Kalix</i>	<i>E-Waste</i>	<i>\$13,500.00</i>

B. Proposed Project

Each year the City holds a household hazardous waste and electronic waste collection event. This helps us divert thousands of pounds of hazardous waste and electronic waste from our landfill. The event is held indoors at the Public Works facility, where residents simply drive in, present a water bill for residency verification, and crews unload unwanted paints, stains, cleaning products, computers, etc.

C. Consultant Selection

N/A

IV. IMPACT:

A. Strategic Impact:

N/A

B. Service/Delivery Impact:

NA

C. Fiscal Impact:

Project Costs

Total cost of the project is not to exceed \$40,000. The bid prices are based on a price per pound using last years collection data. Each contractor is to monitor the amount of waste they have collected and notify the City upon nearing the funding cap so the City can make a decision as to whether to continue collecting or not.

Project Funding

Funding for this project is budgeted in the 2018 Landfill budget in the amount of \$40,000.

V. ALTERNATIVES

N/A

VI. TIME CONSTRAINTS

N/A

VII. LIST OF ATTACHMENTS

N/A