

May 2, 2022 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – May 2, 2022 AT 5:30 P.M.

ROLL CALL

Members Present:

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

The Mayor introduced Troop 411 Boy Scouts working towards their Citizenship Badge.

The Mayor presented the Minot High Boys Swim Team with a proclamation for their 2022 State Championship. Mayor Sipma also proclaimed May Building Safety Month and May 15th-21st as National Public Works Week.

April Meetings & Activities

- 5th – Community Economic Activity Meeting
 - 7th – Carnegie Center Repair & Tour (Alderwoman Olson)
 - 7th – Military Affairs Committee
 - 7th – School Board Regular Meeting
 - 8th – Walmart Remodel Ribbon Cutting
 - 8th – NAWS Update Meeting
 - 11th – Municipal Court Discussion (Full Council)
 - 12th – Board of Equalization (Full Council)
 - 13th-17th – 48 inches of snow in Minot
 - 15th – Bismarck Radio Interview Re: Blizzard
 - 18th - Radio Interview Re: Blizzard
 - 18th – NDDES Phone Meeting Regarding Blizzard
 - 18th – Regular City Council Meeting
 - 19th – Attended Ward County Commission Regular Meeting
 - 20th – MACEDC Regular Monthly Meeting
 - 20th – Snow Removal Meeting with DBPA Members
 - 21st - Prairie Warrior Auction
 - 22nd – MSU Graduation Advice Virtual Message Recording
 - 22nd – MAFB Firing Range Ribbon Cutting with Senator Hoeven
 - 27th – Minot Comprehensive Plan Focus Group
 - 28th – Minot Comprehensive Plan Focus Group
- Numerous Phone Calls, Emails, Social Media, & Staff Interactions.

MAYORAL APPOINTMENT

Alderman Ross moved the City Council confirm Kevin Seehafer to the MAGIC Fund Steering Committee (Labor Position) for a term to expire April 30, 2025.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

CITY MANAGER REPORT

The City Manager provided a written update describing events and activities for various departments.

Chief John Klug provided a timeline on the train derailment and discussed the process and the software and preliminary ideas of the errors the software had with the notifications to citizens.

Alderman Ross asked about the process of testing the system and its functions. Chief Klug stated that they have used it for SWAT and Bomb Squad testing but there is no way to send out test messages to citizens and get the full knowledge of the results back.

CITY ATTORNEY REPORT

Stefanie Stalheim, Assistant City Attorney, mentioned that Kelly Hendershot submitted a written report and she would answer any questions.

PUBLIC HEARING: NICHOLS MOVE - APPROVED

The City Council held a public hearing for the area that is under consideration for the moving application is 501 36th St SW, Minot, ND 58701, also known as Tierrecita Vallejo 1st S-D Lot 11. The proposed moving location is a vacant lot on the end of 5th Ave SW. The property is surrounded by similar single-family dwellings as well as single story manufactured homes. The immediate area also contains numerous vacant lots. The move of both buildings is part of the City of Minot and SRJWRB Flood Control Project (Phase WC-1). The applicant stated that the approximately 1900 sf house to be moved is to be placed on a pre-constructed concrete foundation, with an unfinished basement. The applicant also stated that the small storage building will be placed on existing wood floor system and skids.

Alderman Pitner moved to close the hearing and approve the relocation of the single-family residence and yard shed from 710 37th St SW, Minot ND, 58701 also known as Tierrecita Vallejo 1st S-D Lot 23, to 501 36th St SW, Minot, ND 58701, also known as Tierrecita Vallejo 1st S-D Lot 11, subject to the following conditions:

1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work. Proof that the Crocker's have enter into an agreement with Souris River Joint Water Resource Board to take ownership of the property at the new location.
2. An approved approach permit assigned to 501 36th St SW issued by Harrison Township.
3. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
4. Coordinate all relocation activities with public utilities and traffic authorities.
5. An approved foundation design in compliance with City of Minot building codes.
6. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
7. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
8. The exterior of the structure must be one consistent color arrangement of colors after relocation.
9. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none; abstain: Evans.

CONSENT ITEMS - APPROVED

Alderman Pitner moved the City Council approve Consent Items 7.1-7.17 with the following staff recommendations:

7.1 CITY COUNCIL MINUTES – Approval of the minutes for the minutes of the April 18, 2022 Regular City Council Meeting, the April 11, 2022 Special Council Meeting Municipal Court Budget Tour, and the April 12, 2022 Board of Equalization Meeting.

7.2 ADMINISTRATIVE APPROVALS – Approve the Administrative Approvals including:

1. Minot Public School Foundation to conduct a calendar raffle on July 2022 at the Minot Public School Foundation (215 2nd St SE).
2. Trinity Health Auxiliary to conduct a raffle on June 18, 2022 at the Dakota Lounge (1525 31st Ave SW Suite A).
3. Special Event Permit for Army's 2.0, LLC dba Army's 2.0 (12 3rd Street SE).
4. Special Event Permit for VennMitchell, Inc dba The Landing Bar & Bottle Shop (2015 N Broadway).
5. Two Special Event Permits for Der Blaue, LLC dba Blue Rider (118 1st Ave SE).

7.3 BILLS, TRANSFERS, AND PAYROLL - Approve payroll for the period of March 13, 2022 through April 23, 2022 in the amount of \$3,376,914.52 and bills and transfers for April in the amount of \$2,731,702.74.

Jorge L Pagan	\$6,000.00	291261	MINOT LIONS CLUB	\$90.00	291331
A-1 EVANS SEPTIC TANK SERVICE	\$400.00	291262	MINOT PARK DISTRICT	\$381.00	291332
ADVANCED BUSINESS METHODS	\$186.00	291263	MINOT PLUMBING & HEATING CO, INC.	\$102.00	291333
AMERICAN TRUCK & TRAILER, LLC	\$139.38	291264	MOWBRAY & SONS	\$425.00	291335
APEX ENGINEERING GROUP	\$1,105.00	291265	MSC INDUSTRIAL SUPPLY CO	\$225.40	291336
APPLE BOOKS, LLC	\$1,550.30	291266	NAPA AUTO PARTS	\$433.21	291337
ARAMARK	\$89.53	291267	NATIONAL PAYMENT CORPORATION	\$207.84	291338
BAKKE GRINOLDS WIEDERHOLT	\$180.00	291268	ND FRATERNAL ORDER OF POLICE	\$650.00	291339
BORDER STATES INDUSTRIES, INC.	\$418.12	291269	ND ONE CALL, INC.	\$208.45	291340
BRIAN HORINKA	\$469.32	291309	ND STATE RADIO COMM.	\$3,715.00	291341
BROCK WHITE CO, LLC	\$4,140.00	291270	ND WATER COALITION	\$1,000.00	291342
BULLARD-WOLF, CHRISTINA	\$77.22	291271	NORTH DAKOTA FIREFIGHTER'S MUSEUM	\$25.00	291343
C&C PLUMBING AND HEATING	\$700.00	291272	NORTHERN BRAKE	\$2,233.00	291344
CAROLINA SOFTWARE	\$250.00	291273	NORTHERN TESTING	\$1,990.00	291345
CDM SMITH	\$96,201.90	291274	NORTHWEST TIRE AND RETREAD	\$4,365.66	291346
CHARLES JOHNSON	\$531.05	291310	NYBAKKEN BODY SHOP	\$349.10	291347
COOKIES FOR YOU	\$900.00	291276	O'DAY EQUIP., INC.	\$573.15	291348
DACOTAH PAPER CO.	\$547.82	291277	OK AUTOMOTIVE	\$778.00	291349
DAKOTA FENCE	\$1,400.00	291278	OLSON'S TOWING	\$1,889.25	291350
DAKOTA FLUID POWER, INC.	\$49.69	291279	PRAIRIE SUPPLY	\$40.00	291351
DAKOTALAND AUTOGLASS	\$275.00	291280	PRINGLE & HERIGSTAD, P.C.	\$847.00	291352
DAVID CHAPMAN	(\$76.70)	291275	PROCOLLECT	\$737.34	291353
DIVISION OF CHILD SUPPORT	\$102.00	291281	PROTECH INTEGRATIONS, LLC	\$395.00	291354
DOMESTIC VIOLENCE CRISIS CENTER	\$13,078.95	291282	RANDI LACROIX	\$27.70	291314
EIDE BAILLY LLP	\$38,000.00	291283	RANDI MONLEY	\$33.71	291334
EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$8,457.70	291284	RAPID FIRE PROTECTION, INC.	\$4,390.00	291355
Carrie Stanfield	\$94.40	291285	RDO EQUIPMENT	\$626.76	291356
ENERBASE	\$7,792.95	291286	ABSOLUTE COMFORT INC	\$2.43	291357
EQUIPMENT BLADES INC	\$1,572.10	291287	ABSOLUTE COMFORT INC	\$6.52	291358
FACTORY MOTOR PARTS	\$156.96	291288	ANCHOR REALTY	\$2.28	291359
FARSTAD OIL CO	\$1,540.30	291289	BEETER BROTHERS CONSTRUCTION	\$49.68	291360
FIRE EQUIPMENT CO.	\$63.50	291290	CEI ELECTRICAL CONTRACTORS	\$35.05	291361
FIRST DISTRICT HEALTH UNIT	\$25,000.00	291291	LITE FORM CONSTRUCTION	\$31.36	291362
FIRST INTERNATIONAL BANK & TRUST	\$650.00	291292	MINNESOTA LIMITED, LLC	\$22.40	291363
GAFFANEYS	\$150.00	291293	MINOT PARK DISTRICT	\$352.79	291364
GALE	\$184.43	291294	MINOT RESTAURANT SUPPLY	\$12.36	291365
GALLAGHER BENEFIT SERVICES, INC.	\$13,600.00	291295	NORTHERN PLAINS RAILROAD	\$42.06	291366
GALLS, LLC	\$645.65	291296	PMT SERVICES	\$318.85	291367
GEARGRID CORPORATION	\$94.00	291297	STRATA CONCRETE/STRATA CORP	\$674.51	291368
EZ Money	\$10.00	291298	ROLAC CONTRACTING	\$86,456.70	291369
GEORGINE WALSH	\$10.00	291299	RYAN CHEVROLET, INC.	\$143.00	291370
JENNIFER BAKER	\$50.00	291300	SANITATION PRODUCTS	\$529.71	291371
Jennifer Baker	\$50.00	291301	SOLTIS BUSINESS FORMS CO.	\$531.55	291372
Randy Hollbach	\$5.00	291302	SOURIS BASIN PLANNING COUNCIL	\$1,250.00	291373
Rynette Burckhard	\$25.00	291303	SOURIS RIVER JOINT WATER RESOURCE	\$230,117.92	291374
GENERAL TRADING	\$391.64	291304	SOUTH DAKOTA CHILD SUPPORT	\$188.31	291375
GRAYBAR	\$1,615.60	291305	STATE WATER COMMISSION	\$186,635.33	291376
GREAT PLAINS TECHNICAL SERVICES	\$2,586.00	291306	SWANSTON EQUIPMENT COMPANIES	\$201.06	291377
HAWKINS, INC.	\$28,135.58	291307	THOMSON REUTERS-WEST PAYMENT	\$363.00	291378
HIGH POINT NETWORKS, LLC	\$3,130.50	291308	TIMMONS GROUP	\$21,332.55	291379
JOHN ZAKIAN	\$3,420.00	291399	TOLLEFSON'S	\$9,225.00	291380
KALIX	\$61.42	291311	TRAFFIC CONTROL CORPORATION	\$4,022.00	291381
KEMPER CONSTRUCTION CO	\$136,918.28	291312	TUMBLEWEED PRESS, INC.	\$1,125.00	291382
KORRAL SUPPLY	\$1,352.50	291313	UNITED MAILING SERVICE	\$5,447.95	291383
LHOIST NORTH AMERICA OF MISSOURI	\$9,283.33	291315	UNUM LIFE INSURANCE	\$8,818.83	291384
LOAF N JUG	\$30.00	291316	VANTAGEPOINT TRANSFER -- 10###	\$552.03	291385
LOWES PRINTING, INC.	\$353.43	291317	VESSCO, INC.	\$489.36	291386
M & S SHEET METAL, INC.	\$1,386.04	291318	VISIT MINOT	\$14,997.31	291387
MAGIC CITY GARAGE DOOR COMPANY	\$269.75	291320	BAKER, MATTHEW	\$7.51	291388
MAIN ELECTRIC CONSTRUCTION	\$499.48	291321	CASANOVA, DAVID	\$4.08	291389
MARCO, INC.	\$272.33	291322	EASTRIDGE ACRES	\$39.79	291390
MESSERLI & KRAMER PA	\$453.32	291323	GONZALEZ, SANTI	\$31.63	291391
MIDWEST TAPE	\$18.74	291324	GONZALEZ, SANTI	\$64.29	291392
MINITEX	\$2,510.00	291325	HANSON, REGINA	\$7.14	291393
MINOT AREA CHAMBER EDC	\$36,250.00	291319	HARDING, ASHLEY	\$5.61	291394
MINOT AREA COUNCIL OF THE ARTS, INC	\$3,333.33	291326	HARVEY, ASHLEY	\$10.21	291395
MINOT AUTO	\$523.71	291327	MOUNTAIN PRIME 2018 LLC	\$8.31	291396
MINOT COMMISSION ON AGING	\$12,875.00	291328	THOMPSON, SHELQUA	\$50.00	291397
MINOT DAILY NEWS	\$1,840.11	291329	WESTLIE TRUCK CENTER	\$904.92	291398
MINOT EMPLOYEE DONATIONS	\$725.19	291330			

7.4 ORDINANCES – Approval of the following ordinances on second reading:

1. Ordinance No 5693 - RZ - River Oaks 6th Addition
2. Ordinance No 5729 - School Speed Ord - 16th Ave SE
3. Ordinance No 5730 - RZ - Lot 2 Bayou Addition
4. Ordinance No 5731 - RZ -Lot 1 Prairie Green 7th Addition Plus .5 of vacated 36th Ave SW
5. Ordinance No 5733 - 2022 BA - Water & Sewer Skid Steer Trade-Ins
6. Ordinance No 5734 - 2022 BA - SWIF F CO Amendment
7. Ordinance No 5735 API Integration with CityWorks
8. Ordinance No 5736 - 2022 BA - Police Copier

7.5 MAGIC FUND SCREENING COMMITTEE– Approve the MAGIC Fund Screening Committee Meeting Minutes from April 22, 2022.

7.6 GAMING SITE AUTHORIZATION - COMPANIONS FOR CHILDREN - Approve the gaming site authorizations for Companions for Children to conduct games of chance at the below locations during the license year of July 1, 2022 through June 30, 2023.

1. Buffalo Wild Wings
2. Mi Mexico
3. Buffalo Wings and Rings

7.7 GAMING SITE AUTHORIZATION - MINOT JUNIOR GOLF - Approve the gaming site authorizations for Minot Junior Golf to conduct games of chance at the below locations during the license year of July 1, 2022 through June 30, 2023.

1. Lucky Strike
2. Ranger Lounge
3. Trappers Lounge
4. Capri Bar
5. Dakota Lounge
6. Bootlegz

7.8 GAMING SITE AUTHORIZATION - MSU ALUMNI ASSOCIATION - Approve the gaming site authorizations for the MSU Alumni Association to conduct games of chance at the below locations during the license year of July 1, 2022 through June 30, 2023.

1. The Grand Hotel

7.9 GAMING SITE AUTHORIZATION - MSU BEAVER BOOSTERS - Approve the gaming site authorizations for the MSU Beaver Boosters to conduct games of chance at the below locations during the license year of July 1, 2022 through June 30, 2023.

2. Sports on Tap
3. Pour Farm
4. Lamplighter Lounge
5. The Spot
6. X Golf

7.10 RESOLUTIONS FOR FIRST WESTERN BANK AND TRUST AND STIFEL - Approve the attached resolutions to update the authorized signatories on the City's accounts with First Western Bank and Trust and Stifel; and authorize the Mayor, Finance Director and City Treasurer to sign all documents.

7.11 ASPHALT HOTBOX – AWARD OF BID (4644) - Award the bid to Swanston Equipment Corporation in the amount of \$46,171.00 for the asphalt hotbox.

7.12 MANHOLE REHAB – 37th AVE/30TH ST SW (PROJECT NUMBER 4633.3 - Waive the minor bid irregularity and award the bid to CIP Construction Technologies, Inc. in the amount of \$330,000.00 for the manhole rehab project; and authorize the Mayor to sign contracts on behalf of the City.

7.13 VERENDRYE ELECTRIC - EASEMENT (4580.1) - Approve the easement for Verendrye Electric; and authorize the Mayor to sign the easement document.

7.14 REBID OF RUNWAY PAVEMENT REHAB (AIP 3-38-0037-058-2022) - Authorize City staff to reject all bids from the Runway Pavement Rehab bid opening on April 5, 2022; recommend City staff to work with the SEH to split the project into three distinct projects; authorize City staff to solicit new bids for the three projects; and approve to apply for the funding, accept if awarded, and have the Mayor, City Attorney and the Airport Director to sign the contracts and necessary documents.

7.15 P#3135.1 ENGINEERING AGREEMENT EAP UPDATE AND STRUCTURAL INSPECTION - Approve the Task order engineering agreement with Houston Engineering for EAP update and Structural inspection of flood wall closure; and authorize the Mayor to sign the agreement.

7.16 AIRCRAFT RESCUE AND FIREFIGHTING (ARFF) TRUCK PROCUREMENT - Approve the contract with SEH to provide consulting services related to the procurement of a new ARFF truck as outlined in the Scope of Work (SOW); authorize City staff to solicit bids for a new ARFF truck; authorize City staff to apply for the Environmental Mitigation Trust Fund for the Volkswagen Settlement (EMTF) and to request use of the CARES Funds for the ARFF truck; authorize City staff to surplus or scrap Unit 301 in compliance with the EMTF and AIP grant assurances; accept the associated Budget Amendment to account for increased revenue and expenses relative to the 2022 budget; and approve to apply for the funding, accept if awarded, and have the Mayor, City Attorney and the Airport Director to sign the contracts and necessary documents.

7.17 2022 CDBG-NDR STRUCTURE DEMOLITION/SITE RESTORATION ROUND 1 CONTRACT AWARD - Approve contract with Hanson's Excavating, Inc. for 2022 CDBG-NDR Structural Demolition/Site Restoration Round 1 in the amount of \$536,260.00; and authorize Mayor to sign the contract.

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

2022-2026 CAPITAL IMPROVEMENT PLAN (4677) – APPROVED

Alderman Olson motioned the City Council approve the CIP deleting the Anne Street Bridge. Motion seconded by Alderman Jantzer.

Alderman Olson said the cost of the replacement bridge is higher than she is comfortable with and it presents challenges for the design of MI-6. Alderman Pitner wanted clarification on the problems the bridge would cause for MI-6. Alderman Olson mentioned that if the bridge stays in the CIP the Souris River Joint Board would start to design MI-6 with a bridge. Dan Jonasson said the SRJB would like a yes or no about the bridge because there would be modifications need to accommodate the bridge.

Mayor Sipma inquired about if SRJB would cost share down the road on modifications to the bridge. Dan mentioned that it is ultimately a board decision. It would also be an SRJB decision to pay for the full demolition of the current bridge. Alderman Podrygula agrees that \$5.4 million is too much money but would like to give people the chance to find other funding sources.

Mayor Sipma stated that the current bridge needs to come down no matter what so the decision is essentially up to BNSF to allow a new easement. As for funding it is either up property tax or lower the fund reserves. Alderman Ross read some of the Minot Aspirations and stated that taking this project out of the CIP is going against our aspirations and that we should leave the decision up to BNSF.

Alderman Evans clarified with staff that the option of a special assessment would have to go to council. Lance provided the council with a timeline of Engineering costs starting in 2024 and Construction costs starting in 2025. Lance also mentioned that a consultant for the project might be needed in 2023 but it would come back to council prior to that. Alderman Pitner mentioned that there are mechanisms in the system to allow council to move this project back. Mayor Sipma also stated that the State Legislature did not approve any funding for the bridge.

The motion carried by the following roll call vote: ayes: Jantzer, Olson, Sipma; nays: Evans, Pitner, Podrygula, Ross. The motion failed.

Alderman Evans moved the City Council approve the 2022-2026 Capital Improvement Plan. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: Sipma.

CODE OF ORDINANCES CHAPTER 28 RE-WRITE (4541) – APPROVED

Lance Meyer, City Engineer, did a presentation on the Chapter 28 Ordinance Re-Write which includes streets, sidewalks, and public grounds. He mentioned in the presentation why the city needs the change, what has been changed and highlighted the changes for the council.

Alderswoman Evans asked about who made the decision on the 40 feet for the driveways. Lance mentioned that this was a staff decision. Alderman Podrygula inquired about the approval or denial of the Processions/Open Air Meetings. Lance stated that there is a provision to deny if detrimental to public. Chief Klug said that the permitting is more for awareness and he does not recall the PD denying a permit.

Alderman Podrygula inquired if denying an application could be an issue of citizen rights. Stefanie Stalheim mentioned there was an exemption for a meeting or spontaneous event that would come up within 48 hours. She echoed the same comments of the Police Chief in regards to the notice of events and any public safety concerns such as road closures.

Alderman Pitner moved the City Council pass an ordinance on 1st reading approving Chapter 28 of the Code of Ordinances. Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Ross, Sipma; nays: Podrygula.

4505 – EDISON SRTS CPM AGREEMENT ADMENDMENT – APPROVED

Alderman Jantzer moved the City Council the amendment to the CPM Agreement with the ND Department of Transportation (NDDOT); and authorize the Engineering Department to utilize excess funds from this project for Street Improvements.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

REPLACEMENT UNDERGROUND COOLING TOWER PIPING – APPROVED

Alderswoman Olson moved the City Council approve the proposed budget ordinance on first reading for the cooling tower piping replacement; and approve the use of general fund cash reserves in the amount of \$12,024.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

MAGIC FUND GRANT TO SOURIS BASIN PLANNING COUNCIL TO FUND THE BUSINESS ACCELERATOR FUND – APPROVED

Lindsay Ulrickson presented a video and presentation outlining the timeline of the business accelerator funding, the jobs the funding has created and retained, projects the fund has worked with and locations, and discussed the interest buy down option.

Alderman Podrygula questioned Lindsay about how the lower funding of \$780,000.00 would affect the Business Accelerator Fund. Lindsay stated that it may limit the amounts of funds given to any certain project due to the fact that this fund is not a first come first serve type of situation. Alderman Podrygula said he would strongly suggest them to consider to ask for more money when it is needed.

Harold Stewart spoke on the revolving funds and having analysis done of this kind of fund. John MacMartin, with MACEDC, provided the recommendation on the \$780,000. He also mentioned that prior to 2019 this program was not eligible. Alderswoman Olson mentioned that she is an Executive Board Member to the Souris Basin Planning Council and she is glad that the MAGIC Fund supports this and wants to see the progress of the Business Accelerator Fund.

Alderswoman Olson moved the council approve the recommendation of the Magic Fund Screening Committee award a grant to Souris Basin Planning Council in the amount of \$780,000 to fund the Business Accelerator Fund; approve the Budget amendment to appropriate the funds; and approve the attached Grant Funding Agreement and authorize the Mayor and Finance Director to sign the agreement.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

CONTRACT FOR TOWING SERVICES – APPROVED

Harold Stewart mentioned that this became an action item due to a company wanting to the city to contract their services. The City of Minot openly bid out this service and that company did not respond. The response to the request for proposals were 2 companies.

Alderman Pitner moved the City Council approve the contract award with Olson's Towing and Recovery Inc.; authorize the Chief of Police to negotiate the services agreement with Olson's Towing and Recovery; and authorize the Mayor to sign the negotiated services agreement.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PERSONAL APPEARANCES

Shannon Straight with Friends of the Souris River spoke about how they had met with three officials from the National Parks Service. He recognized the funding challenges with the Anne Street Bridge. He also mentioned that river clean up has been rescheduled to next week due to the snow event.

Mayor Sipma mentioned that the Landfill clean-up would be held now Friday, May 13th.

MISCELLANEOUS & DISCUSSION ITEMS

FURTHER DISCUSSION REGARDING LOCALLY SORTING RECYCLING MATERIALS

Jason Sorenson has been working with Closed Loop Partners to see if Minot could to a local sorting facility for the recycling but right now it was decided that we do not project to have enough volume initially to make it work. If our volume were to raise, it is an option we can look into again at a later time. Jason mentioned that we are back on track with the transfer station process with equipment that will now get ordered and the bid will go out for companies to purchase our recyclable materials.

OTHER MISCELLANEOUS & DISCUSSION ITEMS

Alderman Ross wanted to congratulate a Minot State Student Athlete, Sebastian, for signing with the Denver Broncos. Alderwoman Evans congratulated Christopher Scott on the Presidency of the Minot State Student Association.

ADJOURNMENT

There being no further business, Alderman Jantzer moved the City Council meeting be adjourned. Motion seconded by Alderman Pitner and carried unanimously. Meeting adjourned at 7:37 pm.

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: Shaun Sipma
Shaun Sipma, Mayor