

CITY OF MINOT
ZONING ORDINANCE STEERING COMMITTEE

Meeting Minutes
April 24, 2019
8:00am – 10:00 am
Finance Department Conference Room
City Hall

I. ATTENDANCE

Committee: Rolly Ackerman, Tyler Neether, Tim Baumann, Josh Wolsky, Pat Graner, Rusten Roteliuk, Gloria Larsgaard

Absent: none

Staff: Brian Billingsley, Community & Economic Development Director
Lance Lang, Principal Planner
Glenda Sorensen, Planning Assistant

Guests: Cindy Snay, Coughlin Construction

Chairman Ackerman called the meeting to order at 8:00 a.m.

II. CHAIRMAN'S COMMENTS

Chairman Ackerman opened the topic of the committee's mission and leadership. Ackerman offered to step aside as the Chairman if the committee indicated that was their preference, however it was decided unanimously (without a formal vote) that Ackerman would remain the Chairman and moderate the meetings.

Mr. Billingsley will coordinate staff and consultant work and schedule to provide information and amendments for consideration by the committee.

Mr. Billingsley thanked Chairman Ackerman for his continued service.

III. MOTION TO TABLE APPROVAL OF MINUTES TO MAY 8TH

Motion by Wolsky to approve the minutes, seconded by Graner. Ayes: all, Nays: none

Motion passes

IV. INTRODUCTION OF GUESTS

Chairman Ackerman introduced Cindy Snay of Coughlin Construction, who will be attending the Zoning Ordinance Steering Committee meetings going forward.

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V. REVIEW AND APPROVAL TODAY'S AGENDA

No additions. Motion by Neether to approve the agenda, seconded by Roteliuk.

Motion passes

VI. ARTIFICIAL TURF

The discussion was primarily regarding whether to allow artificial turf in residential areas.

Motion by Wolsky to approve the proposed amendment as drafted to not allow artificial turf to be visible from the public streets in residential areas ("R" districts). Motion was seconded by Baumann. The vote was split as follows: Ayes: three, Nays: three, Abstained: 1

Motion fails

After further discussion by the committee, Tyler Neether made a motion to approve the amended verbiage to allow artificial turf in residential areas including the front yard as long as the minimum permeable area in each zoning district is maintained. Motion was seconded by Graner. Ayes: 6, Nays: 1, Abstained: 1.

Motion passes

Discussion was held on the "Quality Standards" portion of the proposed amendment which specifies such standards as minimum pile weight, minimum blade length, a blend of a minimum of three green colors, etc. What if someone wanted a putting green or a dog run with different specifications?

Motion by Wolsky, second by Neether, to include a phrase that allows the Community and Economic Development Director the leeway to approve turf of different quality standards where and when appropriate. Ayes: 6, Nays: None, Abstain: 1.

Motion passes

Chairman Ackerman asked if there are any more revisions to the overall artificial turf amendment, or does the committee feel it is ready to forward to Planning Commission with a recommendation?

Motion by Wolsky to add the proposed amendment in its entirety to the April Planning Commission Agenda. Second by Graner. Discussion: Was the amendment included in the Public Hearing Notice required for advertising for April? Lang said yes, it has been properly advertised along with the Downtown C3 sign code amendment approved by the committee at the last meeting. Ackerman called for the vote. Ayes: 6, Nays: None, Abstain: 1.

Motion passes

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VII. PROJECT SCHEDULE

The discussion was regarding the timeline to complete the Zoning Ordinance Revision in a more condensed timeframe.

The goal for completion of the project has been revised to end May 2020 which means committee meetings would end in February.

Motion was made by Wolsky to adopt new project end date, Seconded by Pat Graner. Ayes: all, Nays: none.

Motion passes

VIII. NEXT MEETING

There was discussion regarding weekly meetings, but the committee believes that is not realistic. Meetings will remain the 2nd and 4th Wednesday of each month at City Hall.

Next meeting is scheduled May 8, 2019, 8:00am –10:00am, Finance Department Conference Room, City Hall.

Topic for that meeting is Chapter 25, Non-Conforming Uses.

IX. ADJOURNMENT

With no other topics, Ackerman made a motion to adjourn meeting, seconded by Rusten Roteliuk. Ayes: all, Nays: none

Motion passes.

Meeting adjourned.