

**January 3, 2022 Regular City Council Meeting**

**MINOT CITY COUNCIL – SCHEDULED MEETING – JANUARY 3, 2022 AT 5:30 P.M. - AMENDED**

**ROLL CALL**

**Members Present:**

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma

**Members Absent:**

None

**PLEDGE OF ALLEGIANCE**

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

**MAYOR'S REPORT**

The Mayor described some of his meetings and activities over the past month:

**December Meetings & Activities:**

- 7<sup>th</sup> – Water Topics Committee in Bismarck, Joint Testimony on the MREFPP with SRJB Chairman David Ashley
- 8<sup>th</sup> – MACEDC Monthly Board Meeting
- 9<sup>th</sup> – MFD Promotion Ceremony, Remote Participation
- 13<sup>th</sup> – Task Force 21 Board Meeting
- 14<sup>th</sup> – Tracks Development Meeting
- 14<sup>th</sup> – ND State Fair Christmas Event
- 16<sup>th</sup> – FEMA Flood Plain Appeal Discussion
- 16<sup>th</sup> – MAFB 5<sup>th</sup> Bomb Wing Holiday Social
- 17<sup>th</sup> – Flood Control Project Home Acquisition Closing
- 20<sup>th</sup> – Ward County Weed Board Quarterly Board Meeting
- 20<sup>th</sup> – Regular City Council Meeting
- 21<sup>st</sup> – Marketplace for Kids – MC Opening & Closing Ceremonies
- 22<sup>nd</sup> – USAF Secretary of Air Force Frank Kendall MAFB Visit, Senator Hoeven, Senator Cramer, House Rep. Kelly Armstrong
- 23<sup>rd</sup> – MAFB Mission Press Conference at City Hall, TF-21

He also said, there were numerous other meetings, phone calls, e-mails, and individual contacts concerning City business.

**MAYORAL APPOINTMENTS – APPROVED**

Alderman Jantzer moved the City Council approve the Visit Minot Board Commissioner appointment of Thor Nelson with a term of January 1, 2022 to expire January 1, 2025.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**CITY MANAGER REPORT**

The City Manager provided a written update describing events and activities for various departments.

**CITY ATTORNEY REPORT**

The City Attorney submitted a written report.

**PUBLIC HEARING: RENAISSANCE ZONE FINAL APPROVAL – PROJECT M-96, TTA, LLC – APPROVED**

The City Council held a public hearing for Gabriel Holt representing TITA, LLC who recently constructed a commercial automated car wash located at 619 N Broadway. The Minot City Council previously voted for a conditional approval of this Renaissance Zone project on December 7, 2020.

Alderwoman Evans thanked Mr. Holt for his patience during this process. No one appeared in favor or opposed to the request.

Alderwoman Evans moved the City Council grant final approval of Renaissance Zone Case M-96 filed by TITA, LLC for a five-year property tax exemption including improvements and land, and for a State Income Tax exemption. Motion was seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**ADMINISTRATIVE APPROVALS – APPROVED**

Alderman Ross moved the City Council approve the following administrative approval requests:

1. Power of 1 to conduct a raffle on May 1, 2022 at Marco’s Pizza (1250 4<sup>th</sup> Ave NW).
2. Special Event Permit for Der Blaue, LLC dba Blue Rider (118 1<sup>st</sup> Ave SE)
3. Special Event Permit for Up Your Axe, LLC dba Up Your Axe (21 East Central Ave, Ste 102)

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**CITY COUNCIL MINUTES**

Alderman Ross moved the City Council approve the minutes of December 20, 2021 Regular City Council Meeting.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**ORDINANCE NO. 5687 – AMEND THE 2021 ANNUAL BUDGET – CITY HALL REHABILITATION – SECOND READING – APPROVED**

Alderman Ross moved the City Council place ordinance no. 5687 on second reading amending the 2021 annual budget to increase the Engineering Department capital infrastructure expenditures for the City Hall Rehabilitation costs.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**ORDINANCE NO. 5688 – REZONING LOT 7, DAKOTA SQUARE 2<sup>ND</sup> ADDITION – APPROVED**

Alderman Ross moved the City Council place ordinance no 5688 on second reading rezoning Lot 7, Dakota Square 2<sup>nd</sup> Addition, City of Minot, Ward County, ND from “C4” Planned Commercial Development to “C2” General Commercial District with a “PUD Overlay” Planned Unit Development.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**ORDINANCE NO. 5689 – ANNEX INTO THE CORPORATE LIMITS OF THE CITY OF MINOT – APPROVED**

Alderman Ross moved the City Council place ordinance no 5689 on second reading to annex into the corporate limits of the City of Minot; Outlot 33 less Lot A & less portion of Belview 2<sup>nd</sup> Addition, Section 30, Township 155N, Range 82W, 5<sup>th</sup> Principal Meridian, Ward County, North Dakota.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**ORDINANCE NO. 5690 – AMENDING ORDINANCES RELATED TO TRAFFIC FINES – PULLED**

Mayor Sipma pulled ordinance no. 5690. This ordinance went on second reading December 20, 2021 and did not need another approval.

**BILLS, TRANSFERS AND PAYROLL – APPROVED**

Alderman Ross moved the City Council approve payroll for the period of December 5, 2021 to December 18, 2021 in the amount of \$2,086,305.41 and approve bills and transfers for December in the amount of \$6,193,374.06 as follows:

1ST MINOT MANAGEMENT	\$104.10	289721	MDU	\$1,054.03	100001790
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AAAE	\$150.00	289722	MDU	\$27.00	100001791
ACKERMAN ESTVOLD	\$27,486.53	289723	MDU	\$801.06	100001792
ADVANCED BUSINESS METHODS	\$226.71	289724	MDU	\$460.51	100001793
AGC NETWORKS, INC.	\$32,040.00	289725	MDU	\$805.21	100001794
ALL AMERICAN TROPHIES	\$142.00	289726	MDU	\$21.75	100001795
AMERICAN WELDING & GAS, INC.	\$5,731.80	289727	MDU	\$29.79	100001796
AMERITAS LIFE INSURANCE CORP	\$1,249.60	289728	MDU	\$71.98	100001797
AQUA-PURE, INC.	\$22,133.08	289729	MDU	\$62.07	100001798
ARAMARK	\$81.64	289730	MDU	\$88.33	100001799
ARCHER'S ELITE PRO SHOP	(\$50.00)	289731	MDU	\$26.92	100001800
AUSTIN BURNS	\$129.07	289741	MDU	\$560.13	100001801
BECHTOLD PAVING	\$1,899.00	289734	MDU	\$23.25	100001802
BERT'S TRUCK EQUIPMENT	\$161.74	289735	MDU	\$25.50	100001803
BISHOP RYAN HIGH SCHOOL	\$1,000.00	289736	MDU	\$89.89	100001804
BLUE 360 MEDIA	\$5,605.22	289737	MDU	\$260.72	100001805
BOOK SYSTEMS, INC.	\$1,720.00	289738	MDU	\$62.07	100001806
BORDER STATES INDUSTRIES, INC.	\$124.98	289739	MDU	\$95.18	100001807
BRIAN HORINKA	\$2.80	289792	MDU	\$65.90	100001808
BULLARD-WOLF, CHRISTINA	\$44.80	289740	MDU	\$27.67	100001809
CALLYO 2009 CORP	\$2,280.00	289742	MDU	\$1,537.67	100001810
CARMEN ASHAM	\$196.24	289732	MDU	\$10,490.59	100001811
CASHWISE	\$30.00	289743	MDU	\$3,752.81	100001815
CASHWISE LIQUORS	\$5.42	289744	MDU	\$672.77	100001816
CDM SMITH	\$167,390.75	289745	MDU	\$1,293.63	100001817
CHRISTIANSON HEATING & AIR	\$40,000.00	289746	MDU	\$48.74	100001818
CITY OF MINOT	\$25.00	289747	MDU	\$22.50	100001819
CITY OF MINOT	\$200.00	289816	MDU	\$23.25	100001820
COLONIAL LIFE	\$2,116.32	289748	MDU	\$144.53	100001821
COMMUNITY AMBULANCE SERVICE	\$26.00	289749	MDU	\$437.48	100001822
COMPUTER STORE	\$1,660.00	289750	MDU	\$1,735.69	100001823
CONCRETE MOBILE, LLC	\$28,230.50	289751	XCEL	\$2,392.37	100001812
CREATIVE CONCRETE	\$58,724.29	289752	XCEL	\$133.08	100001813
CROSS COUNTRY COURIER	\$118.95	289753	XCEL	\$60.67	100001814
CROWN ASSET MANAGEMENT, LLC	\$491.51	289842	VERENDRYE ELECTRIC	\$63,856.44	100001739
DACOTAH PAPER CO.	\$1,740.05	289754	AAAE	\$1,500.00	289878
DAKOTA CONCRETE CONSTRUCTION	\$26,034.00	289755	ACKERMAN SURVEYING	\$2,342.05	289879
DAKOTALAND AUTOGLASS	\$845.00	289756	ACME TOOLS	\$40.04	289880
DIG IT UP BACKHOE SERVICE	\$3,000.00	289757	ADVANCED ENGINEERING & ENVIRONMENTAL	\$1,591.60	289881
DIVISION OF CHILD SUPPORT	\$102.00	289758	ALLISON SANFORD	\$47.20	290002
DL BARKIE CONSTRUCTION, INC.	\$2,000.40	289759	AMERICAN WELDING & GAS, INC.	\$4,434.24	289882
DOMESTIC VIOLENCE CRISIS CENTER	\$644.33	289760	ANDRES CASAREZ JR	\$147.50	289892
DORSEY & WHITNEY	\$108.90	289761	APEX ENGINEERING GROUP	\$6,495.50	289883
DPC INDUSTRIES, INC.	\$9,900.00	289762	APH/AUTO VALUE	\$42.99	289884
DR TRANSPORT, INC.	\$10,918.40	289763	ARAMARK	\$81.64	289885
EBSCO	\$4,379.85	289764	BARB HUWE	\$50.00	289943
ECOLAB PEST ELIMINATION DIVISION	\$144.59	289765	BECHTOLD PAVING	\$4,112.00	289886
EILEEN BEAN	\$19.26	289733	BLUETARP FINANCIAL, INC.	\$4.99	289890
ALEX HARRINGTON	\$25.00	289766	BUTLER MACHINERY CO.	\$308.54	289891
JUSTIN SMESTAD	\$118.00	289767	CITY OF MINOT	\$25.00	289974
Shawn Reis	\$1,469.20	289768	CLEAN HARBORS ENV. SERVICES	\$28,895.28	289893
ENERBASE	\$8,558.76	289769	CORE & MAIN	\$56,000.04	289894
ENVIRONMENTAL TOXICITY CONTROL, INC.	\$850.00	289770	CRAFT BUILDERS, INC.	\$110.00	289895
ESO SOLUTIONS, FH SOFTWARE	\$7,537.00	289771	CROWN ASSET MANAGEMENT, LLC	\$614.24	289997
ETC INSTITUTE	\$10,000.00	289772	DACOTAH PAPER CO.	\$152.03	289896
ETSYSTEMS	\$124.00	289773	DAKOTA FLUID POWER, INC.	\$471.36	289897
FACTORY MOTOR PARTS	\$615.09	289774	DAKOTA TRUCK & FARM	\$572.18	289898
FARSTAD OIL CO	\$63.32	289775	DAKOTALAND AUTOGLASS	\$800.00	289899
FEDEX	\$16.29	289776	DANA POLLMAN	\$147.50	289992
FIRST DISTRICT HEALTH UNIT	\$25,000.00	289777	DAVID RODMAN	\$228.90	290001
FIRST INTERNATIONAL BANK & TRUST	\$620.00	289778	DELL MARKETING L.P.	\$2,388.53	289900
FIRST WESTERN INSURANCE	\$7,670.93	289779	DIVISION OF CHILD SUPPORT	\$102.00	289901
FLEETMIND SOLUTIONS, INC.	\$1,987.50	289780	DOUBLE L LOADER WORKS	\$4,000.00	289902
GALE	\$227.91	289781	DR TRANSPORT, INC.	\$13,986.40	289903
GALLS, LLC	\$674.42	289782	ECOLAB PEST ELIMINATION DIVISION	\$393.60	289904
GEFROH ELECTRIC	\$1,702.00	289783	ADDIE WEEKS	\$6.27	289905
BRITNEY RICE	\$1,550.00	289784	CARRIE STANFIELD	\$88.50	289906
Connor Fitzgerald	\$10.00	289785	ERIN BONNEY	\$147.50	289907
DAVID L. OLAFSON	\$750.00	289786	KATHRYN GOOS	\$64.90	289908
J PATRICK SCHMITT	\$800.00	289787	SHARON MOODY	\$13.00	289909
KARLEE SCHMIDT	\$25.00	289788	Shawn Reis	\$580.18	289910
Michael Wilson	\$2,150.00	289789	ENERBASE	\$17,181.47	289911
GILLIG, LLC	\$956.00	289790	FACTORY MOTOR PARTS	\$418.80	289912
INFOUSA MARKETING, INC.	\$365.00	289793	FARGO GLASS & PAINT COMPANY	\$4,939.00	289913
JONATHAN ROSENTHAL	\$404.61	289847	FARSTAD OIL CO	\$52,040.18	289914
KALIX	\$59.57	289794	FASTENAL COMPANY	\$37.27	289915
KLJ ENGINEERING, LLC	\$10,069.24	289795	FIRE EQUIPMENT CO.	\$924.00	289916
LACEY POSSEN	\$12.71	289836	FIRST INTERNATIONAL BANK & TRUST	\$620.00	289917
LEARNING OPPORTUNITIES, INC.	\$850.44	289797	FIRST WESTERN INSURANCE	\$97.00	289918
LHOIST NORTH AMERICA OF MISSOURI	\$26,750.20	289798	FLEXIBLE PIPE TOOL COMPANY	\$2,319.75	289919
LIBRARICA, LLC	\$476.70	289799	FORTERRA PIPE & PRECAST	\$20,821.02	289921
LUMACUVE AIRFIELD SIGNS	\$714.94	289800	GALLS, LLC	\$226.81	289922
M & S SHEET METAL, INC.	\$245.49	289801	ANDREW SUDBRINK	\$22,504.31	289923
MACEY WANTZ	\$55.20	289863	BRYAN T. ALEXANDER	\$359.74	289924
MAGIC CITY DISCOVERY CENTER	\$371,131.28	289803	Darrin Mosser	\$50.00	289925
MAGIC CITY GARAGE DOOR COMPANY	\$1,970.50	289804	DINA GOODMAN	\$50.00	289926

MAIN ELECTRIC CONSTRUCTION	\$17,863.46	289805	JACOB HUNDLEY	\$1,025.50	289927
MARCO, INC.	\$175.00	289806	JENNIFER BAKER	\$100.00	289928
MICHAEL HAUF	\$25.00	289791	KARLEE SCHMIDT	\$25.00	289929
MIDSTATES WIRELESS, INC.	\$380.00	289807	MICHIGAN DEPARTMENT OF STATE	\$12.00	289930
MIDWEST TAPE	\$101.94	289808	OFFICE OF DRIVER SERVICES	\$5.50	289931
MILLER LAW OFFICE, P.C.	\$165.00	289809	PALMER MILLER	\$3,150.00	289932
MINOT AREA CHAMBER EDC	\$27,375.00	289802	RANDY DEMCHUK	\$395.50	289933
MINOT AUTO	\$1,620.55	289810	RICK DEMCHUK ESTATE	\$395.50	289934
MINOT CITY AUDITOR	\$20.00	289811	ROCHESTER ARMORED CAR CO. INC	\$25,000.00	289935
MINOT COMMISSION ON AGING	\$12,500.00	289812	GENERAL TRADING	\$349.78	289936
MINOT DAILY NEWS	\$705.90	289813	GERDAU RECYCLING	\$693.41	289937
MINOT ELECTRIC	\$85.00	289814	GRAPHICS LETTERING & TRIM	\$480.00	289939
MINOT EMPLOYEE DONATIONS	\$728.63	289815	HANSON AUTO CRUSHING & TRUCKING	\$123,632.70	289940
MOORE ENGINEERING, INC	\$27,422.50	289818	HAWKINS, INC.	\$8,981.72	289941
MOWBRAY & SONS	\$1,176.00	289819	HOUSTON ENGINEERING, INC.	\$12,973.41	289942
MUNICODE	\$450.00	289820	INTERSTATE BATTERY SYSTEM	\$1,259.60	289944
NAPA AUTO PARTS	\$334.95	289821	JACOB OLSON	\$147.50	289989
NATIONAL CHILD SAFETY COUNCIL	\$150.00	289822	JARED FOLEY	\$147.50	289920
NATIONAL PAYMENT CORPORATION	\$138.88	289823	JAY BLOYER	\$236.00	289889
ND CHAPTER OF IA EI	\$120.00	289824	JEROMES COLLISION CENTER	\$1,013.70	289946
ND FRATERNAL ORDER OF POLICE	\$650.00	289825	JERRY'S REPAIR & ALIGNMENT	\$170.00	289947
ND ONE CALL, INC.	\$1,154.95	289826	JESSEN ROOFING, INC.	\$12,825.00	289948
NDDEQ	\$18.54	289827	JOHN DEERE FINANCIAL	\$96.34	289938
NEBRASKA CHILD SUPPORT PAYMENT	\$563.08	289828	JOHN ZAKIAN	\$1,615.00	290044
NEWMAN TRAFFIC SIGNS	\$148.20	289829	JOSHUA NOYES	\$147.50	289987
NORMONT EQUIPMENT CO	\$83.66	289830	KALIX	\$77.70	289949
NORTHERN IMPROVEMENT COMPANY	\$4,676.20	289831	KELLER PAVING AND LANDSCAPING	\$18,512.90	289950
NORTHERN TESTING	\$350.00	289832	KEMPER CONSTRUCTION CO	\$315,070.73	289951
O'DAY EQUIP., INC.	\$2,267.41	289833	KRYSTA BECKER	\$147.50	289887
OLSON'S TOWING	\$647.00	289834	LANDRUM AND BROWN, INC.	\$2,586.44	289952
OVERHEAD DOOR CO. OF MINOT	\$135.00	289835	LEARNING OPPORTUNITIES, INC.	\$20.95	289953
PRAIRIE SCALE SYSTEMS, INC.	\$2,204.27	289837	LHOIST NORTH AMERICA OF MISSOURI	\$11,160.67	289956
PRINGLE & HERIGSTAD, P.C.	\$168.00	289838	LINDE GAS & EQUIPMENT INC	\$4.78	289957
PROCOLLECT	\$140.00	289839	LOCATORS & SUPPLIES	\$255.20	289958
PROVIDENT LIFE & ACC INS CO	\$579.20	289840	LOWES PRINTING, INC.	\$115.00	289959
RANDI LACROIX	\$27.10	289796	MAC'S CONSTRUCTION INC.	\$11,660.00	289960
RANDI MONLEY	\$8.79	289817	MAIN ELECTRIC CONSTRUCTION	\$145.00	289961
RAPID FIRE PROTECTION, INC.	\$2,158.00	289841	MARCO, INC.	\$1,822.55	289962
RDO EQUIPMENT	\$315.12	289843	MATTHEW BENDER & COMPANY, INC.	\$256.86	289955
GEORGINE WALSH	\$5.00	289844	MATTHEW PAPPENFUS	\$147.50	289991
VANGSNES, MELISSA	\$701.00	289845	MELANIE MOORE	\$155.50	289975
REPUBLIC PARKING SYSTEM	\$4,585.19	289846	MENARDS	\$3.98	289963
SCHOCKS SAFE AND LOCK SERVICE	\$347.10	289848	MIDWEST TAPE	\$12.74	289964
SIGNS TODAY	\$137.50	289849	MINOT AUTO	\$2,078.76	289965
SOARING EAGLE OUTERWEAR, LLC	\$135.00	289850	MINOT AUTOMOTIVE CENTER	\$265.01	289966
SOUTH DAKOTA CHILD SUPPORT	\$188.31	289851	MINOT CITY AUDITOR	\$30.00	289967
SPARTAN FIREARMS II, LLC	\$3,450.00	289852	MINOT DAILY NEWS	\$1,630.56	289968
SUNDRE SAND & GRAVEL, INC.	\$14,583.53	289853	MINOT EMPLOYEE DONATIONS	\$721.21	289969
THATCHER COMPANY	\$10,202.10	289854	MINOT LUMBER	\$473.28	289970
THEIN WELL	\$17,448.18	289855	MINOT PARK DISTRICT	\$268,730.77	289971
ULTEIG	\$2,796.27	289856	MINOT PLUMBING & HEATING CO, INC.	\$217.01	289972
UNIFORM CENTER	\$206.96	289857	MINOT'S FINEST COLLISION CENTER	\$3,252.92	289973
UNITED MAILING SERVICE	\$169.14	289858	MORE THAN MUSIC	\$13,468.08	289976
UNUM LIFE INSURANCE	\$8,282.80	289859	MOTOROLA	\$58,685.10	289977
UNUM LIFE INSURANCE	\$4,195.88	289860	MOWBRAY & SONS	\$937.60	289978
VANTAGEPOINT TRANSFER -- 10###	\$540.08	289861	NAPA AUTO PARTS	\$2,496.95	289979
VISIT MINOT	\$20,450.26	289862	ND FRATERNAL ORDER OF POLICE	\$650.00	289980
BEL AIR HEIGHTS CONDO	\$111.60	289864	ND WATER COALITION	\$1,000.00	289981
BIG SKY BUILDERS LLC	\$45.07	289865	ND WATER USERS ASSN.	\$1,200.00	289982
CLARK, STEPHANIE	\$20.72	289866	NEBRASKA CHILD SUPPORT PAYMENT	\$563.08	289983
DAVISON LARSON ASSOC	\$56.85	289867	NORTH COUNTRY SPORTSWEAR	\$1,435.00	289984
FELLBAUM, TYLER	\$1.18	289868	NORTHERN TESTING	\$350.00	289985
MCCARTEN, LACEY & SHANE	\$3.43	289869	NORTHWEST TIRE AND RETREAD	\$30,888.52	289986
SCOTT, JOHN OR ELSIE	\$87.06	289870	OK AUTOMOTIVE	\$1,740.40	289988
TELIN, TODD	\$21.53	289871	OVERDRIVE	\$10,067.01	289990
WOODWARD, THOR	\$11.72	289872	PATRICK BLANCHARD	\$147.50	289888
WATTS ALTERATIONS	\$45.00	289873	PFM FINANCIAL ADVISORS LLC	\$119,083.00	290045
WEST RIVER STRIPING COMPANY	\$1,969.42	289874	PRINGLE & HERIGSTAD, P.C.	\$350.00	289993
WESTERN DAKOTA ENERGY ASSOCIATION	\$4,000.00	289875	PROCOLLECT	\$177.83	289994
WESTLIE FORD	\$112.70	289876	PROCONTROLS MIDWEST	\$2,254.00	289995
WESTLIE TRUCK CENTER	\$1,928.86	289877	PROTECH INTEGRATIONS, LLC	\$134.93	289996
XCEL	\$1,156.34	100001740	RDO EQUIPMENT	\$2,822.27	289998
XCEL	\$101.43	100001741	KIMBERLY HASSEL	\$50.00	289999
XCEL	\$191.85	100001742	RHI SUPPLY	\$39.43	290000
XCEL	\$2,658.02	100001743	SANITATION PRODUCTS	\$14,164.72	290003
XCEL	\$66.11	100001744	SECRETARY OF STATE	\$36.00	290004
XCEL	\$24,639.82	100001745	SIGN SOLUTIONS USA	\$569.86	290005
XCEL	\$211.42	100001746	SOLTIS BUSINESS FORMS CO.	\$1,167.00	290006
XCEL	\$2,114.26	100001747	SOURIS RIVER JOINT WATER RESOURCE	\$1,403,194.04	290007
XCEL	\$3,363.04	100001748	SOUTH DAKOTA CHILD SUPPORT	\$188.31	290008
XCEL	\$23,837.74	100001749	SPARTAN FIREARMS II, LLC	\$4,480.00	290009
XCEL	\$19,284.59	100001750	SPX CORPORATION	\$1,128.27	290010
XCEL	\$4,119.44	100001751	SRF CONSULTING GROUP	\$9,992.72	290011
XCEL	\$5,552.90	100001752	STATE WATER COMMISSION	\$50,687.13	290012
XCEL	\$50.94	100001753	STEPHANIE LENTZ	\$356.86	289954
XCEL	\$5,203.03	100001754	SUNDRE SAND & GRAVEL, INC.	\$37,158.44	290013

XCEL	\$255.95	100001755	SUPERION, LLC	\$70,088.52	290014
XCEL	\$2,426.43	100001756	SWANSTON EQUIPMENT	\$872.53	290015
XCEL	\$10.25	100001757	TAYLOR JENSEN	\$147.50	289945
XCEL	\$106.43	100001758	TEAM LABORATORY CHEMICAL, LLC	\$9,365.50	290016
XCEL	\$225.46	100001759	THATCHER COMPANY	\$10,345.41	290017
XCEL	\$30.23	100001760	THEIN WELL	\$143,173.31	290018
XCEL	\$220.48	100001761	TIMMONS GROUP	\$32,870.21	290019
XCEL	\$2,498.00	100001762	TRI-STATE BOBCAT	\$404.76	290020
XCEL	\$149.78	100001763	TYLER TECHNOLOGIES, INC.	\$84,425.53	290021
XCEL	\$19.22	100001764	UNITED MAILING SERVICE	\$5,654.47	290022
XCEL	\$109.41	100001765	UPS STORE #1423	\$26.44	290023
XCEL	\$916.41	100001766	VANTAGEPOINT TRANSFER -- 10###	\$540.08	290024
XCEL	\$40.05	100001767	VISIT MINOT	\$17,623.25	290025
XCEL	\$2,674.47	100001768	VISIT MINOT	\$22,119.85	290026
XCEL	\$344.43	100001769	WALMART	\$156.94	290027
XCEL	\$1,076.41	100001770	WARD COUNTY AUDITOR	\$6,290.00	290028
MDU	\$221.76	100001771	WARD COUNTY RECORDER	(\$80.00)	290029
MDU	\$64.25	100001772	WARD COUNTY RECORDER	\$20.00	290046
MDU	\$23.25	100001773	WARD COUNTY RECORDER	\$20.00	290047
MDU	\$987.96	100001774	WARD COUNTY RECORDER	\$20.00	290048
MDU	\$79.63	100001775	WARD COUNTY RECORDER	\$20.00	290049
MDU	\$876.56	100001776	BRAUNBERGER, KEITH & LAURA	\$38.80	290030
MDU	\$992.24	100001777	FOX, DERRICK	\$50.00	290031
MDU	\$25.50	100001778	IRET	\$1,489.77	290032
MDU	\$23.25	100001779	KLETTKE, ROBERT	\$34.97	290033
MDU	\$1,104.74	100001780	PAILLON, LINDA	\$16.32	290034
MDU	\$123.61	100001781	RANDALL, DAVID A	\$19.96	290035
MDU	\$47.60	100001782	STAVEM, SHERI	\$10.51	290036
MDU	\$585.92	100001783	STEWART, SUSAN	\$10.00	290037
MDU	\$227.38	100001784	SUMMIT ENTERPRISES	\$1.18	290038
MDU	\$4,237.39	100001785	ZAHURSKY, ARNOLD	\$10.00	290039
MDU	\$1,186.45	100001786	ZUMBO, JACOB	\$14.71	290040
MDU	\$316.83	100001787	WAUSAU EQUIPMENT COMPANY	\$3,814.67	290041
MDU	\$139.99	100001788	WESTLIE FORD	\$392.76	290042
MDU	\$48.31	100001789	WESTLIE TRUCK CENTER	\$5,648.78	290043
MDU	\$1,054.03	100001790	TOTAL	\$4,734,150.55	

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

#### **DESIGNATE DEPOSITORIES – APPROVED**

Alderman Ross approved resolution no. 3746.1 which requires the governing board to designate depositories of public funds at its regular meeting in January of each even-number year. Any financial institution duly incorporated in this state under and pursuant to the laws governing the incorporation of financial institutions, and any financial institution situated and doing business with this state may be designated a depository of public funds.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

#### **ALCOHOLIC BEVERAGE LICENSE RENEWALS – APPROVED**

Alderman Ross moved the City Council approve the following alcoholic beverage license renewals requests:

1. Loyal order of Moose dba Moose Lodge No. 822 at 400 9th Street SW
2. Minot State Beaver Boosters dba Minot State University at 500 University Ave W
3. Thai Hot dba Thai Hot at 101 Central Ave W
4. El Azteca LLC dba El Azteca at 2035 N Broadway
5. Urban Gourmet, LLC The Station at 1303 S Broadway
6. The Putt District LLC dba The Putt District at 17 South Main Street
7. 21 EC Ventures LLC dba Iron Horse Kitchen and Bar at 21 E Central Ave # 101

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

#### **PIPE INSPECTION TRAILER – AWARD OF BID (PROJECT NUMBER 4648) – APPROVED**

Alderman Ross moved the City Council to approve the bid to Normont Equipment Company in the amount of \$167,810.00 for the trailer mounted pipe inspection system.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **COMPOST SITE LEASE AGREEMENT - APPROVED**

Alderman Ross motioned the City Council approve the lease agreement between the City of Minot and Trinity Church for the purpose of a compost site location and authorized the Mayor to sign the agreement on behalf of the City.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **SCHEELS DONATION – APPROVED**

Alderman Ross moved the City Council approve the request to amend 2022 annual budget to increase fire control operational supplies for physical fitness equipment to be used by the firefighters with a donation from Scheels.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **CONTRACT FOR BOARDING GCITY OF MINOT'S INMATES – APPROVED**

Alderman Ross moved the City Council approve the contract of boarding the City of Minot's inmates with Ward County and authorize the Mayor and Finance Director to sign the contract.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

### **P3529.5 MI-6 ANNE STREET BRIDGE OPTIONS – APPROVED**

Mayor Sipma stated that SRJB is giving the option to repair the south side of the bridge for \$1.6 million. City of Minot would be responsible for the north side of the bridge. Dan Jonasson thought that it would be one million +/- for the north side construction. Alderwoman Olson asked when the last time the bridge was in use. Dan Jonasson stated that it was last accessed over 2 years ago and was originally closed with the MI-1 flood project. Alderman Ross wanted to confirm with Dan that the bridge reconstruction on the north side would not have to be completed at the same time as the south side. Dan just established that the SRJB is just looking for the commitment to the bridge before they repair the south side. SRJB funding is 65% State Water Commission and 35% City flood dollars. Mayor Sipma and Dan Jonasson said the City of Minot would have to work with BNSF on a new lease agreement.

Alderwoman Evans made a motion for the City of Minot to retain access to the Anne Street Bridge and add it back to the CIP. The motion was seconded by Alderman Podrygula.

Alderman Pitner inquired about the process with BNSF and permitting. Dan Jonasson said he could start some discussion in the monthly meetings he has with BNSF. Alderman Ross asked if any discussions with BNSF had happened and Dan could not think of any at this time. Mayor Sipma reiterated that he has spoken with BNSF about possible cost share and they are not interested.

Mayor Sipma opened discussion to public. Josh Wolsky with the Downtown Business Professional Association, had a presentation. He discussed the history of the bridge, how it benefits the downtown district and school district. Josh spoke of the possibility to connect it to a green space if the City of Minot is able to acquire certain land. He also mentioned different ideas of funding of the bridge and possible revenue for downtown businesses with the pedestrian access to the north side of Minot.

Logan Vettel spoke of the history of Anne Street Bridge, his personal reasons for wanting the bridge to remain, and what the bridge means to the community. Shawn Antani also spoke to the council about the benefits to maintaining the bridge for pedestrians. Ryan Ackerman stated how personally he would love to keep the bridge but professionally he is unsure if the BNSF would permit this. He spoke about the SRJB cannot say that 1<sup>st</sup> Ave will be developed fully with MREFPP. The railroads have indicated no willingness to sell right of way or land west of Main Street and South of the BNSF mainline. Ryan feels this is out of the scope of the flood plan. He also noted that the more we spend, the longer it takes to complete, and at whose expense. Alderman Pitner asked Ryan Ackerman if he could confirm if the downtown flood protection would be flood walls or levees. Ryan stated the area would be protected primarily with levees. Shannon Straight spoke about greater access with the bridge for the north side of Minot and downtown, how it is a connection in Minot. Shannon Straight brought up the loss of one bridge with MI-5 near the Ben's Tavern area.

Mayor Sipma said that through conversations with BNSF there is no interest in a design of a new bridge. The City Manager, Harold Stewart, brought up the fact that the council is facing 2 values in conflict efficiency/effectiveness vs accountability/responsibility. He wanted the council to know that the City Council has brought significant attention to downtown

with past project and ongoing projects. There was discussion by the council members of being stewards of taxpayer dollars. Alderman Pitner spoke about changes in the community with the school bond approval and the public survey results. Mayor Sipma expressed the fact that the longer we draw out the flood plans the higher the flood insurance costs are going.

Whereupon a vote was taken on the above motion by Alderwoman Evans, seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Pitner, Podrygula, Ross; nays: Jantzer, Olson, Sipma.

**RECOMMENDATION TO TERMINATE ROLAC CONTRACT FOR LIBRARY – PULLED**

City Manager, Harold Stewart, stated that contractors have made significant progress and their compliance time would be extended to the Friday prior to the next regular city council meeting.

**REMOVAL OF PAYROLL AND HUMAN CAPITAL MANAGEMENT PHASES FROM THE ENTERPRISE RESOURCE PLANNING (ERP) PROJECT AGREEMENT WITH TYLER TECHNOLOGIES, INC. – APPROVED**

Alderwoman Olson moved the City Council approve the removal of payroll and human capital management phase from the ERP Project agreement with Tyler Technologies, Inc. Motion was seconded by Alderman Jantzer.

Alderwoman Evans asked the City Manager what alternatives were in place. It was mentioned that for now the old software would work but the City of Minot will not be able to update the software past December 31, 2022. The project will need to go to RFP again.

Alderman Podrygula inquired about if Tyler was going to refund City of Minot in full including staff time spent. The City Manager replied that the city would only get reimbursed for software/equipment costs and not for staff/payroll time. Alderman Podrygula then spoke on the idea of legal recourse to try to obtain full refund. Kelly Hendershot stated that she was involved in discussions with Tyler and that the City of Minot tried to get the cost refunded for staff time but in the end, we would only get the cost for products/software back.

Alderman Podrygula would like to see future contracts have more attention to the needs of the City of Minot. Harold responded with examples of new contracts that are more beneficial to the City of Minot and include penalties.

A vote was taken on the above motion by Alderwoman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**RAILROAD QUIET ZONE 2021 STUDY (3308.1) - APPROVED**

Lance Meyer, City Engineer, introduced Andy Mielke with SRF consulting to do a presentation on Railroad Quiet Zones. Quiet zones are where no routine horn sounds but emergency horns are allowed. The study is based on the risk analysis using the DOT Accident Prediction Model. He discussed how there are 4 options for improvements. City of Minot has 8 CP RR crossing that were considered with 3 recommendations to upgrades. The 3 include: 3<sup>rd</sup> St SE needing 4 quadrant gates for \$402,000, Central Ave E needing medians for \$103,000, and 3<sup>rd</sup> St/Amtrak Depot needing gates and median for \$390,000 for a total project cost of \$895,000.

Mayor Sipma mentioned the access cutoff for businesses on Central Ave. Alderman Podrygula asked the speaker Andy Mielke to discuss the volume of fixed horn vs train horn. Andy mentioned that a fixed horn is roughly 90-100 decibels and a train horn is 110 decibels. Reusing Maple Street equipment was discussed but the city was told that it is usually not allowed. Alderwoman Evans inquired about how each improvement plan was figured out and Andy mentioned that every crossing was looked at individually and the risk was assessed at each place.

Alderman Jantzer motioned the City Council receive and file the report and place the Quiet Zone on the upcoming CIP. The motion was seconded by Alderman Podrygula.

Leonard Niess, owner of Niess Impressions spoke about the access to his loading dock being blocked. His building has no way of getting product or equipment out. Niess Impressions is located at 101 Central Ave. Lance Meyer reiterated that the railroad has blocked off the access to his loading dock currently and that there is no Quiet Zone work on Main Street and 1<sup>st</sup> Street NE. Leonard Niess believes that the Quiet Zone study might be what triggered the railroad to cut off access to his alleyway loading dock area.

Alderman Pitner asked Lance about the timeline for this and Lance responded that this could be funded as early as 2023 on the CIP. Alderman Jantzer stated that he wanted the City of Minot to find a way to help and/or work with Niess Impressions so that the business can gain access back to the loading dock.

A vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**3529.1 MI-5 PROJECT FLOOD CONTROL C&M AGREEMENT WITH BNSF AND SRJB – APPROVED**

Alderman Ross motioned for the City Council to approve the C&M agreement with the SRJB and BNSF and authorize the Mayor to sign the agreement. The motion was seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**APPROVAL OF PLANS AND SPECS AND UTHORIZATION TO BID MI-5B BUILDING RELOCATION – APPROVED**

Alderman Jantzer moved the City Council approved the plans and specs for bid of building relocation on MI-5B and allow authorization to bid. The motion was seconded by Alderman Ross.

Alderman Podrygula asked Dan Jonasson if this building would be the only storage for the flood wall stop logs. Dan replied that this building would hold a majority of the logs but the Water Treatment Plant stores their stop logs on site and there are a few lift stations that also store on site. Dan also mentioned that is more cost effective since the equipment is already at Public Works to move the stop logs.

A vote was taken on the above motion by Alderwoman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**MAGIC FUND SCREENING COMMITTEE – APPROVED**

Alderwoman Olson moved the City Council approve the Magic Fund request from Stevens Welding, approve the Development Agreement with Stevens Welding, and authorize the Mayor and Finance Director to sign the necessary documents. The motion was seconded by Alderman Ross.

Alderwoman Evans wanted to know how often the City Council approved funds for entities outside of the City of Minot. David Lakefield spoke on this by saying there has not been a lot of activity with the Magic Fund but this qualifies since it is in the Minot trade area.

A vote was taken on the above motion by Alderwoman Olson, seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

**PERSONAL APPEARANCES**

None

**MISCELLANEOUS & DISCUSSION ITEMS**

Alderman Podrygula wanted to clarify that he was not questioning the Mayor on the BNSF relationship with the City of Minot. He just wanted to know if Macbeth had the authority to speak on the Anne Street Bridge lease agreement.

Mayor Sipma responded that Macbeth was the Regional Director of Public Affairs for the BNSF. He reiterated that the BNSF has had a close partnership with the City of Minot and its importance.

Alderman Pitner also expressed the importance of the relationship between the City of Minot and BNSF Railroad.

**ADJOURNMENT**

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Ross and carried unanimously. Meeting adjourned at 8:15 pm.

ATTEST: Mikayla McWilliams  
Mikayla McWilliams, City Clerk

APPROVED: Shaun Sipma  
Shaun Sipma, Mayor