

May 6, 2019 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – MAY 6, 2019 AT 5:30 P.M.

ROLL CALL

Members Present:

Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma and Mayor For A Day Winner, Caroline Maytan led the City Council in the Pledge of Allegiance.

PERSONAL APPEARANCES

Jim Marsh, of Scottsdale Arizona, spoke to the Council about an issue with his development on North Hill. He said, he's a Minot native and has invested about \$2 million into the development. He has spoken to the Engineering Department and reached out to the Council for them to consider removing a portion of a median on 36th Avenue NW. He explained that the median is blocking traffic from entering the location and is preventing him from marketing the property. He said, he wants to do a project but the median is holding them back. He suggested the Council allow him to make a cut in the median to create a queue for cars to enter. He then said, if it creates a problem, he will reinstall the median at no cost to the City. He emphasized his willingness to work with the Engineering Department to make the cut as aesthetic and functional as possible.

Stephen Joersz, the City Traffic Engineer, explained the background and necessity of the median. He showed a graph demonstrating access compared to management. He said, they try to get access onto the collectors and increase mobility on major arterials. He showed a diagram of Highway 83, which is the major arterial and should have bigger access space. He stated, the Green Book, which is the manual for road design, says there should be a minimum offset of 150' but is currently only 80'. What the median does is allows it to get closer to the 150' minimum for proper signage and proper storage length. The Green Book says you can go shorter than 150' but offers restrictions such as the median which doesn't allow queuing to back up along with other issues. The plans that were approved for the area include an access easement between lots 3 & 4. The idea is to go past the median and enter the properties at that location. One solution that was suggested is to have the median cut and place "Stop Here on Red" signs. Mr. Joersz stated, the option is a little unorthodox and from a traffic engineer's perspective, could create driver confusion and increases the likelihood of right-angle crashes by creating a false stop. He listed his concerns including, the potential for eastbound queueing to turn onto the frontage road, the false westbound stop increasing crash potential, and the problems that arise when the median needs to be put back in.

Alderman Straight asked about the width of 36th Avenue and if that has an effect on the issue. Mr. Joersz responded by saying, the road geometry doesn't exist to put a turning line because the median is so narrow. If it was wider, there could be potential but it would be tight.

Upon questioning by Alderman Jantzer about a traffic study, Mr. Joersz stated, there was a study done by Moore Engineering in 2015 which counted traffic on 36th Avenue NW. He said, that count has over 100 cars going through the intersection every fifteen minutes.

Alderman Olson asked for the Traffic Engineer's opinion on whether the median would need to be put back in at a later time if businesses moved in and traffic increased. Mr. Joersz responded by saying, if a traffic study was done by a potential business, which is usually the case, any traffic engineer would put the median back in, mainly for the safety aspect.

Mr. Marsh came forward to respond to the Traffic Engineer's comments. He said, there is no way that many cars are passing through in one day. He said, if there are established businesses there, people will get used to getting in and out. His hurdle is trying to attract users into the space. He said, the few hundred people who live in the nearby development will drive there every day and know where to stop. He also explained that the signs alerting to "Stop Here on Red" are found all over the country and are commonly used for access to frontage roads.

Upon questioning by Alderman Jantzer, Mr. Marsh clarified his request. Mr. Marsh said, he would like to meet with Engineering to be able to make a cut on the western edge of the frontage and take it to the east of the frontage to create a large enough area to access the frontage road and allow people to get into the project.

May 6, 2019 Regular City Council Meeting

The City Engineer, Lance Meyer, explained to the Council that the median would have to go back in at some point. Every project in Minot where frontage roads are encountered has installed a median. He said, 37th Avenue, 31st Avenue, 20th Avenue, 36th Avenue all have medians. All traffic engineering professionals are going to recommend them. He said, frontage roads are a thing of the past and are not built with highway projects anymore. The City built a safe intersection and in their opinion, removing the median would make it less safe. The property is platted such that the common access is built between the lots to give a circular route in and out of the development and can get to the signal with safe access onto U.S. 83.

Mayor Sipma said, he will meet with the Engineering Department and reach out to Mr. Marsh for further discussion.

Alderman Wolsky said, he would like to set a date to get back to Mr. Marsh.

The Mayor, City Engineer and Mr. Marsh settled on June 15th.

Ricky Belgarde, of 6th Street SW, came forward to speak on behalf of disadvantaged citizens and the poor. He said, they have been left behind but they have rights just like anyone else. He spoke about the cost of food stamps and medical needs. He also mentioned representatives on the Reservation and leaders who abuse their power.

PUBLIC HEARING- BUILDING RELOCATION 609 7TH STREET SE – APPROVED

The City Council held a public hearing to consider a request from Matthew Yale to relocate a single-family home from 1018 6th Avenue SW, also known as Kittelsons S/D West 50' Lot 7, to 609 7th Street SE, Minot, also known as Dedricks First Addition Lot 3 Block 2, subject to the following conditions:

1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.
8. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

Alderman Jantzer moved the City Council close the public hearing and approve the request. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

MAYOR'S REPORT

Mayor Sipma listed the following meetings and events he attended over the past month:

April 2nd – Steering Committee

April 4th – Military Affairs Committee

April 6th – Military Ball at Grand Hotel

April 9th – Retaining Wall Committee, IEDC Steering Committee, Board of Equalization at City Hall

April 10th – Senate Bill 2275 Lobby Effort in Bismarck

April 12th – Presentation to North Plains Elementary 5th grade about the 2011 flood

April 15th – Minot Area Council for International Visitors Meeting with Maureen Hurley from Maine.

April 16th – Army Corps of Engineers Chief Visit with Senator Hoeven and numerous other Federal Agencies

April 18th – MADC Monthly Board Meeting

April 24th – DBPA Luncheon Update Meeting

April 25th – Visit Minot's Annual Meeting

April 25th – IEDC Steering Committee

April 25th - 38th Annual Air Force Association Award Banquet at MAFB ~ Chief Master Sgt. Of the Air Force Gerald R. Murray, Retired

April 26th – State Rotary Convention Welcome

April 27th Magic City Figure Skating Night at the Oscars Fundraiser

May 6, 2019 Regular City Council Meeting

April 29th – Flood Home Acquisition Closing
May 1st – KMOT Best of the Class Speech
May 2nd – Military Affairs Committee at MAFB
May 2nd – National Active & Retired Federal Employee Conference Welcome
May 2nd – Preliminary City Budget Workshop
May 3 – KCJB Radio Interview
May 3rd – Global Leadership Summit Lunch
May 3rd – Int’l Roundup ND Tour Dinner with International Tourism Visitors
May 4th – Bowlapalooza ~ MC United Way Fundraiser at North Hill Bowl

He also attended over 30 individual meetings and handled numerous calls and emails.

Caroline Maytan, the winner of the Mayor for the day writing challenge, gave a summary of their activities. She said, they first met with the City Finance Director for a Financial Review Update. They took a tour of the Broadway Pump Station Construction. They also toured the Airport where they signed a lease and learned the differences and the benefits of the new Airport compared to the old one. They toured Fire Station 3 and conducted a ribbon cutting for the recent remodel. Then they prepared for the City Council meeting.

MAYORAL APPOINTMENTS – APPROVED

Alderman Jantzer moved the City Council approve the following Mayoral appointments:

Planning Commission

Kelly Barnett with a term to expire June, 2023

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

MAYORAL PROCLAMATION: MAY AS BUILDING SAFETY MONTH

City of Minot Mayor Proclaims May as Building Safety Month

WHEREAS, the United State of America and many other countries will celebrate May as Building Safety Month for the 39th year; and,

WHEREAS, Building Safety Month raises awareness of critical safety issues, from structural to fire prevention, plumbing and mechanical systems, and energy efficiency; and,

WHEREAS, building codes save lives by incorporating the latest technology and providing the safest structures possible for our families and communities; and,

WHEREAS, the City of Minot’s inspection department has adopted codes such as the International Building Code and the International Residential Code since 1975; and,

WHEREAS, topics of discussion for the five weeks of Building Safety Month include Preparing for Disasters, Ensuring a Safer Future Through Training and Education, Securing Clean, Abundant Water for All Communities, Construction Professionals and Homeowners: Partners in Safety, and Innovations in Building Safety;

NOW, THEREFORE, DO I, Shaun Sipma, Mayor of the City of Minot, hereby proclaim May 2019 as Building Safety Month in Minot, and encourage all citizens to support or participate in local activities during Building Safety Month that include building seminars at the Minot Public Library, electrical seminar with students at the Quentin Burdick Job Corps Center, and recognize that building codes and building inspectors play a critical role in providing safety and security to community members.

MAYORAL PROCLAMATION: MAY 5-11 AS MUNICIPAL CLERKS WEEK

WHEREAS, the office of the municipal clerk, a time-honored and vital part of local government, exists throughout the world; and,

May 6, 2019 Regular City Council Meeting

WHEREAS, the office of municipal clerk is the oldest among public servants; and,

WHEREAS, the office of municipal clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels; and,

WHEREAS, municipal clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the municipal clerk serves as the information center on functions of local government and community; and

WHEREAS, municipal clerks strive to improve the administration of their office through participation in education programs, seminars, workshops, and the annual meetings of their state, national, and international professional organizations;

NOW, THEREFORE, DO I, Shaun Sipma, Mayor of the City of Minot, hereby designate the week of May 5-11 as Municipal Clerks Week, and extend appreciation to our municipal clerk, Kelly Matalka, and to all municipal clerks for the vital services they perform and for their exemplary dedication to the communities they represent.

MAYORAL PROCLAMATION: MAY 19-25 NATIONAL PUBLIC WORKS WEEK

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Minot; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Minot to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association;

NOW, THEREFORE, DO I, Shaun Sipma, Mayor of the City of Minot, hereby designate the week May 19-25, 2019, as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

CITY MANAGER'S REPORT

The City Manager began by listing upcoming meeting dates including Town Hall Meeting on May 8th, Fire Station Open House May 9th, Wings For All event at Minot Airport May 11th, Mayor and City Manager Norway trip May 13-25 City Council May 20th, Public Works Open House May 22nd, Planning Commission May 28th, and the NDLC review of the 2019 Legislative Session May 30th. He reminded the public that City Offices will be closed May 27th for Memorial Day.

He mentioned the Preliminary Budget Workshop that took place May 2nd and said the presentation is available on the City's YouTube page for anyone who would like to watch it.

The Town Hall Meeting taking place May 8th will be at Perkett Elementary School. It is the first of the series and will include an open house from 6:00-6:30 followed by presentations and open discussion.

Mr. Barry briefly mentioned the 2019 Legislative Session by saying it was a 76-day session where they encountered wins and a couple losses. He said that he explained the details of the session during the budget workshop which can be accessed on the website and in the video.

May 6, 2019 Regular City Council Meeting

He spoke about the signing of the Chief's report for the Flood Protection Project. This step advances the Maple Diversion to Congress for consideration. Now, we'll work to encourage Congress to appropriate the funds for the project, which is about \$87 Million.

The City Manager continued with an update on NDR projects. He said, the Gathering Space is moving along, although, more slowly than many had hoped. He explained that it is a voluntary acquisition process so we can't require people to respond or to respond in a certain period of time. There are three parcels which we are actively negotiating, two parcels have rejected the initial offer and are awaiting counter offers and one parcel, a narrow alleyway, has reached an agreement. We are also in negotiations with Canadian Pacific to purchase a small parcel. The City Hall project is progressing nicely and is currently undergoing a space analysis. More data is necessary to get a better sense of what exactly the project will shape into. The Center for Technical Education has begun meeting again after nearly a year of waiting for the City Hall waiver. The CTE was a project slated for \$8 million in funding before the City was asked to reduce the allocation. The amount for the project was reduced to \$1.5 million, making the project almost unattainable. He said, we have been trying to find a way to combine the CTE with the City Hall project. Meetings have taken place with MSU, Dakota College and Minot Public to explore additional leverage.

The Walders Street property has been bid four times without receiving any offers. Staff is recommending the Council grant authorization to demolish the property. He emphasized to the community, since it is a very visible piece of property, that the City has tried to sell it but has been unsuccessful.

He updated the Council on the progress of the IEDC findings. He said, the Steering Committee continues to meet. The One Brand Committee is moving forward and is requesting MAGIC Fund dollars to hire a consultant. The next meeting of the IEDC Stakeholders will be June 17th at the Auditorium at 9:00 am.

Mr. Barry described the efforts toward a Community Engagement Strategy. He said, a community focus group was created and held their first meeting last week. There will be one or two more meetings in order to gather community guidance and honest assessment of the City's engagement practices and how to improve. Afterwards, a full strategy will be formed and presented to the Council.

He showed a list of construction updates going on throughout the season consisting of: New sidewalks in Washington Elementary neighborhood; done before school starts in Fall, Crosswalk improvements on Burdick near Zoo/Corbett Field, and on 3rd St near Courthouse, NDDOT: Continuation of Hwy 83 Bypass four-lane project: entire construction season, Reconstruction of 2nd St SE, near Kmart, Mill and overlay of 30th Ave NW, Sealing, patching, curb & gutter in various locations, Water main replacements in 6 neighborhoods, and SWIF repairs, maintenance on existing levee system.

The City Manager then announced that the Downtown Infrastructure Improvements project was awarded the APWA Public Works Project of the Year in the category of Historical Restoration/Preservation. He said, it is the fifth major award for the project but the first National award.

At this point, there were technical difficulties with the presentation so Mr. Barry opened the floor to questions until the issues could be resolved.

Alderman Straight asked about the Gathering Space and expressed his frustration that it isn't moving forward. He said, as the liaison of the project, he would like to be included in the negotiations.

Mr. Barry explained that at some point, if we cannot negotiate a price for a property, we will need to move on to an alternate location. The owners can hold out but we cannot move forward with any purchase until all owners are in agreement.

Mayor Sipma stated, the HUD rules are clear but he is a little concerned because the deadline to use NDR funds is September 30, 2022. He suggested Alderman Straight reach out to Mr. Zakian and Mr. Barry to be more involved.

Alderman Pitner asked about the timeframe for the project once the entire site accepts the City's offers. Mr. Barry said, once the properties are acquired, environmental studies can take place. There is a linear process laid out by HUD which must be completed. He continued by saying, the City can start on designs for the Gathering Space but would have to use City funds, not NDR dollars. It would make sense to own the property before committing to a design.

Alderman Pitner said, it would be wise to put a deadline on this site. He clarified that it does not need to be decided tonight but staff can evaluate and bring a recommendation back to the Council possibly in June.

May 6, 2019 Regular City Council Meeting

The City Manager suggested the Gathering Space Committee to meet and propose options for the Council. He said, if it doesn't work at this particular site, it will take time to move forward with another site. Mayor Sipma directed Alderman Straight to reconvene the Gathering Space Committee.

Alderman Straight expressed his frustration that the committee has been discussing the project for three years already and have nothing to show for it. He said, he wants to do better and they need to have clear goals laid out.

Alderman Wolsky stated, he is uncomfortable with imposing a deadline because it opens the door for a Plan B. He said, it is important to develop contingencies if there is a road block with a single property and there should be options to work with a combination of the remaining properties willing to sell. He said, he is committed to this location and if certain property owners hold out, the project could be done without those properties. He said, there have been murmurs amongst the community that it was the City's intention all along to move onto a different location.

Mr. Barry stated, he is insulted that Alderman Wolsky would assume that is the City's intention. He explained that staff is working harder than anyone to move this project forward. He reminded the Council that we cannot force anyone to sell their property for this project. He explained that if they want to use City funds, they can do so and offer whatever price they want providing the owners are willing to sell. As long as they are using Federal funding, they must follow the guidelines. There are restrictions on how much can be offered to a property owner based on the cost benefit ratios established by HUD. He emphasized that it is not City staff that is trying to use another project site. He also commented that the Gathering Space was the lowest ranked project in the NDR application as determined by HUD.

Alderman Wolsky said, he did not mean to offend but expressed that the frustration is out there and he wanted to acknowledge that. He said, he wants to see the project succeed in this location.

Mayor Sipma said, at some point they have to be okay with moving forward with a different site. The reality is, if they can't purchase the entire site, they need to move on. They cannot mix and match locations. He said, he wants the project to succeed but it is realistic to be prepared for one of the alternatives.

Alderman Pitner commented that the City would be backed into a non-negotiable position if they wait too long to move the project forward. The City cannot pay an individual whatever they want, we have to pay what it's worth. They need to be realistic and diligent with the funds we were awarded.

The City Manager then continued with his presentation.

He briefly mentioned Building Safety Month and the Public Works Open House. He also mentioned the Sister City Summit May 13-25.

He concluded by mentioning the Carnegie Building Reconstruction, which should be completed this summer. The renovation removed the corner of the building and construction of the new corner is underway. He said they are excited to have the project completed.

CITY ATTORNEY'S REPORT

The City Attorney submitted a written report.

SUBDIVISION OF COUNTRYSIDE VILLAS 6TH ADDITION – APPROVED

Alderman Pitner moved the City Council approve an application by Kevin Frederick, represented by Norman Sollid, to replat Countryside Villas Third Addition, Lot 24 and Sublot B of Lot 23, into a one-lot subdivision to be known as Countryside Villas 6th Addition. This property is located at 6201 24th Avenue SE.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RESOLUTION NO. 3617 - CONDITIONAL USE PERMIT FOR SELF-STORAGE UNITS AT NORTHERN PLAINS ENERGY PARK ADDITION, LOTS 7, 8, & 9, BLOCK 3 – APPROVED

May 6, 2019 Regular City Council Meeting

Alderman Pitner moved the City Council adopt resolution no. 3617 approving an application by Meadow Lark Holdings, LLC for a Conditional Use Permit (CUP) for self-storage units on Northern Plains Energy Park Addition, Lots 7, 8 & 9, Block 3 subject to the following conditions:

- a) Units are to be used for cold storage only.
- b) Units are not to be used for retail sales or services, auto repair, or any commercial activity.
- c) No human habitation of the units.
- d) The twenty-foot wide buffer yard including the existing conifer trees along the south property line shall be preserved as a bufferyard. No pavement, or storage of any items or materials is allowed in the twenty-foot wide buffer strip.
- e) Thirteen (13) Street trees are required as shown on the Site Plan. These trees shall be deciduous canopy tree species a minimum size of one and one-half (1 ½) caliper inches.
- f) The proposed buildings shall be constructed as agreed upon with faux-brick wainscoting on the corners along the streets extending ten (10) feet in either direction from the corner, then horizontal metal wainscoting of the same height as the faux brick between the areas of faux-brick for facades facing the street(s). The remainder of the siding shall be vertical metal panels of earth tone color with contrasting accent colors at the corners, for the roof, and for the horizontal metal wainscot.
- g) Solid fencing a minimum of six (6) feet in height and of complementary color to the buildings shall be erected in areas between the buildings to provide screening of the interior of the site from the view of the public street.
- h) No overhead doors shall face the street(s).
- i) Access to the site shall be through privately owned property abutting to the west. No curb cuts on either street are requested.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SUBDIVISION OF RAMSTAD HEIGHTS ADDITION – APPROVED

Alderman Pitner moved the City Council approve an application by Bakken Development Group Minot I, LLC to subdivide Statesboro Addition Lots 4A through 9B, to be known as Ramstad Heights Addition subject to the following conditions:

- a) Abandoned utility services must be capped at the utility mains in 15 Street NW.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SUBDIVISION OF RAMSTAD HEIGHTS 2ND ADDITION – APPROVED

Alderman Pitner moved the City Council approve an application by the Bakken Development Group Minot I, LLC to subdivide Statesboro Addition Lots 12A through 15B to be known as Ramstad Heights Addition 2nd Addition. subject to the following conditions:

- a) Abandoned utility services must be capped at the utility mains in 15 Street NW.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SUBDIVISION OF TERRACE HEIGHTS 16TH ADDITION – APPROVED

Alderman Pitner moved the City Council approve an application by Wade D. Christianson to replat Terrace Heights 15th Addition, Lot 1 & Lot 2 to be known as Terrace Heights 16th Addition.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

AMEND RESOLUTION 3606 ADJUSTING THE MEETING TIME OF THE PLANNING COMMISSION TO 5:30 PM – APPROVED

Alderman Pitner moved the City Council amend resolution no. 3606 adjusting the meeting time of Planning Commission from 6:30 pm to 5:30 pm.

May 6, 2019 Regular City Council Meeting

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5376 - TO ADOPT CHANGES TO THE MINOT ZONING CODE – DOWNTOWN SIGNS – FIRST READING – APPROVED

Alderman Wolsky moved the City Council place ordinance no. 5376 on first reading to adopt changes to Chapter 22, Signage Regulations, Section 22-9, Signage Permitted within the C3 District to amend the allowable location and size of wall signs on certain eligible properties in the Central Business District. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Wolsky moved the City Council pass ordinance no. 5376 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5377 - TO ADOPT CHANGES TO THE MINOT ZONING CODE – ARTIFICIAL TURF – FIRST READING – APPROVED

Alderman Wolsky moved the City Council place ordinance no. 5377 on first reading to adopt the amendments made to Chapter 2, Definitions and Chapter 24, Landscaping, of the Minot Zoning Ordinance, amending Section 24-3, General Requirements, to allow artificial turf to be used in the City of Minot and its jurisdiction with specific restrictions. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Wolsky described some background on the discussion relating to artificial turf. He said, the Zoning ordinance Steering Committee debated the issue, specifically concerning artificial turf in residential areas.

Alderman Wolsky moved the City Council pass ordinance no. 5377 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

PUBLIC HEARING: ORDINANCE NO. 5378 - CHANGE THE ZONE FROM C2 TO RM ON GOHEENS ADDITION, LOT 6, BLOCK 3 – APPROVED

The City Council held a public hearing to consider a request by Scott and Marcia Julson to change the zone from C2 (General Commercial District) to RM (Medium Density Residential District) on Goheens Addition, Lot 6, Block 3. This property is located at 2017 3rd Street NW. No one appeared on behalf of the public hearing.

Alderman Jantzer moved to close the public hearing and place and pass ordinance no. 5378 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

PUBLIC HEARING: ORDINANCE NO. 5379 - CHANGE THE ZONE FROM R4 TO R1S ON RAMSTAD HEIGHTS ADDITION – APPROVED

The City Council held a public hearing to consider a request by Bakken Development Group I, LLC to change the zone from R4 (Planned Residential District) to R1S (Single-Family Residential District with Small Lot Size Flexibility) on Ramstad Heights Addition. This property is located at 3213-3315 15th Street NW. No one appeared on behalf of the public hearing.

Alderman Straight moved to close the public hearing and place and pass ordinance no. 5379 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

PUBLIC HEARING: ORDINANCE NO. 5380 - CHANGE THE ZONE FROM R4 TO R1S ON RAMSTAD HEIGHTS 2ND ADDITION – APPROVED

The City Council held a public hearing to consider a request by Bakken Development Group I, LLC to change the zone from R4 (Planned Residential District) to R1S (Single-Family Residential District with Small Lot Size Flexibility) on Ramstad Heights 2nd Addition. This property is located at 3407-3421 15th Street NW. No one appeared on behalf of the public hearing.

May 6, 2019 Regular City Council Meeting

Alderman Pitner moved to close the public hearing and place and pass ordinance no. 5380 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF MINUTES- APRIL 15, 2019 – APPROVED

Alderman Jantzer moved the City Council approve the minutes of the April 15, 2019 regular City Council meeting.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF BILLS – APRIL 2019 – APPROVED

Alderman Jantzer moved the City Council approve the bills and transfers as listed for April in the amount of \$2.645.492.01 as follows:

A-1 EVANS SEPTIC TANK SERVICE	125.00	ARROWHEAD ACE HARDWARE	214.69
276873		1000327	
AAAAE	735.00	AT&T	4304.10
1000316		1000329	
ACME TOOLS	227.45	BAKER & TAYLOR BOOKS	2367.34
276680		1000330	
ACME TOOLS	704.95	BAKKE GRINOLDS WIEDERHOLT	6574.89
276874		276887	
ACME TOOLS	138.95	BARRY, TOM	152.20
1000317		276691	
ADAPCO, INC	2188.00	BARRY, TOM	20.00
276875		276888	
ADOBE SYSTEMS INC.	29.99	BARRY, TOM	300.00
1000318		277088	
ADVANCED BUSINESS METHODS	253.45	BATTERIES PLUS BULBS #639	116.82
276681		1000331	
ADVANCED FIRST AID INC	598.00	BAUER, KATHERINE	27.84
276876		276692	
AIRPORT LIGHTING COMPANY	667.10	BEHRENS, JEFF	60.50
276877		276694	
ALL AMERICAN TROPHIES	36.00	BERG, MONDA	282.00
276682		276695	
ALL AMERICAN TROPHIES	24.00	BEST BUY BUSINESS ADVANTAGE ACCOUNT	1414.87
277053		1000332	
ALL AMERICAN TROPHIES	894.00	BISHOP RYAN HIGH SCHOOL	1000.00
1000319		276696	
ALLEGIAN AIR	10.00	BLACKBURN MANUFACTURING COMPANY	839.02
1000320		1000333	
AMANO MCGANN, INC	526.45	BLUE CROSS BLUE SHIELD	108.21
276878		276697	
AMAZON.COM	1187.75	BLUE CROSS BLUE SHIELD	120.00
1000322		277054	
AMAZON/GEGRB	1358.41	BLUETARP FINANCIAL, INC	182.11
276684		1000334	
AMAZON/GEGRB	926.32	BORDER STATES ELECTRIC SUPPLY	1087.66
276880		276698	
AMERICAN FAMILY INSURANCE GROUP	34.08	BORDER STATES ELECTRIC SUPPLY	428.90
276685		1000335	
AMERICAN PUBLIC WORKS ASSN.	550.00	BOWLES, AARON B	137.50
1000323		276889	
AMERICAN WELDING & GAS, INC.	4507.11	BRANDT, KELLY	18.00
276686		276890	
AMERICAN WELDING & GAS, INC.	32.34	BRATRSOVSKY, LLOYD	50.00
1000324		276891	
AMERIPRIDE	124.88	BROADWAY PRINTING COMPANY	1097.55
276687		276860	
AMERIPRIDE	127.38	BROADWAY PRINTING COMPANY	35.00
276881		1000336	
AMERITAS LIFE INSURANCE CORP	2473.40	BRUNER, KRISTOPHER	15.00
276688		276892	
ANDERSON, JANET	255.90	BUDGET MUSIC & VIDEO	251.46
276883		1000337	
ANDRYSIAK, RICHARD	156.50	BUTLER MACHINERY CO.	5568.43
276884		276699	
APEX ENGINEERING GROUP	36710.17	BUTLER MACHINERY CO.	1526.48
276885		276893	
APH/AUTO VALUE	117.00	BUTLER MACHINERY CO.	142.16
276689		277055	
APH/AUTO VALUE	32.00	BUTLER MACHINERY CO.	1436.19
276886		1000338	
APPLE BOOKS	2412.91	C.A. PIERSON LAW P.C.	6000.00
1000325		276700	
APPRAISAL INSTITUTE	226.00	C&C PLUMBING AND HEATING	127.50
1000326		276701	
AQUA-PURE INC	32806.08	CAROLINA SOFTWARE	250.00
276690		276894	

May 6, 2019 Regular City Council Meeting

CARSWELL, PAMELA	176.41	276895	FLANAGAN, MITCHELL	126.20	276944
CDM SMITH	251572.50	277057	FLEETMIND SOLUTIONS INC	1987.50	276754
CDW GOVERNMENT INC	58.81	276702	FLEETMIND SOLUTIONS INC	1987.50	277062
CDW GOVERNMENT INC	1390.11	1000339	FLEETMIND SOLUTIONS INC	4.50	1000369
CENEX	5.00	276896	FLEXIBLE PIPE TOOL COMPANY	453.70	276945
CENGAGE LEARNING/GALE	29.24	276703	FRED PRYOR SEMINARS	249.00	1000370
CENGAGE LEARNING/GALE	2791.77	276897	FUSION AUTOMATION INC	2780.00	276946
CENTRAL MACHINING&PUMP REPAIR	2784.22	276704	G & P COMMERCIAL SALES	99.02	276755
CHADWICK ELECTRIC LLC	494.90	276705	G & P COMMERCIAL SALES	231.59	276947
CHIEF/LAW ENFORCEMENT SUPPLY	110.39	276706	G & P COMMERCIAL SALES	968.28	1000371
CHIEF/LAW ENFORCEMENT SUPPLY	52.99	1000340	GATEKEEPER SYSTEMS	5200.00	277063
CHRISTOPHER A. CARLSON	277.09	276861	GENERAL TRADING	427.24	276757
CHRISTOPHER A. CARLSON	277.09	277058	GENERAL TRADING	255.02	276948
CIRCLE SANITATION	312.00	276707	GENERAL TRADING	745.55	1000372
CITY LAUNDRY	13.98	1000341	GERDAU AMERISTEEL	438.40	276758
CLUTE OFFICE EQUIP. INC.	117.56	276708	GERDAU AMERISTEEL	7.04	276949
COLE PAPERS INC.	8245.95	1000342	GOETTLE, SHANE C	7500.00	276759
COLONIAL LIFE PREMIUM PROCESSING	2782.44	276709	GOLDADDER, GRANT	159.50	276760
COMPUTER STORE	29.99	1000343	GOOSENECK IMPLEMENT	8.45	276950
COOKIES FOR YOU	900.00	276711	GOOSENECK IMPLEMENT COMPANY	13048.48	277064
CORE & MAIN	2771.43	1000344	GRAINGER	234.65	1000373
CPS, LTD	112.50	276712	GRANITE SPRINGS CO.	91.00	276761
CPS, LTD	36315.00	276898	GRANITE SPRINGS CO.	47.50	1000374
CRAFT BUILDERS, INC	40194.90	276899	GRAVEL PRODUCTS, INC.	2116.86	1000375
CREATIVE PRINTING	431.00	276713	GRAYBAR	534.06	276951
CULLIGAN WATER CONDITIONING	108.04	1000345	GRAYBAR	677.20	1000376
CUMMINS POWER, LLC	537.28	276714	GREAT PLAINS TECHNICAL SERVICES	225.55	276763
CUMMINS POWER, LLC	550.00	276900	GUERTON, KRISTIN	106.00	276764
CURT'S STARTER & ALT. SERVICE	237.20	276715	GUERTON, KRISTIN	160.15	276952
DACOTAH PAPER CO.	1682.54	276716	H.A. THOMPSON & SONS, INC.	526.04	276765
DACOTAH PAPER CO.	429.11	276901	H.A. THOMPSON & SONS, INC.	3635.26	276953
DACOTAH PAPER CO.	122.35	1000346	HACH	96.12	1000377
DAKOTA AGRONOMY PARTNERS, LLC	2323.25	276902	HAHN, DILLAN	2493.00	276766
DAKOTA FENCE	4850.00	276903	HAISSCH, CATHIE & JUSTIN	709.00	1000378
DAKOTA FIRE EXTINGUISHER	55.79	276904	HAMMER, STUART	274.36	276767
DAKOTA FIRE EXTINGUISHER	60.48	1000347	HARLEYS	76.89	276768
DAKOTA FLUID POWER, INC	454.90	276717	HARLEYS	74.89	276954
DAKOTA FLUID POWER, INC	1288.55	276905	HAWKINS, INC	4351.20	276769
DAKOTA FLUID POWER, INC	28.43	1000348	HAWKINS, INC	4351.20	277065
DAKOTA OUTDOOR ADVERTISING LLC	800.00	1000349	HELMS & ASSOCIATES	6000.00	276955
DAKOTA OUTERWEAR CO.	89.90	276906	HIRSHFELD, ALLISON	266.80	276956
DAKOTA SUPPLY GROUP	137.22	1000350	HOBBY LOBBY	218.92	1000379
DAKOTA TRUCK & FARM	273.51	276907	HOFFART, JESSE	159.50	276770
DAKOTALAND AUTOGLASS	100.00	276718	HOLIDAY INN	84.60	1000380
DELL MARKETING L.P.	120.90	276908	HOME DEPOT CREDIT SERVICES	18.97	276771
DELL MARKETING L.P.	787.99	277059	HOME DEPOT CREDIT SERVICES	586.57	1000381
DELL MARKETING L.P.	8327.00	1000351	HOME OF ECONOMY	197.43	1000382
DELTA AIR LINES	1923.40	1000352	HORINKA, BRIAN	243.60	276772
DELTA DENTAL OF MINNESOTA	16475.00	276719	HOUSTON ENGINEERING, INC	4662.38	276957
DIRECTV	139.98	1000353	HUETTL, EMILY	60.50	277066
DIVISION OF MOTORIST SERVICES (FL)	10.00	276720	INFORMATION TECHNOLOGY DEPARTMENT	2611.65	276959
DIVISION OF MOTORIST SERVICES (FL)	10.00	276909	INTERNATIONAL ASSN. OF	45.00	1000383
DOMESTIC VIOLENCE CRISIS CENTE	2236.95	276910	INTERNATIONAL ASSOC OF ELEC INSP	120.00	1000384
DUDE SOLUTIONS INC	264.00	1000354	INTERNATIONAL ECONOMIC DEVEL COUNCI	30000.00	276774
DXP ENTERPRISES, INC	634.00	1000355	INTERSTATE BATTERY SYSTEM	851.70	276775
EAPC ARCHITECTS	1105.67	276721	J C PENNEY CO	226.05	1000385
EBIX / HOPE NEWSLETTER	187.35	276911	JEROMES COLLISION CENTER	21280.61	276776
ECOLAB	380.29	276722	JERRY'S REPAIR & ALIGNMENT	170.00	276960
ECOLAB	205.71	1000356	JH MEDICAL SUPPLY	59.50	276777
EIDE BAILLY	35000.00	276723	JOHNSON CONTROLS	918.40	1000386
ELDORADO NATIONAL - CALIFORNIA	346.29	276913	JOHNSON, CHRISTINE	88.00	276961
ELECTRIC PUMP	26.32	1000357	JOHNSTONE SUPPLY	522.14	276778
EMERGENCY AUTOMOTIVE TECHNOLOGIES	2016.75	276914	KADRMAS, LEE & JACKSON (BISMARCK)	7223.00	276962
EMS ASSOCIATION - ND	30.00	1000358	KADRMAS, LEE & JACKSON (BISMARCK)	925.00	277067
ENERBASE	36905.94	276749	KALIX	66.97	1000387
ENERBASE	13602.28	276934	KING, MATT	159.50	276779
ENERBASE	954.36	1000359	KIWANIS CLUB OF MINOT	150.00	276963
ENTERPRISE RENT-A-CAR (2144)	232.32	1000360	KOPP, TIMOTHY	166.50	276781
ENVIRONMENTAL PRODUCTS & ACCESS	414.41	1000361	LAUDENSCHLAGER, ERIK	137.50	276964
EXPRESSWAY SUITES	364.12	1000362	LAWSON PRODUCTS, INC.	85.20	1000388
FACTORY MOTOR PARTS	595.32	276750	LEARNING OPPORTUNITIES, INC	181.09	276782
FACTORY MOTOR PARTS	839.03	276935	LEXISNEXIS MATTHEW BENDER	104.04	1000389
FACTORY MOTOR PARTS	120.00	1000363	LHOIST NORTH AMERICA OF MISSOURI	18073.86	276783
FARDEN CONSTRUCTION	59750.31	276936	LHOIST NORTH AMERICA OF MISSOURI	14484.48	276965
FARGO GLASS & PAINT COMPANY	10.00	1000364	LOCATORS & SUPPLIES	312.73	1000390
FARSTAD OIL CO	924.00	276937	LOWES PRINTING, INC.	257.45	276966
FASTENAL COMPANY	115.03	276751	LOWES PRINTING, INC.	29.50	1000391
FASTENAL COMPANY	201.06	1000365	M&T FIRE AND SAFETY INC	3740.00	276967
FBI-NAA NORTHWEST CHAPTER	105.00	1000366	M&T FIRE AND SAFETY INC	3442.00	277068
FEDERAL EXPRESS	15.60	276938	M&T FIRE AND SAFETY INC	101.00	1000392
FEDERAL EXPRESS	36.22	1000367	MADC	75.00	276784
FEDEX	10.50	276939	MADC	27375.00	276968
FERGUSON ENTERPRISES, INC	101.53	276940	MAGIC CITY GARAGE DOOR COMPANY	5829.60	1000393
FERGUSON ENTERPRISES, INC	527.75	1000368	MAGIC MILE WELDING	2950.00	276785
FERGUSON WATERWORKS #2516	324.37	276752	MAGIC MILE WELDING	11500.00	276971
FIDELITY SECURTY LIFE	2748.52	276753	MAILFINANCE	2592.00	276972
FIRE EXTINGUISHING SYSTEMS	424.60	276941	MAIN ELECTRIC CONSTRUCTION	457.00	276973
FIRST DISTRICT HEALTH UNIT	8333.33	276862	MARCO, INC	221.49	276786
FIRST DISTRICT HEALTH UNIT	52.00	276942	MARCO, INC	371.50	276787
FIRST INTERNATIONAL BANK & TRUST	1100.00	277060	MARKETPLACE FOODS	11.16	276788
FIRST WESTERN INSURANCE	50.00	277061	MARKETPLACE FOODS	452.19	1000394
FLAGSTAD, SANDY	5.00	276943	MARKETPLACE FOODS SOUTH BROADWAY	46.61	1000395

May 6, 2019 Regular City Council Meeting

MARMON, SHANNON	26.50	276789	POLLARD WATER	3151.95	1000432
MARSHALL & SWIFT	649.20	1000396	POSSEN, LACEY	4.47	1000433
MARTISEN, DELLA & OLIVIA CHRISTMAS	10.00	277069	PRAIRIE ENGINEERING, P.C.	.00	276819
MATERIAL TESTING	.00	276790	PRAIRIE SUPPLY	81.45	276820
MATERIAL TESTING	560.00	276974	PRAIRIE SUPPLY	330.00	277011
MATTICE, KRISTA	110.00	276791	PRAIRIE SUPPLY	48.00	1000434
MATTICE, KRISTA	110.00	276975	PRAIXAIR DISTRIBUTION, INC.	387.95	277012
MCCROMETER, INC	888.82	1000397	PREFERRED CONTROLS CORP	690.50	277013
MCPEAK, BARB	60.50	1000398	PREMIER TAXI	24.50	276821
MENARDS	28.49	276792	PRINGLE & HERIGSTAD, P.C.	460.20	276822
MENARDS	14.94	276976	PRINGLE & HERIGSTAD, P.C.	958.65	277014
MENARDS	5383.89	1000403	PRINGLE & HERIGSTAD, P.C.	1687.90	277077
MICROSOFT CORPORATION	1703.42	276977	PROCOLLECT	1649.77	277015
MIDSTATES WIRELESS, INC	1701.60	276793	PROCONTROLS MIDWEST	2955.00	276823
MIKKELSON, LAVERNE	5000.00	276794	PROCONTROLS MIDWEST	941.63	277016
MILITARY NAMES	27.00	1000404	QUALITY INN-BISMARCK	846.00	1000435
MINOT AUTO	1661.78	276798	R & R INDUSTRIES, INC	379.19	1000436
MINOT AUTO	1252.99	276981	R&B SUPPLY CO. INC	376.60	276824
MINOT AUTO	382.97	1000405	RALPH'S PLUMBING	90.00	277017
MINOT AUTOMOTIVE CENTER	124.56	276799	RALPH'S PLUMBING	262.98	1000437
MINOT AUTOMOTIVE CENTER	143.76	276982	RAMKOTA HOTEL & CONFERENCE CENTER	964.56	1000438
MINOT COMMISSION ON AGING	7083.33	276864	RDO EQUIPMENT	2340.63	277018
MINOT CONVENTION&VISITORS BUR.	1989.31	276800	RDO EQUIPMENT	9205.79	1000439
MINOT CONVENTION&VISITORS BUR.	20824.62	276865	RECORDED BOOKS	414.14	1000440
MINOT CONVENTION&VISITORS BUR.	7979.63	277070	RENAULT, JOSEPH	25.00	277019
MINOT DAILY NEWS	2081.96	276801	REPUBLIC PARKING SYSTEM	38973.20	277020
MINOT DAILY NEWS	794.24	276983	RHI SUPPLY	533.71	276825
MINOT DAILY NEWS	1061.42	277071	RHI SUPPLY	818.81	1000441
MINOT ELECTRIC	511.95	276802	RODMAN, DAVID	60.50	276827
MINOT ELECTRIC	9261.15	276984	ROMANICK, MARIA	193.60	1000442
MINOT ELECTRIC	1814.97	1000406	ROTELIUK, RONDEL	46.40	276828
MINOT EMPLOYEE DONATIONS	1427.93	277072	RYAN CHEVROLET INC.	29.36	1000443
MINOT LUMBER	176.24	1000407	SAFE SOFTWARE INC	450.00	1000444
MINOT RESTAURANT SUPPLY	166.25	1000408	SAMMY'S	56.33	1000445
MINOT RURAL FIRE PROTECTION DIST	426.34	276985	SANDMAN STRUCTURAL ENGINEERS	.00	276829
MINOT VETERINARY CLINIC	2281.50	1000409	SANITATION PRODUCTS	211.47	277021
MINOT WELDING COMPANY	4754.51	276803	SCHEELS	40.00	277022
MINOT WELDING COMPANY	430.00	1000410	SCHEELS	189.95	1000446
MINOT, CITY OF	250.00	276866	SCHOCKS SAFE AND LOCK SERVICE	229.00	277023
MISC P CARD VENDOR	14767.84	1000419	SCHOCKS SAFE AND LOCK SERVICE	124.75	1000447
MN CHILD SUPPORT PAYMENT CENTER	164.74	276867	SCHONSTEDT INSTRUMENT COMPANY	309.33	1000448
MN CHILD SUPPORT PAYMENT CENTER	172.12	277073	SECRETARY OF STATE	36.00	277078
MONLEY, RANDI	179.80	276987	SECURITY PLUS	113.00	276830
MOORE, SHERRY	15.00	276988	SHARP, FAYE	150.00	277079
MORELLI'S DISTRIBUTING INC.	1748.08	276804	SIPMA, SHAUN	300.00	277089
MOWBRAY & SONS	92.00	276805	SKILL PATH, INC.	199.00	1000449
MOWBRAY & SONS	5434.36	276989	SNAP ON TOOLS	4263.88	1000450
MOWBRAY & SONS	368.00	1000420	SOURIS BASIN PLANNING COUNCIL	4208.33	277024
MSU CAREER SERVICES	60.00	1000421	SOURIS RIVER JOINT WATER RESOURCE	516627.25	277026
MUNICODE	706.86	276806	SOUTH CAROLINA DMV	6.00	276833
MUUS LUMBER	63.58	1000422	SOUTH DAKOTA CHILD SUPPORT	175.87	276869
MY DISH	95.00	1000423	SOUTH DAKOTA CHILD SUPPORT	175.87	277080
NAGEL, THOMAS	1437.50	277074	SPICY PIE MSU, LLC	127.83	1000451
NAPA AUTO PARTS	556.84	276808	SPX CORPORATION	1192.02	1000452
NAPA AUTO PARTS	1659.57	276992	SRT COMMUNICATIONS	20173.88	1000458
NAPA AUTO PARTS	286.99	1000424	STAPLES	33.82	1000459
NATIONAL PAYMENT CORPORATION	159.47	276993	STATE WATER COMMISSION	5172.73	276834
ND CHILD SUPPORT	50.00	276809	STATE WATER COMMISSION	277050.71	277027
ND DEPT OF HEALTH	28.25	276994	STATE WATER COMMISSION	35787.57	277081
ND DEPT OF TRANSPORTATION	11.50	276810	STAYBRIDGE SUITES - BISMARCK	169.20	1000460
ND LEAGUE OF CITIES	340.00	1000425	STEIN'S INC.	172.98	276835
ND ONE CALL, INC	162.15	276995	STEIN'S INC.	168.13	1000461
ND STATE FAIR	400.00	277075	STEVENS EQUIPMENT SUPPLY	452.22	276836
ND STATE RADIO COMM.	3900.00	276996	STEVENS EQUIPMENT SUPPLY	516.75	277028
NEALEY COMPANY	75.85	276811	STEVENS EQUIPMENT SUPPLY	34.55	1000462
NET TRANSCRIPTS	715.11	276812	STEVICK BUSINESS SPECIALTIES & WEAR	55.00	1000463
NET TRANSCRIPTS	306.46	276997	STODDARD, DEANNA	193.60	1000464
NORFAR	299.49	276998	STOP AND SHOP	50.00	276837
NORFAR	299.49	1000426	STROKLUND, TAMI	155.10	276838
NORTH PRAIRIE RURAL WATER	55.06	1000427	SUBWAY OF MINOT	72.98	277029
NORTH WINDS TRUCK ACCESSORIES	359.95	276999	SUBWAY OF MINOT	218.94	1000465
NORTHERN BRAKE	42.00	277000	SUN LIFE FINANCIAL	46.50	276839
NORTHERN IMPROVEMENT COMPANY	4426.11	277076	SUNDHEIM, JESSICA	260.80	277082
NORTHERN PLAINS EQUIPMENT CO., INC.	.00	276813	SUNDRE SAND & GRAVEL, INC.	1478.00	276840
NORTHERN PLAINS EQUIPMENT CO., INC.	922.66	276868	SUNRISE DELIVERY	212.00	276841
NORTHERN TRUCK EQUIPMENT CORP	11838.00	276814	SWANSON & WARCUP, LTD	5210.20	1000466
NORTHWEST IRON FIREMEN, INC.	1406.45	276815	SWANSTON EQUIPMENT	7380.77	276842
NORTHWEST TIRE AND RETREAD	2346.07	276816	SWANSTON EQUIPMENT	2586.14	277030
NORTHWEST TIRE AND RETREAD	5600.79	277002	SWANSTON EQUIPMENT	3000.00	1000467
NOVA FIRE PROTECTION CO.	110.00	277003	TEAM ELECTRONICS INC	455.00	277031
O'DAY EQUIP. INC.	133.65	1000428	THATCHER COMPANY, INC	10282.10	277032
O'KEEFE, KEVIN	126.50	277004	TILLEMA, LUKE	126.50	277033
O'REILLY AUTO PARTS	27.98	276817	TITAN MACHINERY	1252.10	276843
OFFICE DEPOT	64.05	276818	TITAN MACHINERY	312.97	277035
OFFICE DEPOT	64.57	277005	TITAN MACHINERY	1039.39	1000468
OFFICE DEPOT	767.30	1000429	TOLLEFSON'S	286.00	1000469
OK AUTOMOTIVE	125.40	1000430	TOTALFUNDS	383.09	277036
OLSON'S TOWING	3090.00	277007	TRACE ANALYTICS, LLC	1000.77	1000470
PARSONS ELECTRIC LLC	875.43	277008	TRACTOR SUPPLY CREDIT PLAN	27.99	277037
PARTON, JANET	136.50	277009	TRACTOR SUPPLY CREDIT PLAN	165.54	1000471
PETCO	239.96	1000431	TRILLION AVIATION	2000.00	277038
PITNER, PAUL	294.70	277010	TRINITY HEALTH	20.00	277039

May 6, 2019 Regular City Council Meeting

TRINITY MEDICAL GROUP	2231.75	1000472	WATER ACCOUNT REFUNDS	7.14	276826
TRUE VALUE MINOT	21.47	1000473	WATER ACCOUNT REFUNDS	45.07	276831
TX CHILD SUPPORT SDU	318.46	276870	WATER ACCOUNT REFUNDS	50.00	276832
TX CHILD SUPPORT SDU	318.46	277083	WATER ACCOUNT REFUNDS	7.54	276844
TYLER TECHNOLOGIES, INC	23504.00	276845	WATER ACCOUNT REFUNDS	52.51	276863
U.S. POST OFFICE	5000.00	277040	WATER ACCOUNT REFUNDS	45.07	276882
U.S. POST OFFICE	25.54	1000474	WATER ACCOUNT REFUNDS	57.10	276912
UNIFORM CENTER	1606.91	277041	WATER ACCOUNT REFUNDS	22.23	276986
UNITED AIRLINES	1177.00	1000475	WATER ACCOUNT REFUNDS	172.32	277034
UNITED MAILING SERVICE	322.26	276846	WATER ACCOUNT REFUNDS	7.68	277086
UNITED MAILING SERVICE	320.96	277042	WATEROUS COMPANY	505.95	1000480
UNUM LIFE INSURANCE COMPANY OF AMER	12271.94	276847	WATFORD CITY FIRE DEPARTMENT	60.00	277046
UPS STORE #1423	168.26	1000476	WEST OAKS ANIMAL HOSPITAL	108.00	1000481
US DEPARTMENT OF EDUCATION AWG	293.38	276871	WESTERN STEEL AND PLUMBING	159.35	276852
US DEPARTMENT OF EDUCATION AWG	320.47	277084	WESTERN STEEL AND PLUMBING	660.19	1000482
USA BLUE BOOK	518.39	1000477	WESTLIE FORD	300.36	276853
USPS-HASLER	500.00	277087	WESTLIE FORD	2128.14	277047
VANTAGEPOINT TRANSFER - 30#####	124.19	276872	WESTLIE TRUCK CENTER	129.68	276854
VANTAGEPOINT TRANSFER - 30#####	124.19	277085	WESTLIE TRUCK CENTER	2339.60	277048
VERIZON	2743.81	1000478	WESTLIE TRUCK CENTER	148.28	1000483
WAGNER CONSTRUCTION	499608.81	277043	WHEELER, DAN	110.00	276855
WAL MART	50.00	276848	WHEELER, DAN	110.00	277049
WAL MART	397.78	1000479	WHITESSELL, STEVE	27.96	276856
WALKER, RICK	126.50	277044	WINNELSON	11.15	1000484
WANTZ, MACEY	78.88	276849	WOODS, PATRINA	50.00	276857
WARD COUNTY AUDITOR	13060.00	276850	WORKFORCE SAFETY & INSURANCE	250.00	277050
WARD COUNTY AUDITOR	14525.00	277045	XEROX CORPORATION	1486.27	277051
WARD COUNTY RECORDER	20.00	276851	ZUERCHER TECHNOLOGIES LLC	872.60	276858
WATER ACCOUNT REFUNDS	4.93	276693	3D SPECIALTIES INC.	2025.00	276859
WATER ACCOUNT REFUNDS	25.96	276710	3D SPECIALTIES INC.	5525.00	277052
WATER ACCOUNT REFUNDS	7.97	276762			
WATER ACCOUNT REFUNDS	5.69	276773			
WATER ACCOUNT REFUNDS	16.97	276780			
			TOTAL: \$2,645,492.01		

CHARGE THESE FUNDS:

Airport	\$ 26,131.42
Cemetery	3,539.58
Parking Authority	376.25
Garbage	
Collection	21,274.42
Landfill	30,171.00
Water/Sewer	
Storm Sewer Maintenance	11,885.75
Water Supply	61,993.66
Water Distribution	37,655.42
Sewer	23,643.58
Utility Billing	6,772.42
Replacement	9,013.75
Public Transportation	5,679.33
Library	6,693.83
Auditorium/Recreation	16,821.34
Total Transferred	\$ 261,651.75

ELECTRONIC PAYMENTS

AFLAC	\$ 14,449.92
BCBS	400,560.54
Federal Tax Withholding	332,345.68
State Income Tax	71,496.86
Sales and Use Tax	4,495.62
ND State Disbursement	7,459.04
Deferred Comp	18,105.30

May 6, 2019 Regular City Council Meeting

Verendrye Electric	58,129.30
Xcel	98,645.12
MDU	20,000.07
Verizon	
Credit Card Payments	40.32
Mass Mutual	86,400.87
Credit Card Fees	169.90
Discovery Benefits	10,650.95
NDPERS Pension	21,361.05
Job Service Unemployment	1,367.09
Cat Financial	118,399.33
Total	\$1,264,076.96

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF PAYROLL – MARCH 17, 2019 THROUGH APRIL 13, 2019 - APPROVED

Alderman Jantzer moved the City Council approve the payroll for the period of March 17, 2019 through April 13, 2019 in the amount of \$2,090,775.36.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ADMINISTRATIVE APPROVALS – APPROVED

Alderman Jantzer moved the City Council ratify the following administratively approved requests.

1. Kris Heidelberger to conduct a raffle for the benefit of Jeremy Thiels July 7, 2019 at Planet Pizza (220 South Broadway, B)
2. Off the Vine for a special event permit April 13, 2019 at 11 Main Street South.
3. Domestic Violence Crisis Center to conduct a raffle August 10, 2019 at The Landing Bar & Bottleshop (2015 North Broadway)
4. Bomb Wing 100th Anniversary Committee to conduct a raffle May 6, 2019 at Sportsman’s Loft (2800 South Broadway)
5. Souris Valley United Way- Dolly Parton Imagination Library to conduct a raffle April 20, 2019 at Army’s 2.0 (12 3rd Street SE)
6. Army’s 2.0 for a special event permit April 4, 2019 at Northwest Arts Center (500 University Ave West)
7. The Tap Room for a special event permit April 22-23, 2019 at Gourmet Chef (122 South Main Street)
8. The Tap Room for a special event April 25, 2019 at Dakota Territory Air Museum (100 34th Avenue NE)
9. The Sleep Inn & Suites for a special event permit April 11, 2019 at 2400 10th Avenue SW
10. Souris Valley United Way to conduct a raffle May 4, 2019 at North Hill Bowl (1901 North Broadway)
11. Golf Minot, Inc. to conduct raffles May 1, 2019 through October 1, 2019 at Minot Country Club (1912 Valley Bluff Drive)
12. The Landing Bar for a special event permit May 4, 2019 outside 2015 North Broadway
13. East End for a special event permit May 4, 2019 outside 400 Central Avenue East
14. Independence, Inc. to conduct a raffle May 3, 2019 at MAYSA Arena (2501 West Burdick Expressway)
15. Bishop Ryan Catholic School Football to conduct a raffle May 28, 2019 at Bishop Ryan High School (316 11th Ave NW)
16. Colin Brown Y’s Men Club to conduct sports pools September 9, 2019 through December 23, 2019 at Minot Family YMCA (3515 16th Street SW)
17. Minot Public School Foundation to conduct a raffle April 26, 2019 at Sleep Inn & Suites (2400 10th Street SW)
18. Look Good Feel Better Fundraiser to conduct a raffle April 27, 2019 at the Tap Room (23 South Main Street, Ste B)

May 6, 2019 Regular City Council Meeting

19. Minot Young Professionals Network to conduct a raffle June 24, 2019 at Minot Country Club (1912 Valley Bluff Drive)
20. Souris Valley Sabre Dogs Baseball Club to conduct raffles from May 24, 2019 through August 15, 2019 at Corbett Field (1124 East Burdick Expressway)
21. Arny's 2.0 for a special event permit April 26, 2019 through May 5, 2019 outside 12 3rd Street SE
22. Arny's 2.0 for a special event permit May 10, 2019 through May 19, 2019 outside 12 3rd Street SE
23. Arny's 2.0 for a special event permit May 24, 2019 through June 2, 2019 outside 12 3rd Street SE
24. Arny's 2.0 for a special event permit June 7, 2019 through June 16, 2019 outside 12 3rd Street SE
25. Arny's 2.0 for a special event permit June 21, 2019 through June 30, 2019 outside 12 3rd Street SE
26. Arny's 2.0 for a special event permit July 5, 2019 through July 14, 2019 outside 12 3rd Street SE
27. Arny's 2.0 for a special event permit July 19, 2019 through July 28, 2019 outside 12 3rd Street SE

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5373 – AMEND THE 2019 ANNUAL BUDGET- FIRE DEPARTMENT BURN BUILDING – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5373 on second reading amending the 2019 annual budget to increase the Fire Department professional service contracts expenditures and decrease the Fire Department education and training expenditures for a structural evaluation of the Fire training tower. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5373 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5374 – AMEND THE 2019 ANNUAL BUDGET - AUDITORIUM AND RECREATION BUDGET AMENDMENT – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5374 on second reading to amend the 2019 annual budget to transfer remaining unspent funds in Auditorium and Recreation to account 03-22 Contracts. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5374 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5375 – AMEND THE 2019 ANNUAL BUDGET- SWIF ACTION D CULVERT DEFICENCY REPAIR - P3135.2D – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5375 on second reading amending the 2019 annual budget to add area 9 of the SWIF D project back into the contract since cost share has been secured from the State for the work. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5375 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

GAMING SITE AUTHORIZATIONS- ANNUAL GAMING ORGANIZATION RENEWALS – APPROVED

Alderman Jantzer moved the City Council approve the following Gaming Site Authorizations for the license year July 1, 2019 through June 30, 2020:

May 6, 2019 Regular City Council Meeting

Bishop Ryan Catholic School	Bishop Ryan Catholic School	Bishop Ryan High School	316 11 th Ave NW
Fraternal Order of Eagles #2376	Columbian Club Association	Knights of Columbus Club	2601 N Broadway
Minot Hockey Boosters, Inc.	Barley Pop Bar, Inc.	Barley Pop Bar	437 N Broadway
Minot Hockey Boosters, Inc.	Ice Time, LLC	Aces	1524 S Broadway, Ste 8
Minot Hockey Boosters, Inc.	Lovelace, Inc.	Nola's Lounge	919 Burdick Expy W
Minot Hockey Boosters, Inc.	The "O"riginal, Inc.	The "O"riginal Bar and Nightclub	720 North Broadway
Minot Junior Golf Assn, Inc.	Shedars, Inc.	Capri Bar	2030 Burdick Expy E
Minot Junior Golf Assn, Inc.	Hanuman, LLC	Dakota Inn Trappers Lounge	2401 W 2 & 52 Bypass
Minot Junior Golf Assn, Inc.	TEN, Inc.	Dakota Lounge	2400 10 th St SW
Minot Junior Golf Assn, Inc.	North Hill Bowl, Inc.	Lucky Strike Lounge & Casino	1901 N Broadway
Minot Junior Golf Assn, Inc.	Bricks, Inc.	Ranger Lounge	1218 S Broadway
Minot Junior Golf Assn, Inc.	5 Guys Bar, LLC	Bootlegrz	515 20 th Ave SE Ste 2B
Minot Lodge 822 Loyal Order of Moose	Moose Lodge	Moose Lodge	400 9th St SW
MSU Beaver Boosters, Inc.	Poor, Inc.	The Pour Farm	201 37 th Ave SW
MSU Beaver Boosters, Inc.	Lamplighter Lounge, Inc.	Lamplighter Lounge	200 16 th St. SW
MSU Beaver Boosters, Inc.	Sports on Tap, Inc.	Sports on Tap	220 S Broadway
MSU Beaver Boosters, Inc.	KPZ, Inc.	The Spot	215 E. Central

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

AUTHORIZING RESOLUTION TO APPLY FOR NDDOT SECTION 5311 TRANSIT OPERATING GRANT – APPROVED

Alderman Jantzer moved the City Council allow the Transit Department to apply for a NDDOT Section 5311 Operating and Maintenance grant, authorize the Mayor to sign the Authorizing Resolution and authorize the Public Works Director to sign any other documents associated with this grant application.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

AUTHORIZING RESOLUTION TO APPLY FOR NDDOT SECTION 5339 TRANSIT CAPITAL GRANT – APPROVED

Alderman Jantzer moved the City Council allow the Transit Department to apply for a NDDOT Section 5339 Capital Purchase grant, authorize the Mayor to sign the Authorizing Resolution and authorize the Public Works Director to sign any other documents associated with this grant application.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

BUS ADVERTISING AGREEMENT - FIRST INTERNATIONAL BANK AND TRUST – APPROVED

Alderman Jantzer moved the City Council renew the current advertising agreement with First International Bank and Trust to advertise on the sides and rear of one transit bus.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ACCEPTANCE OF BID AND PURCHASE APPROVAL OF THE HAND-HELD CHEMICAL IDENTIFICATION SYSTEM FOR MINOT POLICE BOMB SQUAD (PD0142) – APPROVED

Alderman Jantzer moved the City Council accept the bid from Thermo Scientific Portable Analytical Instruments, Inc. and authorize the purchase of a hand held chemical identification analyzer.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

May 6, 2019 Regular City Council Meeting

2019 PAVEMENT MARKINGS – AWARD OF BID (4442) – APPROVED

Alderman Jantzer moved the City Council award the bid for the 2019 Pavement Markings Project to the low bidder, West River Striping Company, in the amount of \$163,995.00 and authorize the Mayor to sign the Agreement for the project.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

DEMOLITION OF 338 WALDERS STRUCTURE – APPROVED

Alderman Jantzer moved the City Council approve the demolition of 338 Walders Street and award the contract to Park Construction in the amount of \$13,000.00.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5381 – AMEND THE 2019 ANNUAL BUDGET- DEMO 338 WALDERS STREET – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no.5381 on first reading to amend the 2019 annual budget for demolition costs of 338 Walders Street in the amount of \$13,000.00. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5381 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5382 – AMEND THE 2019 ANNUAL BUDGET- AIRPORT MEZZANINE BAR EXPANSION PROJECT – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5382 on first reading to amend the 2019 annual budget to increase capital expenses, maintenance buildings & grounds, and miscellaneous revenues for 2019. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5382 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5383 – AMEND THE 2019 ANNUAL BUDGET FOR TRAVEL TO SKIEN, NORWAY- FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5383 on first reading to amend the 2019 annual budget to increase general and administrative revenues and general fund expenses for the Norway travel. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5383 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

WASHINGTON ELEMENTARY SAFE ROUTES TO SCHOOL – AWARD OF BID (4367) – APPROVED

Alderman Olson moved the City Council award the bid for the Washington Elementary Safe Routes to School Project to the low bidder, Minot Paving Company, Inc. in the amount of \$191,775.90 and authorize the Mayor to sign the Agreement upon concurrence of award from the North Dakota Department of Transportation (NDDOT). Motion seconded by Alderman Jantzer.

Alderman Wolsky stated, he supports the project but does not agree with the engineering costs, therefore will vote against the motion.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: Wolsky.

May 6, 2019 Regular City Council Meeting

WASHINGTON ELEMENTARY SAFE ROUTES TO SCHOOL – AWARD OF CONSTRUCTION ENGINEERING SERVICES (4367) – APPROVED

Alderman Olson moved the City Council select Ackerman-Estvold to perform the Construction Engineering Services for the Washington Elementary Safe Routes to School Project and authorize the Mayor to sign the Agreement.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: Wolsky.

MASTER WATER SERVICES RFQ – CONSULTANT SELECTION (PROJECT #4421) – APPROVED

Alderman Olson moved the City Council select Houston Engineering to perform all general engineering and consultant services for water related infrastructure projects on an as needed basis for a three-year term, authorize the Mayor to sign a master task order agreement for engineering services as projects arise, and authorize the Mayor to sign water modeling task order in the amount of \$30,000. Motion seconded by Alderman Jantzer.

Alderman Wolsky requested staff review the policy regarding a dollar threshold for this type of contract. He also asked how Aldermen are chosen to be on the selection committee.

Mayor Sipma stated, the Aldermen serve on the committee on a rotational basis and he has been a part of the process once or twice.

The City Manager then explained that staff is currently evaluating the purchasing policy but some policies are required by state law.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

COMMUNITY RATING SYSTEM - OPEN SPACE PRESERVATION – APPROVED

Alderman Jantzer moved the City Council authorize the Mayor to sign the Statement of Intent to Preserve Open Space and authorize the Mayor to sign any required documents for the Airport Concurrent Use Agreement. Motion seconded by Alderman Olson.

Alderman Wolsky asked the City Engineer if he knew the total aggregate savings on flood insurance. Mr. Meyer responded by saying, he could find a way to calculate the amount.

Mayor Sipma said, in the low risk zone, the maximum is \$502/year. Once we start seeing the increases from the revised FEMA maps, the 5% savings will be more substantial.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5384 – AMEND THE 2019 ANNUAL BUDGET- CRS OPEN SPACE PRESERVATION – APPROVED

Alderman Jantzer moved the City Council place ordinance no.5384 on first reading to increase the airport professional service contracts and use general fund reserves to fund the concurrent use agreement which is an FAA requirement, in order for the City to receive a higher CRS rating which could ultimately reduce the flood insurance premium. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5384 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5385 - NO PARKING ALONG 16TH AVENUE SE NEAR OUR REDEEMER'S – FIRST READING – APPROVED

May 6, 2019 Regular City Council Meeting

Alderman Olson moved the City Council place ordinance no. 5385 on first reading to add parking restrictions to the following location: South side of 16th Avenue SE, east 200-feet to 300-feet from the center of the 6th Street SE intersection. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Straight asked if the problem exists because of Our Redeemer's Church, to which Mr. Joersz replied by saying, it is a combination of factors. He said, the Our Redeemer's parking lot is lower than the existing 16th Avenue SE. When it is combined with sporting events, the vertical sight hindrance is compounded with horizontal sight obstruction when vehicles park near the north parking lot exit.

Alderman Olson moved the City Council pass ordinance no. 5385 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

PUBLIC ADMINISTRATION SOFTWARE MAINTENANCE – APPROVED

Alderman Jantzer moved the City Council approve the Amendment to the Superior ASP Order and Software License and Services Agreement and authorize the Mayor to sign on behalf of the City. Motion seconded by Alderman Wolsky.

The Finance Director explained that the amendment is in anticipation of the new system and decreasing reliance on the old system. He said, we are not sure how long we will need to rely on old data so we would prefer to have it stored in house rather than continue to pay for cloud services. He said, however, he has had difficulty in obtaining the updated agreement so he does not have the document for approval. The Council can request staff bring the agreement back for approval once it is received or they can authorize the Finance Director and City Attorney to approve the language and authorize the Mayor to sign once staff is comfortable.

Alderman Jantzer clarified his motion to authorize the Finance Director and City Attorney to approve the language in the agreement and authorize the Mayor to sign the documentation once staff is comfortable. Alderman Wolsky, as the second, agreed.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Wolsky and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

AMENDED CONTRACT FOR TRANSFER OF MUNICIPAL COURT CASES TO DISTRICT COURT – APPROVED

Alderman Olson moved the City Council approve the amended contract for transfer of municipal court cases to district court and authorize the Mayor to sign the contract on behalf of the City of Minot.

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

3RD STREET SE AND BURDICK EXPRESSWAY HSIP CPM AGREEMENT (4426) – APPROVED

Alderman Straight moved the City Council approve the Cost Participation and Maintenance Agreement (CPM) for 3rd Avenue SE & 3rd Street SE and Burdick Expressway & 13th Street SE pedestrian crossing improvements and authorize the Mayor to sign the agreement.

Motion seconded by Alderman Wolsky and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5386– AMEND THE 2019 ANNUAL BUDGET- PEDESTRIAN CROSSING IMPROVEMENTS – FIRST READING – APPROVED

Alderman Straight moved the City Council place ordinance no. 5386 on first reading to amend the 2019 annual budget to increase equipment purchases expenditures and general fund engineering and administrative revenues for the 3rd St SE & Burdick Expy crosswalk improvements which will be funded with equipment purchase fund cash reserves. Motion seconded by Alderman Wolsky and carried unanimously.

Alderman Straight moved the City Council pass ordinance no. 5386 on first reading. Motion seconded by Alderman Wolsky and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

May 6, 2019 Regular City Council Meeting

RESOLUTION NO. 3618 - APPROVE EMINENT DOMAIN RESOLUTION CDBG-NDR ACQUISITION – APPROVED

Alderman Olson moved the City Council approve resolution no. 3618 authorizing commencing Eminent Domain Proceedings for 613 2nd Avenue NE, Minot, ND 58703.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

AUTHORIZE 14 COMPLETED BLOCKS TO BE REMOVED FROM RENAISSANCE ZONE – APPROVED

Alderman Jantzer moved the City Council approve the recommendation of the Renaissance Zone Board for the removal of 14 blocks determined to be completed. Motion seconded by Alderman Olson.

Alderman Wolsky said he is glad to see progress taking place on this ongoing issue for the Renaissance Zone. He commented that Block 18 on Central Avenue has one property owner who may be interested in renovations in the future which may add half the block back into the Renaissance Zone later. He continued by saying, it is a great opportunity to improve the streetscape.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CITY COUNCIL POLICY DIRECTION ON OPPORTUNITY ZONE STRATEGY – APPROVED

Alderman Straight moved the City Council Provide Policy Direction to promote investment in the Opportunity Zone. Motion seconded by Alderman Pitner.

Mr. Zakian said, the opportunity zone was part of last year's Tax Reform Act and the private sector has given it a life of its own. Minot is fortunate to have the entire downtown area included plus an area outside of downtown, all of which is designated as Census Tract 101. He explained that the opportunity zone is a new effort to jumpstart investment. The final rules have not been released yet but a draft has been released by the IRS. It is considered a self-certified tax break program. In a few states, primarily on the east coast, they have started to create qualified opportunity funds. So far, he is aware of two minor investments in Colorado. It is recommended to cities throughout the nation to be proactive by presenting a message of options and activities available. Mr. Zakian said, he has spoken with the Community Development Director and with the authorization of the Council, he will begin the process of compiling a portfolio of what can be offered. He will also work to engage other organizations in the community. Once the Economic Development Specialist position is filled, the plan is to transition the portfolio to him/her and Mr. Zakian will continue to offer support. He said to keep in mind, in order to get the full benefit of the capital investment tax break the Federal Government is offering, investments need to be mine before the end of 2019. We are one of about 1,500 opportunity zones so there is a lot of intense competition and it is important to be as advanced as we can.

Alderman Wolsky mentioned that 2019 is the deadline for realizing the maximum available amount of benefits. There are still benefits available afterward but not to the degree as if filed in this calendar year. He also said, with 1,500 opportunity zones there is a large pool. He hoped the local community is listening and will reach out to explore this program. He hopes to see lots of Minot investment.

Alderman Straight brought up the Governor's Main Street Initiative and encouraged investments in the surrounding neighborhoods that feed into downtown.

Whereupon a vote was taken on the above motion by Alderman Straight, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CITY COUNCIL AUTHORIZE SUBMISSION OF OPPORTUNITY ZONE STREAMLINING IDEAS TO HUD – APPROVED

Alderman Wolsky moved the City Council authorize submission to HUD of comments proposing measures to be implemented by HUD to expedite and support use of CDBG-DR funds in Opportunity Zone.

May 6, 2019 Regular City Council Meeting

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

STANDARD SPECIFICATIONS AND DETAILS FOR CONSTRUCTION - DRAFT REVISIONS

Lance Meyer, City Engineer, explained that the Standard Specifications govern all construction in the City right-of-way. The document is technical in nature and staff is currently evaluating and making adjustments using input from other industry professionals. He said that comments can be sent to engineers@minotnd.org and the final document will be brought back to Council for approval. They haven't had the opportunity to review the document recently but going forward it will be updated annually.

Alderman Wolsky suggested adjusting some specifications that he views as significant hidden cost drivers. He said, reducing the size of streets could cut down on the cost of materials as well as increase the lot size for residential properties. He believes it would also cut down on snow removal and street sweeping costs. He said, realizing those savings could take decades but be worth investigating.

Mr. Meyer responded by saying, the technical specifications determine how to build but the Council could conduct a study on infrastructure and dictate the policies behind those decisions.

ADJOURNMENT

Mayor Sipma then recognized Mayor Caroline Maytan with the Mayor's coin and congratulated her on a job well done.

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Wolsky and carried unanimously. Meeting adjourned at 7:24 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor