

## **2022 Budget Tour Information**

**MAY 5<sup>th</sup>, 2022** Meet at Minot Public Library Parking Lot at 3:00-3:15 PM

### **Members Present:**

**Olson, Jantzer, Podrygula, Ross, Sipma**

#### **Fire Department-Training Center – Chief Kelli**

Austin Burns and Glen Hardy took the council on a tour of the training grounds. During this firefighters demonstrated the new trench prop training, how to stabilize a building, the hazardous materials gear and process, along with search and rescue of a building.

Alderman Pitner arrived at 3:24 pm.

Once the demonstrations completed, Chief Kelli did a presentation for the council. She discussed the needs for 2023 with the new fire station coming on line such as staff, equipment, and basic items for the station. She talked about the staff she will need for the new station and the promotional opportunities for the current firefighters. She provided information on a vehicle replacement schedule for the department as a whole. Lastly her presentation showed the council the response times without Station 5 online and what they will be with Station 5. She expressed an area that she would like to look into in the future but stated she would have further discussions about it with the council possibly in the fall.

The bus left the training grounds at 5:00 pm and arrived at the Airport at 5:14. The council was able to have dinner and Alderwoman Evans arrived at 5:24 pm. The Airport discussion began at 5:38 pm.

#### **Airport – Jennifer Eckman**

Jennifer Eckman, Airport Director, discussed with the council her current organizational chart/staff but also mentioned the need for new staff such as security personnel, winter seasonal personnel, and an internship position. She provided financial information on her funding what the funding can be used for. Jennifer discussed the equipment needs and runway pavement needs.

Jennifer, Maria, and Jess also took the council on a tour around the property. They pointed out areas for possible new hanger and pavement fixes needed. They took the council to the SRE building to see the equipment up close and also took the council to see the snow blower that started on fire during the last blizzard.

The bus left the Airport at 7:28 pm and arrived back to the Minot Public Library around 7:40 pm.

#### **Library – Janet Anderson**

Janet Anderson, Library Director, gave the council a tour around the different areas of the library and answered questions on the areas and space needs of the library. She did a presentation on the libraries strategic plan with a list of priorities. Janet matched the priorities/strategic plan with the City Aspirations.

She discussed the reasoning for moving up the Children's Library remodel and gave ideas of what it would entail. Janet mentioned that the parking lot mill and overlay will be moved to 2023. She discussed the personnel needs for 2023 along with the budget needs.

#### **NDR – Emily Berg**

Emily did a presentation to the council not on the budget since her department is grant funded but, on the projects, upcoming and completed. She answered questions on NDR and CDBG. The council also discussed what it would look like if the population reaches 50,000 and the City of Minot starts to receive entitlement funds.

City Clerk – Mikayla McWilliams

The City Clerk had a quick discussion on a certification and training she would like to add into the 2023 budget. She also discussed the scanning project and how that is moving forward and staff is making it a priority to digitize files.

City Manager – Harold Stewart

Due to the length of the other presentations, it was decided Harold would move his budget presentation to a different date.

There being no further business, the meeting adjourned at 9:01 pm.

ATTEST: Mikayla McWilliams  
Mikayla McWilliams, City Clerk

APPROVED: Shaun Sipma  
Shaun Sipma, Mayor