

April 15, 2019 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – APRIL 15, 2019 AT 5:30 P.M.

ROLL CALL

Members Present:

Jantzer, Olson, Pitner, Sipma, Straight, Wolsky

Members Absent:

Podrygula

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

PERSONAL APPEARANCES

None

APPROVAL OF MINUTES- APRIL 1, 2019 – APPROVED

Alderman Jantzer moved the City Council approve the minutes from the April 1, 2019, Regular City Council meeting.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5367 - AMEND THE 2019 ANNUAL BUDGET- TFC018 AUTOSCOPE VIDEO CAMERA X2 – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5367 on second reading to amend the 2019 annual budget to increase the traffic capital purchases revenue and expenditures and decrease traffic general fund revenue and expenditures for the purchase of two spare Autoscope Video Cameras. Motion second by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5367 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5368 - AMEND THE 2019 ANNUAL BUDGET - TFC019 BATTERY BACK-UP 2019 – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5368 on second reading amending the 2019 annual budget to increase the traffic capital purchases revenue and expenditures and decrease traffic general fund revenue and expenditures for the purchase of a spare Battery Back-Up System. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5368 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5369 - AMEND THE 2019 ANNUAL BUDGET – POLICE PATROL VEHICLES – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5369 on second reading to amend the 2019 annual budget to increase police capital purchases revenue and expenditures and decrease the police general fund revenue to cover the cost overage of the purchase of five police patrol vehicles. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5369 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5370 - AMEND THE 2019 ANNUAL BUDGET – BROADWAY CORRIDOR STUDY (4443) – SECOND READING – APPROVED

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Alderman Jantzer moved the City Council place ordinance no. 5370 on second reading amending the 2019 annual budget to increase Street department revenues and expenditures for the Broadway Corridor Study. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5370 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5371 - NO PARKING ALONG 1ST STREET SW NEAR TRINITY CANCERCARE – SECOND RADING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5371 on second reading to add parking restrictions to the following locations:

1. West side of 1st Street SW, 215-feet to 235-feet from the center of the 8th Avenue SW intersection.
2. West side of 1st Street SW, 275-feet to 295-feet from the center of the 8th Avenue SW intersection.
3. East side of 1st Street SW, 255-feet to 275-feet from the center of the 8th Avenue SW intersection.

Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5371 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5372 - CHAPTER 5 (ALCOHOLIC BEVERAGES) REVISIONS – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5372 on second reading amending Chapter 5 of the City of Minot Code of Ordinances. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5372 on second reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

LANDFILL CELL 6 – FINAL PAYMENT (PROJECT NUMBER 4241)

Alderman Jantzer moved the City Council approve the final payment amount of \$59,750.31 to be paid to Farden Construction, Inc. for the Landfill Cell 6.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

2019 STORM SEWER REHAB AWARD OF BID (CITY PROJECT NO. 4390) – APPROVED

Alderman Jantzer moved the City Council award the bid for the 2019 Storm Sewer Rehab Project to Unlimited Excavating for the lowest bid of \$362,044.97.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

SECURITY CAMERA SYSTEM AWARD OF BID (CITY PROJECT NO. 4408) – APPROVED

Alderman Jantzer moved the City Council award the bid for a security camera system at the Public Works facility to Gefroh Electric in the amount of \$28,990.00.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

2019 ROUND 1 STRUCTURE DEMOLITION AWARD – APPROVED

Alderman Jantzer moved the City Council award the contract to Dig It Up Backhoe Services, Inc. for 2019 Round 1 demolition/site restoration contract in the amount of \$131,102.50.

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Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

RETAIL BEER & WINE LICENSE – CASEY’S COOKIES, INC. DBA COOKIES FOR YOU – APPROVED

Alderman Jantzer moved the City Council approve the request from Casey’s Cookies, Inc. dba Cookies For You, for a Retail Beer & Wine License operating at 117 South Main Street.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

STRUCTURAL EVALUATION OF BURN BUILDING – APPROVED

Alderman Jantzer moved the City Council accept the proposal submitted by EAPC for a structural evaluation of the Fire training tower.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5373 – AMEND THE 2019 ANNUAL BUDGET- FIRE DEPARTMENT BURN BUILDING – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5373 on first reading amending the 2019 annual budget to increase the Fire Department professional service contracts expenditures and decrease the Fire Department education and training expenditures for a structural evaluation of the Fire training tower. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5373 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5374 – AMEND THE 2019 ANNUAL BUDGET - AUDITORIUM AND RECREATION BUDGET AMENDMENT – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5374 on first reading to amend the 2019 annual budget to transfer remaining unspent funds in Auditorium and Recreation to account 03-22 Contracts. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5374 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

AMENDMENT FOR CONSTRUCTION ENGINEERING P3135.2D SWIF REPAIR OF DEFICIENT CULVERTS – APPROVED

Alderman Jantzer moved the City Council approve the construction engineering contract amendment with Houston Engineering for SWIF D – area 9 and authorize the Mayor to sign the agreement on behalf of the City.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5375 – AMEND THE 2019 ANNUAL BUDGET- SWIF ACTION D CULVERT DEFICENCY REPAIR - P3135.2D – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5375 on first reading amending the 2019 annual budget to add area 9 of the SWIF D project back into the contract since cost share has been secured from the State for the work. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5375 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

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PROFESSIONAL SERVICES AGREEMENT WITH LANDRUM & BROWN AVIATION FOR AIR SERVICE DEVELOPMENT CONSULTING – APPROVED

Alderman Jantzer moved the City Council approve the Master Services Agreement with Landrum & Brown for Air Service Development Consulting and authorize the Mayor to sign any applicable documentation.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

DEPARTMENT PRESENTATION – AIRPORT

The Airport Director, Rick Feltner, gave a presentation on the Minot International Airport. He introduced the staff, showed graphs demonstrating the Airport's performance and described some of the obstacles they face both locally and, in the industry, nationally. He then responded to questions by the Council.

MAYORAL APPOINTMENTS – APPROVED

Alderman Pitner moved the City Council approve the following Mayoral appointments:

MAGIC Fund

Perry Olson reappointed with a term to expire June 2022.

Visit Minot

Chuck Massey to replace Pam Karpenko with a term to expire December 2021.

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight, Wolsky; nays: none.

LIAISON REPORTS

Alderman Wolsky said, the Ward County Planning Commission is approaching completion of a draft of their comprehensive plan. They held long discussions on several topics including right of way issues. He also mentioned the Zoning Ordinance Steering Committee which has been working on synthetic turf issues and amendments to the sign ordinance. Their work with the consultant is ongoing.

Alderman Jantzer said he was on the selection committee for the new ERP software system. There were three submissions which have been narrowed down and two companies were invite to present demonstrations of their product.

Alderman Pitner mentioned there is no more Recreation Board since the Merger with the Park District. He also attended the Ward County Planning meeting and described the depth of the conversations.

Alderman Olson said she attended the Liaison meeting of the City, County, Park and School. They discussed the 911 budget as well as concerns with mail delivery. She said, the chairman, Alan Walters, will contact D.C. regarding the mail issues. She also said her term on the Library Board is expiring soon but she has enjoyed working with that committee.

Alderman Straight stated, the Souris Basin Planning Council is submitting an application to the MAGIC Fund. He also said, Visit Minot has a plan for the old Sears building but has not shared any details yet.

Mayor Sipma said, the IEDC Steering Committee has run into scheduling conflicts but is still working.

Alderman Wolsky brought up the Environmental Policy Group and announced they are hosting a "Bring your own bag" week to reduce the use of plastic bags.

Alderman Pitner reminded the community that the city-wide clean up days are May 3-4.

INFORMATIONAL UPDATE ON THE FLOOD PROTECTION PROJECTS

Dan Jonasson presented information on the Mouse River Enhanced Flood Protection Project. He gave updates on current progress, funding, upcoming road closures and detours. He then responded to questions by the Council.

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The full presentation can be found at the following link: <https://www.youtube.com/watch?v=5W2uSdmzcSQ>

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Wolsky and carried unanimously. Meeting adjourned at 6:41 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor