

June 6, 2022 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – June 6, 2022 AT 5:30 P.M.

ROLL CALL

Members Present:

Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

MAYOR’S REPORT

The Mayor presented proclamations for Minot High Wrestling Gabe Mortensen, CTE Appreciation Day, Our Redeemer’s Annabelle Ebel, Our Redeemer’s Tennis Eden Olson, Evan Putt for Speech, and Minot High School Tennis Dual Sofia Egge and Eden Olson.

May Meetings & Activities

- 3rd – Community Economic Activity Meeting
 - 3rd – NAWS Funding Local Cost Share Meeting
 - 4th – Council Budget Tours
 - 5th – Military Affairs Committee
 - 5th – Council Budget Tours
 - 6th – MI-1 Ribbon Cutting with Governor & Senator Hoeven
 - 11th –Minot Chamber EDC Board Meeting
 - 13th – Landfill Trash Cleanup
 - 16th – Regular City Council Meeting
 - 17th – Council Budget Tours
 - 18th – Best of the Class Presentation
 - 19th – Downtown Developers Meeting
 - 21st – Task Force 21 @ Minot Air Force Base
 - 23rd – Congressman Kelly Armstrong Flood Control Tour
 - 25th – Minot Chamber EDC Special Meeting
 - June 1st – Opioid Roundtable Welcome & Discussion
 - June 2nd – Military Affairs Committee
 - June 6th – 91st Missile Wing Change of Command, Col. Menuey relinquish to Col. Kenneth McGhee
 - June 6th – Fire Station #5 Ground Breaking
 - June 6th – Special City Council Meeting
 - June 6th – Regular City Council Meeting
- Numerous Phone Calls, Emails, Social Media, & Staff Interactions.

CITY MANAGER REPORT

The City Manager provided a written update describing events and activities for various departments.

Jonathan Rosenthal did a presentation on Retail Coach and his latest conference where he was able to meet with different business on the economic growth for the City of Minot. He met with multiple discount retail stores and food restaurants discussing the possibility of opening up a location in Minot.

Harold also reminded the staff and public that there would be a budget/priorities discussion on Wednesday morning at the Carnegie Center at 8:00 am.

CITY ATTORNEY REPORT

The City Attorney submitted a written report to the City Council.

CONSENT ITEMS - APPROVED

Alderman Pitner moved the City Council approve Consent Items 6.1-6.23 with the following staff recommendations:

6.1 CITY COUNCIL MINUTES – Approval of the minutes of the May 16, 2022 Regular City Council meeting minutes, the May 17, 2022 Budget Tour minutes and May 19, 2022 Budget Tour minutes.

6.2 BILLS, TRANSFERS, AND PAYROLL - Approve payroll for the period of April 24, 2022 through May 21, 2022 in the amount of \$2,188,950.06 and bills and transfers for May in the amount of \$5,640,707.32.

RANDY DOSCH	(\$345.60)	291531	APPLIED CONCEPTS, INC.	\$176.00	291699
RANDY DOSCH	\$345.60	291532	BLUETARP FINANCIAL, INC.	\$14.89	291700
AAAE	\$150.00	291533	BNSF RAILWAY COMPANY	\$6,663.33	291701
AARON PETERSON	\$353.00	291653	BRANDON TRONDSO	\$3,888.58	291830
ACKERMAN ESTVOLD	\$78,211.98	291534	BROADWAY PRINTING COMPANY	\$420.00	291702
ACME TOOLS	\$301.89	291535	BROCK WHITE CO. LLC	\$2,196.00	291703
ADOBE SYSTEMS, INC.	\$1,650.00	291536	BUTLER MACHINERY CO.	\$191.79	291704
ALL AMERICAN TROPHIES	\$21.00	291537	CAPFIRST EQUIPMENT FINANCE	\$66,916.00	291705
AMERICAN TRUCK & TRAILER, LLC	\$113.25	291538	CHRISTOPHER A. CARLSON	\$369.51	291706
AMERICAN WELDING & GAS, INC.	\$5,964.25	291539	CITY OF MINOT	\$150.00	291707
APH/AUTO VALUE	\$49.99	291540	CITY OF MINOT	\$100.00	291829
APPLE BOOKS, LLC	\$2.71	291541	CIVICPLUS	\$538.56	291708
AQUA-PURE, INC.	\$2,134.73	291542	CORE & MAIN	\$7,509.95	291709
ARAMARK	\$89.53	291543	CRAFT BUILDERS, INC.	\$8,489.00	291710
BAKKE GRINOLDS WIEDERHOLT	\$465.60	291544	DACOTAH PAPER CO.	\$161.04	291711
BAKKEN HOSPITALITY, LLC	\$315.90	291545	DAKOTA FENCE	\$4,700.00	291712
BERT'S TRUCK EQUIPMENT INC	\$624.37	291547	DAKOTA FLUID POWER, INC.	\$145.32	291713
BLUESTONE CONSTRUCTION, INC.	\$720.00	291549	DAKOTALAND AUTOGLASS	\$400.00	291714
BORDER STATES INDUSTRIES, INC.	\$424.26	291550	DIVISION OF CHILD SUPPORT	\$102.00	291716
BULLARD-WOLF, CHRISTINA	\$65.52	291551	EAPC	\$2,366.25	291718
BUTLER MACHINERY CO.	\$552.39	291552	ALEX CHOI	\$251.50	291719
CENTRAL CAB	\$9.15	291553	CYNDI SCHNASE	\$204.76	291720
CENTRAL MACHINING&PUMP REPAIR	\$15,526.09	291554	DUSTIN RIEKE	\$15.00	291721
CITY OF MINOT	\$200.00	291632	EARNEST DICKSON	\$251.50	291722
CPS, LTD	\$23,096.83	291556	ENERBASE	\$57,490.45	291723
DACOTAH PAPER CO.	\$476.54	291557	FACTORY MOTOR PARTS	\$160.30	291724
DAKOTA FIRE EXTINGUISHER	\$4,128.32	291558	FARSTAD OIL CO	\$1,769.28	291725
DAKOTA FLUID POWER, INC.	\$42.11	291559	FASTENAL COMPANY	\$7.00	291726
DAKOTALAND AUTOGLASS	\$150.00	291560	FIRST INTERNATIONAL BANK & TRUST	\$640.00	291727
DAN LAWSON	\$50.00	291611	GALE	\$26.23	291728
DANNY RAYMOND	\$634.50	291658	GALLS, LLC	\$238.91	291729
DELL MARKETING L.P.	\$8,294.25	291561	Adison Dittus	\$26.88	291730
DIVISION OF CHILD SUPPORT	\$102.00	291562	Alexander Harvey	\$57.08	291731
DOMESTIC VIOLENCE CRISIS CENTER	\$3,146.86	291563	Amy Bast	\$46.67	291732
EATON CORPORATION	\$4,255.70	291565	Ann Hoff	\$26.25	291733
ECOLAB PEST ELIMINATION DIVISION	\$520.84	291566	CARL DAVIDSON	\$5.00	291734
EILEEN BEAN	\$10.53	291546	Cellest Hofer	\$26.25	291735
EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$361.20	291567	Cole Guttormson	\$24.00	291736
April Doyle	\$5.00	291568	Dean or Tyler Foss	\$26.61	291737
Chad Sickles	\$353.00	291569	Debbie Harris	\$50.00	291738
John Van Dyke	\$1,310.70	291570	Duane (Danica) Klabunde	\$46.56	291739
ENERBASE	\$90,946.21	291571	DUSTIN OR EVAN FOURNIER	\$28.75	291740
ENVIRONMENTAL PRODUCTS & ACCESS	\$1,555.24	291572	EMERALD RATLIFF	\$50.00	291741
FACTORY MOTOR PARTS	\$245.13	291573	Ernie and Cameron Bauer	\$28.75	291742
FARSTAD OIL CO	\$99.85	291574	EVE BLAND	\$28.75	291743
FASTENAL COMPANY	\$7.00	291575	EZ Money	\$10.00	291744
FERGUSON WATERWORKS #2516	\$12,170.09	291576	Gavin Mathews	\$27.50	291745
FIRST DISTRICT HEALTH UNIT	\$25,000.00	291577	Gil Smestad	\$32.50	291746
FIRST INTERNATIONAL BANK & TRUST	\$640.00	291578	Gil Smestad	\$33.75	291747
FIRST WESTERN INSURANCE	\$1,142.00	291579	Gourmet Chef	\$32.50	291748
FLEETMIND SOLUTIONS, INC.	\$1,987.50	291580	Gourmet Chef	\$32.50	291749
FRONTLINE PUBLIC SAFETY SOLUTIONS	\$3,500.00	291581	Gourmet Chef	\$32.50	291750
GALE	\$180.68	291582	Gourmet Chef	\$32.50	291751
GATEKEEPER SYSTEMS	\$5,500.00	291584	Jackson Carneau and Erin Coburn	\$60.00	291752
Celine Eden Marx	\$50.00	291585	Jadyn Aenchbacher	\$26.25	291753
Jacob Hundley	\$1,025.50	291586	Janel Feehan	\$26.25	291754
Jennifer Baker	\$25.00	291587	Jarinya Thedsomboon	\$31.25	291755
Jeremy Laber	\$250.00	291588	Jeanne Hanson	\$46.56	291756
Jim Johnson	\$100.00	291589	Jobe Rystedt	\$24.00	291757
Karlee Schmidt	\$91.88	291590	Joe M. Stenvold Jr.	\$100.00	291758
Maryann Broberg	\$25.00	291591	Jorge L Pagan	\$3,000.00	291759
Ramkota Hotel	\$192.00	291592	Josh Ressler	\$28.75	291760
Randy Hollbach	\$5.00	291593	JOYCE THORP	\$240.00	291761
Scott Edwards	\$15.00	291594	Juan Goodvin	\$40.00	291762
Scott Edwards	\$15.00	291595	Karlee Fernandez	\$28.00	291763
Shera Inman	\$50.00	291596	Kayla Coleman	\$28.75	291764

Tamara Sivertson	\$25.00	291597	Kerry Hansen	\$26.25	291765
Tyler Desilets	\$15.00	291598	Kevin Ternes	\$26.25	291766
Tyler Desilets	\$15.00	291599	Kim or Ryan Hendrickson	\$28.75	291767
GENERAL TRADING	\$62.08	291600	Kristina Weber	\$27.50	291768
GERDAU RECYCLING	\$803.18	291601	Kristy Leier	\$26.25	291769
GOOSENECK IMPLEMENT COMPANY	\$384.93	291603	Kyleen Guttormson	\$26.25	291770
GRAVEL PRODUCTS, INC	\$17,297.50	291555	LeAnn Hanson	\$24.00	291771
HAWKINS, INC.	\$15,760.13	291605	Lukas or Tricia Vondal	\$24.00	291772
HOUSTON ENGINEERING, INC.	\$42,536.61	291606	Mainstream Boutique	\$87.50	291773
JAELEE GARDINER	\$21.93	291583	Maria Goodvin	\$40.00	291774
JAY BLOYER	\$324.50	291548	MARILYN MATTSON	\$284.45	291775
JEROMES COLLISION CENTER	\$2,333.60	291607	MARYANN BROBERG	\$25.00	291776
JERRY'S REPAIR & ALIGNMENT	\$85.00	291608	Michael Griffith	\$27.50	291777
JLG ARCHITECTS	\$11,922.00	291609	Mike Sundhagen	\$27.50	291778
JONATHAN ROSENTHAL	\$237.70	291661	Miranda Nichols	\$161.25	291779
L-TRON CORPORATION	\$701.82	291610	MYCA KLEESPIE	\$32.50	291780
LANCE LENTON	\$11,000.00	291564	NIMA SARRAFZADEH	\$35.00	291781
LAZ KARP ASSOCIATES, LLC	\$258.00	291612	PAULINE WELK	\$50.00	291782
HOIST NORTH AMERICA OF MISSOURI	\$23,222.78	291614	PIPE DETECTIVES	\$1,300.00	291783
LTP ENTERPRISES, INC	\$10,755.00	291615	RACHEL CLARK	\$33.75	291784
LUMACUVE AIRFIELD SIGNS	\$10,086.78	291616	REGINALD OR MYA JONES	\$27.50	291785
M-B COMPANY	\$11,430.00	291617	RICHARD OR AARON HILLMAN	\$28.75	291786
MAGIC CITY DISCOVERY CENTER	\$276,852.29	291619	RYLEE WILLIAMS	\$31.25	291787
MARCO, INC.	\$759.93	291620	Salon 18	\$187.50	291788
MATTHEW BENDER & COMPANY, INC.	\$198.31	291613	Sanford Health	\$156.25	291789
MATTHEW PAPPENFUS	\$130.00	291651	SHANDA BOYER	\$46.67	291790
MELANIE MOORE	\$133.00	291635	Shera Marie G Inman	\$50.00	291791
MENARDS	\$48.05	291621	SRT	\$350.00	291792
MESSERLI & KRAMER PA	\$488.60	291622	Thomas Family Funeral Home	\$165.00	291793
MIDSTATES WIRELESS, INC.	\$800.00	291623	Thompson Larson Funeral Home	\$238.75	291794
MIDWEST TAPE	\$18.74	291624	TREVER HUBER	\$24.00	291795
MINOT AREA CHAMBER EDC	\$36,250.00	291618	Tyson Williams	\$24.00	291796
MINOT AUTO	\$1,592.96	291625	WAGNER MOREIRA	\$33.75	291797
MINOT COMMISSION ON AGING	\$12,875.00	291626	ZAIDA/MELISSA POWELL	\$24.00	291798
MINOT DAILY NEWS	\$1,710.36	291627	GENERAL TRADING	\$84.37	291799
MINOT ELECTRIC	\$3,037.81	291628	GERDAU RECYCLING	\$9.76	291800
MINOT EMPLOYEE DONATIONS	\$760.03	291629	GOETTLE LAW, PLLC	\$3,500.00	291801
MINOT PLUMBING & HEATING CO, INC.	\$1,075.00	291630	GOOSENECK IMPLEMENT COMPANY	\$5.02	291802
MINOT WELDING INC	\$157.50	291631	HOBBY LOBBY	\$112.97	291803
MOWBRAY & SONS	\$3,858.00	291636	INFORMATION TECHNOLOGY DEPARTMENT	\$3,598.40	291804
NAPA AUTO PARTS	\$1,819.12	291637	JENNIFER QUAKKELAAR	\$1,000.00	291845
NATIONAL PAYMENT CORPORATION	\$138.40	291638	JERRY'S REPAIR & ALIGNMENT	\$85.00	291805
ND CHIEFS OF POLICE ASSOCIATION	\$300.00	291639	JLG ARCHITECTS	\$18,278.75	291806
ND DEPT OF TRANSPORTATION	\$96,206.84	291640	JORDAN DELORME	\$17.70	291715
ND DEPT OF TRANSPORTATION	\$11.50	291641	KALIX	\$68.08	291807
ND FRATERNAL ORDER OF POLICE	\$662.50	291642	KELLI KRONSNABEL	\$30.00	291809
ND ONE CALL, INC.	\$213.45	291643	KEVINS AUTO BODY	\$1,141.78	291808
NDDEQ	\$18.54	291644	LANCE LENTON	\$8,000.00	291717
NORTHERN PLAINS EQUIPMENT CO., INC.	\$135.00	291645	LANDRUM AND BROWN, INC.	\$9,241.52	291811
NORTHERN TESTING	\$720.00	291646	LANGUAGE LINE SERVICES	\$45.20	291812
NORTHWEST TIRE AND RETREAD	\$2,626.11	291647	LAZ KARP ASSOCIATES, LLC	\$1,075.00	291813
OAKWELLS LLC-TRESTLE TAP HOUSE	\$3,801.17	291648	LOCATORS & SUPPLIES	\$266.36	291814
OK AUTOMOTIVE	\$2,167.84	291649	LOWES PRINTING, INC.	\$175.00	291815
OLSON'S TOWING	\$5,683.75	291650	M&T FIRE AND SAFETY, INC.	\$4,160.00	291816
PAYMENTUS	\$1,475.00	291652	MAIN ELECTRIC CONSTRUCTION	\$198.99	291817
PHIL SCHULTZ	\$458.00	291667	MARCO, INC.	\$272.33	291818
PITNEY BOWES RESERVE ACCOUNT	\$1,700.00	291654	MARCO, INC.	\$216.64	291819
PRINGLE & HERIGSTAD, P.C.	\$588.00	291655	MESSERLI & KRAMER PA	\$495.62	291820
PROCOLLECT	\$363.20	291656	METROQUIP, INC	\$89,427.40	291821
RALPH'S PLUMBING	\$24,647.32	291657	MIDWEST TAPE	\$50.96	291822
RANDI MONLEY	\$38.30	291634	MILLER LAW OFFICE, P.C.	\$685.26	291823
RDO EQUIPMENT	\$5,047.27	291659	MINOT AUTO	\$2,429.73	291824
ROLAC CONTRACTING	\$860,998.50	291660	MINOT DAILY NEWS	\$682.56	291825
RONDEL ROTELIUK	\$77.80	291662	MINOT EMPLOYEE DONATIONS	\$746.68	291826
SANITATION PRODUCTS	\$1,494.06	291663	MINOT MULTIPLE LISTING SERVICE	\$1,000.00	291827
SCHAEFER SYSTEMS INTERNATIONAL	\$32,418.50	291664	MINOT PARK DISTRICT	\$381.00	291828
SHEELS	\$90.85	291665	MOWBRAY & SONS	\$1,563.83	291831
SCHOCKS SAFE AND LOCK SERVICE	\$270.00	291666	NAPA AUTO PARTS	\$2,508.74	291832
SHANE GILLISS	\$353.00	291602	NARDINI FIRE EQUIPMENT	\$350.00	291833
SHERWIN WILLIAMS	\$2,763.00	291668	ND DEPT OF TRANSPORTATION	\$5.00	291834
SOURIS BASIN PLANNING COUNCIL	\$1,250.00	291669	ND E-WASTE, LLC	\$9,431.60	291837
SOURIS RIVER JOINT WATER RESOURCE	\$231,932.04	291670	ND FRATERNAL ORDER OF POLICE	\$662.50	291835
SOUTH DAKOTA CHILD SUPPORT	\$188.31	291671	ND SAFETY COUNCIL, INC.	\$320.00	291836
SRF CONSULTING GROUP	\$12,864.40	291672	NORTHERN BRAKE	\$315.00	291838
STATE WATER COMMISSION	\$279,744.63	291673	NORTHWEST TIRE AND RETREAD	\$1,798.69	291839
STOCKERT, ERLINDA	\$47.46	291674	OCLC	\$17,418.32	291840
STREICHER'S	\$38.99	291675	OVERHEAD DOOR CO. OF MINOT	\$15,200.00	291841

STUART HAMMER	\$46.00	291604	POST CONSTRUCTION COMPANY	\$174,711.06	291842
SUNDRE SAND & GRAVEL, INC.	\$3,809.68	291676	PRAIRIE SUPPLY	\$252.50	291843
SWANSTON EQUIPMENT COMPANIES	\$4,660.16	291677	PROCOLLECT	\$447.03	291844
SWS CREDIT SERVICES	\$454.05	291678	RDO EQUIPMENT	\$9,067.49	291846
TARGET	\$15.00	291679	RHI SUPPLY	\$112.97	291847
THOMSON REUTERS-WEST PAYMENT CENTER	\$363.00	291680	ROSS LAKODUK	\$147.50	291810
TIMMONS GROUP	\$28,296.70	291681	ROTARY CLUB OF MINOT	\$186.00	291848
TITAN MACHINERY	\$1,811.04	291682	SANITATION PRODUCTS	\$81,189.65	291849
TRAVIS ZABLOTNEY	\$3,237.50	291692	SHERWIN WILLIAMS	\$11,561.60	291850
U.S. POST OFFICE	\$5,000.00	291683	SHORT ELLIOTT HENDRICKSON, INC	\$50,700.00	291851
UNITED MAILING SERVICE	\$253.16	291684	SIGN SOLUTIONS USA	\$14,398.41	291852
UNUM LIFE INSURANCE	\$8,795.54	291685	SOURIS RIVER JOINT WATER RESOURCE	\$2,240.55	291853
VANGUARD APPRAISALS	\$3,040.00	291686	SOUTH DAKOTA CHILD SUPPORT	\$188.31	291854
VANTAGEPOINT TRANSFER -- 10###	\$552.03	291687	SOUTHEAST MUFFLER	\$50.00	291855
VESSCO, INC.	\$6,045.00	291688	STATE WATER COMMISSION	\$91,031.62	291856
WARD COUNTY AUDITOR	\$7,670.00	291689	STRATA CORPORATION	\$56,632.50	291857
WAYNE MOE	\$560.00	291633	SWANSTON EQUIPMENT COMPANIES	\$27,968.07	291858
WESTLIE FORD	\$769.91	291690	SWS CREDIT SERVICES	\$547.21	291859
WESTLIE TRUCK CENTER	\$2,410.85	291691	TEAMCO	\$230.22	291860
VISIT MINOT	\$33,151.87	291693	UNITED MAILING SERVICE	\$5,267.11	291861
VISIT MINOT	\$29,353.00	291694	UNUM LIFE INSURANCE	\$4,307.65	291862
EXTREME SALES	\$15,710.00	291695	VANTAGEPOINT TRANSFER -- 10###	\$552.03	291863
ACKERMAN ESTVOLD	\$2,665.00	291696	VISIT MINOT	\$4,335.47	291864
ACME TOOLS	\$99.06	291697	WARD COUNTY AUDITOR	\$16,770.00	291865
ADVANCED ENGINEERING & ENVIRONMENTAL	\$2,184.00	291698	WESTLIE FORD	\$1,304.09	291866
ALLISON SANFORD	\$401.80	291868	WESTLIE TRUCK CENTER	\$55,363.49	291867
				\$3,516,036.66	

6.3 ORDINANCES – Approval of the following ordinances on second reading:

1. Ordinance No 5741 - RZ - Lot 9 Block 2 Ramstads 2nd Addition
2. Ordinance No 5742 - RZ - Portion of Stonebridge Farms 4th Addition
3. Ordinance No 5743 - Amending the Land Development Ordinance of the City of Minot
4. Ordinance No 5745 - 2022 BA - SRE Loader Bid Award
5. Ordinance No 5746 - 2022 BA - Totaled Police Vehicle Replacement
6. Ordinance No 5747 - Chapter 20 OHV ordinance
7. Ordinance No 5748 - Private Hydrant Ordinance

6.4 ORDINANCE DENIAL – Denial of ordinance on second reading:

1. Ordinance No 5744 - RZ - Lot 1 Hacienda Hills 12th Addition

6.5 ADMINISTRATIVE APPROVALS – Approval of the following administrative approvals:

1. Minot High School Dance Team to conduct a calendar raffle on September 1-30, 2022 at Central Campus High School (215 1st St SE).
2. Special Event Permits for Army's 2.0, LLC dba Army's 2.0 (12 3rd St SE).
3. Special Event Permit for Souris River Brewing, LLC dba Souris River Brewing (32 3rd St NE).
4. Two Special Event Permits for Der Blaue, LLC dba Blue Rider (118 1st Ave SE).
5. Two Special Event Permit for Atypical, LLC dba Atypical Brewery & Barrelworks (210 Central Ave East).
6. Special Event Permit for Prairie Sky Breads, LLC dba Prairie Sky Breads (3 1st St SE, Suite 3).
7. Special Event Permit for Elite Golf, LLC dba X-Golf Minot (1619 S Broadway).

6.6 ALCOHOLIC BEVERAGE PREMISE CHANGE - Approve the alcoholic beverage license premise change for Army's 2.0, LLC dba Army's 2.0 the period of June 6, 2022 through December 31, 2022.

6.7 GAMING SITE AUTHORIZATION – MSU BEAVER BOOSTERS - Approve the gaming site authorizations MSU Beaver Boosters to conduct Calcuttas on June 30, 2022 at Elevation (1912 Valley Bluffs Dr).

6.8 GAMING SITE AUTHORIZATION - BEULAH CONVENTION AND VISITOR'S BUREAU - Approve the gaming site authorizations for the Beulah Convention and Visitor's Bureau to conduct games of chance at the below locations during the license year of July 1, 2022 through June 30, 2023.

1. The Comfort Inn & Suites (601 22nd Ave SW)

6.9 GAMING SITE AUTHORIZATION - MINOT MAGIC CITY LION'S CLUB - Approve the gaming site authorizations for Minot Magic City Lion's Club to conduct games of chance at the following locations during the license year of July 1, 2022 through June 30, 2023.

1. Spicey Pie (1100 N Broadway)
2. Nok Back Tavern (100 3rd St NE)
3. Ebenezer's (300 E Central Ave)

6.10 MINOR PLAT: WALHOOD 3RD ADDITION - Approve a minor subdivision plat as provided in Attachment A to create Walhood 3rd Addition, being a replat of Lots 2 & 3, Walhood Second Addition to the City of Minot.

6.11 MAJOR SUBDIVISION FINAL PLAT: STEIN INDUSTRIAL ADDITION - Approve a major subdivision final plat as provided in Attachment A to create the Stein Industrial Addition, being Lot A of Outlot 70 and Outlot 69 Less the East 1000', of Section 21, Township 155 North, Range 82 West, to the City of Minot North Dakota.

6.12 STEIN INDUSTRIAL ADDITION DEVELOPMENT AGREEMENT - Approve Stein Industrial Addition development agreement as shown in Attachment A.

6.13 MATCHING FUND AGREEMENT FOR 2 ADDITIONAL EARLY WARNING SIRENS - #4697 - Approve 15% matching grant funds for 2 new sirens to be added to the City Early Warning System.

6.14 KALIX CONTRACT - Approve the contract between the City of Minot and Kalix, Inc. and authorize the Mayor to sign the agreement.

6.15 RIVERS EDGE DR OUTFALL REPAIR (PROJECT NUMBER 4593) - Award the bid to repair the storm sewer outfall on Rivers Edge Drive to Wagner Construction in the amount of \$144,600 and authorize the Mayor to sign contracts on behalf of the City.

6.16 APPROVAL OF RESOLUTION ESTABLISHING ESCROW ACCOUNT AT FIRST WESTERN BANK AND APPROVING AUTHORIZED SIGNERS - approve the attached account documents and resolution establishing the escrow account and authorizing the Finance Director, Treasurer and Mayor as authorized signatories on the account and sign the agreement.

6.17 WILDLIFE HAZARD REMOVAL AND DRAINAGE IMPROVEMENT PROJECT (3-38- 0037-054-2018) 2022500006 - Approve the bid package preparation, quality control, and bidding services to be conducted by Short Elliott Hendrickson Inc. (SEH); authorize Airport Staff and SEH to complete applicable AIP Funding applications and requirements; and authorize the Mayor to sign the agreement.

6.18 BID ACCEPTANCE AND CONTRACT AWARD OF RUNWAY PAVEMENT REHAB PROJECTS (3-38-0037-058-2022) – Authorize City staff to award contingent upon funding the low bids from the Runway Pavement Rehab bid opening on May 24, 2022.

1. Concrete pavement maintenance and repairs: Strata Corporation from Grand Forks, ND in the amount of \$492,500.
2. Bituminous pavement maintenance: Northwest Asphalt & Maintenance from Thief River Falls, MN in the amount of \$84,480.00

Approval to apply for the funding, accept if awarded, and have the Mayor, City Attorney and the Airport Director to sign the contracts and necessary documents.

6.19 REQUEST FOR PROPOSALS FOR THE REMOVAL OF THE EXISTING STRUCTURE AT 4TH ADDITION LOT 1 - Authorize the Airport Director to advertise and issue a Request for Proposals for the removal of the existing structure located at Minot International Airport 4 Addition Lot 1.

6.20 REQUEST FOR PROPOSALS FOR THE DEVELOPMENT OF 4th ADDITION, LOT 1 - Authorize the Airport Director to advertise and issue a Request for Proposals for the development of Minot International Airport 4 Addition, Lot 1.

6.21 ELECTRONIC PLAN REVIEW TABLE BUDGET AMENDMENT - Approve the budget amendment ordinance transferring \$725 from the Furniture & Equipment (10036000-46102) to the Inspection Department's Equipment Purchases fund (42036000-57500).

6.22 NEW CITY HALL SCISSOR LIFT - Approve a budget amendment to increase Property Maintenance Capital Equipment Expenditure for the purchase of a scissor lift that came in over budget and decrease General Fund Property Maintenance Materials and Supplies.

6.23 APPROVE SCG CONSULTING SERVICES FOR MINOT CENTRAL PSAP TRANSITION AND IMPLEMENTATION - Approve SCG Consulting Services (SCGCS) to provide technical expertise for Minot Central PSAP Transition and Implementation; and authorize city staff to negotiate a contract and Mayor to sign.

Motion seconded by Alderwoman Olson and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

CDBG-NDR SUBSTANTIAL AMENDMENT #8 – APPROVED

Alderwoman Olson motioned the City Council approve the CDBG-NDR Substantial Amendment #8 authorizing submission to HUD following public comment period.

Motion seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: Sipma.

STOP CONTROL FOR 16TH STREET NW AT 30TH AVENUE NW – APPROVED

Alderman Pitner motioned the City Council pass an ordinance to remove stop sign restrictions to the following approaches at the 16th Street NW and 30th Avenue NW intersection: Stop Sign Removal

1. Northbound 16th Street NW at 30th Avenue NW
2. Southbound 16th Street NW at 30th Avenue NW

Motion seconded by Alderman Ross and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross; nays: Sipma

VISIT MINOT BYLAWS – APPROVED

Alderman Ross moved the City Council table the item until the first meeting after the election. Motion was seconded by Alderwoman Evans.

Alderman Ross mentioned the change would be that the Mayor would work with the board to have one representative from the City of Minot as a member. He reminded everyone that Visit Minot is 100 % taxpayer funded. Alderwoman Evans said that she was not opposed to the bylaws but the changes to affect the interactions with the City Council and Mayor.

Alderman Pitner reiterated that this item has been worked on for over a year. He also reminded everyone that MACEDC is also funded with taxpayer dollars and operate similarly. He also said that having control over an organization is not a reason to table.

Alderwoman Evans clarified that June 20, 2022 is the next regular City Council meeting and the newly elected are not changing until June 28, 2022. Alderwoman Olson stated that she would not support the motion to table.

The motion carried by the following roll call vote: ayes: Evans, Ross; nays: Jantzer, Olson, Pitner, Podrygula, Sipma.

Alderman Pitner moved the City Council approve Visit Minot's proposed modifications to its bylaws. Motion was seconded by Alderwoman Olson.

Stephanie Schoenrock spoke about the bylaws saying it has been a project for a year now. They have researched other CVB Bylaws. The Visit Minot Board would have 9 members with 1 of the members being nominated by the Mayor.

Mayor Sipma let the public know that the CVB is funded through hotel/motel taxation not sales tax. Alderman Podrygula asked Stephanie if she would let the council know what mechanisms are in place for accountability and transparency. Stephanie stated that they follow the open meetings/records laws, Brady Martz does an annual review, once a year Visit Minot does a council report, and the board reviews the financials at every meeting.

Randy Conway, President of Visit Minot, stated that he has been very involved with this project and that Alderman Pitner was very helpful with this process. He reiterated that the financials are done by a third party with an annual review. The change in the bylaws is to give the board full representation from the community and to have a board that can vote on their own board members.

Harold Stewart reminded the council that in the city ordinances it states that the council has the ability to direct funding to another organization. Kelly Hendershot added that the City of Minot has a contract with Visit Minot in place since 1994. Alderwoman Evans asked Kelly Hendershot if we updated the contract with Visit Minot if we could add in new accountability provisions. Kelly said that we could add in performance expectations to a new contract.

Alderwoman Evans also asked if Brekka Kramer could speak on behalf of MACEDC about the similarity to the boards and bylaws. Brekka spoke about the member investor base and how the board has to consist of members of the MACEDC. They can serve 2 consecutive terms and voting takes place in October with the new board seated in January. The MACEDC has to report to City Council twice a year and the also follow open records/meeting laws.

Alderman Jantzer wanted to remind everyone that the board members to most organizations are unpaid volunteers devoting their personal time to make organizations to good for our community.

The motion carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Sipma; nays: Ross.

WAYFINDING SIGNAGE (4620) – APPROVED

Alderwoman Evans moved the City Council adopt the Wayfinding Signage project and incorporate the following implementation plan: Phase 1 – 2023 Phase 2 – 2024 Phase 3 – 2025.

Stephanie Schoenrock, Visit Minot, presented on the Project Steering Committee purpose and destinations for the Wayfinding Signage Project. There are primary and secondary destinations for signage and the signage consists of road signs, gateway signage, pedestrian signage, parking signage, and public kiosks.

Ryan Ackerman, the consulting engineer, presented on the signage proposal and the different regulations for the primary and secondary destination signs. He showed examples of different signage and placement in the City of Minot.

Stephanie showed images of brightening up the city limit signage and discussed the timeline and cost. She stated she would like this added to the CIP and it would be in a 3-year phase.

Podrygula asked about the sidewalk signs and if they would be ADA compliant. Ryan stated that with how wide and tall they are they would definitely be ADA compliant. Alderman Podrygula also inquired about if the project included the synchronization with the current signage to the new signage. Ryan said it is in the plans to replace signs and remove any duplicate signage. Alderman Podrygula also encouraged the committee to include a kiosk at the railroad station for visitors coming off the train. Ryan did state that they can definitely look into that but it would be more money and that the focus of the kiosks was for walking pedestrians downtown.

The Wayfinding Signage is to help direct traffic more efficiently. Mayor Sipma mentioned that the signage would be helpful to the newcomers to the area with the MAFB. Alderwoman Evans mentioned that the council would keep this project on their radar if funding becomes available in 2022. Alderman Podrygula ended the discussion stating this project could enhance the sense of place and identity.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PARTICIPATION IN THE STATE OF NORTH DAKOTA MAIN STREET INITIATIVE (MSI)– APPROVED

Maria Effertz Hanson, with the ND Department of Commerce, discussed the ND Main Street Initiative. The importance it to grow a healthy community, a 21st Century workforce, to diversify the economy, and improve infrastructure. She discussed different grants for planning and vibrancy.

Alderman Ross moved the council approve the Resolution to become a Main Street ND Community; authorize the Mayor to sign the Resolution. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Jantzer, Olson, Pitner, Podrygula, Ross, Sipma; nays: none.

PERSONAL APPEARANCES

There were no personal appearances.

MISCELLANEOUS & DISCUSSION ITEMS

Mayor Sipma mentioned to the council in 2020 the City Attorney was removed from the dais. During the reorganizational meeting, Kelly Hendershot will be seated back at the dais.

Alderswoman Evans reminded everyone that there is early voting at Ward County and election day is next Tuesday, June 14th.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Jantzer and carried unanimously. Meeting adjourned at 7:15 pm.

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: Shaun Sipma
Shaun Sipma, Mayor