

July 1, 2019 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – JULY 1, 2019 AT 5:30 P.M.

ROLL CALL

Members Present:

Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky

Members Absent:

None

PLEDGE OF ALLEGIANCE

Mayor Sipma presiding and led the City Council in the Pledge of Allegiance.

PERSONAL APPEARANCES

John McMartin, President of the Chamber of Commerce, brought a draft of a document for a local preference program. He said, it is meant to start the conversation on the issue and he encouraged the Council to include the private sector in their decisions.

Mayor Sipma commented that it will be a topic of discussion during the Council retreat.

Tina Alexander, resident of 409 19th Street SE, came to discuss the issue of abandoned buildings in her neighborhood and asked how to move forward. She said the residents in the area have made calls to the Police Department regularly but do not feel like they are being assisted.

Mayor Sipma said, numerous people have already reached out regarding the issues with the Fairview but it takes time to clean up. The problem wasn't created overnight and can't be resolved overnight either. He stated, there is a meeting scheduled for the next day with City staff and First District Health Unit, where they will discuss how to move forward.

The Mayor then requested the Police Chief speak on the issue. Chief Olson explained, there are some hotels in Minot that have been operating as apartments which is a zoning issue. They have been working on how to address the activity on the property and working with First District Health Unit. The Police Department responds to calls in the neighborhood and address what they can on the spot but some problems are long term.

Mayor Sipma assured, he would provide a public update after their meeting the next day.

Alderman Podrygula said, it sounds like the City is doing what we can but we don't have the money and don't have the authority to take action. It may be a problem requiring more power to be as responsive as we can. If barriers are at the state level, it may need to be addressed with the League of Cities. If it is City obstacles, then we should address them. It sounds like an issue that is the property owner's responsibility but it is still a problem.

Mayor Sipma said, staff will look at ordinances for some suggestions for tomorrow. He commented on the visibility of the property, especially with the State Fair coming up. He stated, the public needs to be mindful of their perception of realistic expectations. The City cannot just take the property.

PUBLIC HEARING: BUILDING RELOCATION- 6201 24TH AVENUE SE – APPROVED

The City Council held a public hearing to consider a request by Chad Sickles to relocate a single-family residence from 104 6th St NE, Minot ND, 58701 also known as Torbensons Addn. lot 2 less E30 of N25 Block 3, to 7520 15th Ave SE, Minot, ND 58701, also known as Sunny Slope 2nd Addn. Lot 38, subject to the following conditions:

1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. An approved approach permit assigned to 7520 15th Ave SE issued by Nedrose Township.
3. Application and approval of mechanical, electrical, plumbing, building permits for all new proposed construction.
4. Coordinate all relocation activities with public utilities and traffic authorities.
5. An approved foundation design in compliance with City of Minot building codes.

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6. If required: plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
7. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
8. The exterior of the structure must be one consistent color arrangement of colors after relocation.
9. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.
10. Chad Sickles has signed a uniform offer of agreement to purchase the lot at 7520 15th Ave SE, however he is not the owner of record. In an effort to expedite the moving permit, it is advised to approve the moving permit but before he is permitted to relocate the structure, the owner is to complete the lot purchase and provide proof of ownership.

There being no comments, Alderman Jantzer moved the City Council close the public hearing and approve the request. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

MAYOR'S REPORT

Mayor Sipma described some of his meetings and activities over the past month.

June 4 – He personally got to help tear down one of the “zombie homes”
June 5 – Downtown Business & Professional Association meeting
June 5 – Gave a tour of Minot to ND Geography Teachers
June 6 – Chamber Military Affairs Committee Meeting
June 6 – Sound of Independence Live Music Fest
June 6 – Dakota Territory Air Museum 75th Anniversary WWII D-Day Invasion
June 11 – Bilateral US & Japanese Presentation on the history of ND and Minot
June 12 – Interviewed by a Boy Scout regarding recycling
June 13 – MADC Board Meeting
June 13 – Verendrye Electric Annual Meeting at the ND State Fair Center
June 19 – Testified at the ND State Water Commission Meeting in Bismarck regarding the local cost share for the rural portions of the Mouse River Enhanced Flood Protection Project. He said, the proposal was to maintain the local cost share inside Minot City limits at 65% State and 35% City but change the rural portion to 75% State and 25% City of Minot. The proposal was denied by a unanimous vote.
June 20 – Budget Workshop
June 26 – Good Talk Minot Interview
June 27 – Acquisition of flood home closing
July 1 – Veterans Affairs Meeting with Senator Hoeven

Alderman Straight mentioned the first City of Minot Juneteenth observation ceremony and thanked Alderman Olson and Alderman Jantzer for conducting the ceremony in the Mayor's absence.

MAYORAL APPOINTMENTS – APPROVED

Alderman Olson moved the City Council approve the following Mayoral appointments:

Renaissance Zone Board

Jason Bentley appointed to replace Chad Vogel with a term to expire June 2022

Motion seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CITY MANAGER REPORT

The City Manager mentioned the following upcoming meetings and events: July 4 City Offices will be closed; there will be an Airshow at the Minot Airport and fireworks show at the Fairgrounds, July 9 Regional Main Street Meeting in Minot, July 19 the North Dakota State Fair begins, July 20 the NDSF Parade, July 29 Planning Commission and he requested the Council continue to hold July 31 and August 1 for the City Council retreat.

Mr. Barry then described the 2020 budget summary and approach which was also discussed at the Budget Workshop. He said, the approach includes longer-term planning, historical performance trending, financial modeling and forecasting,

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collaborative process with the Council and development of budget principles at the onset. The outcome of their approach is an improved budget process and results in more time to address issues and challenges. The budget is being developed on schedule. Finance will continue to work on the budget, budget message and presentation July 1 through July 22. On July 26, budgets will be ready to copy and bind. August 5, the proposed budget and annual plan will be presented to City Council. August 19 will be the question and answer session at the Auditorium at 4:15 pm. September 3, the President's message is due. September 16 will be the public hearing and first reading of the budget and September 23, the final adoption of the budget will take place.

The City Manager recapped the budget modifications that have occurred over the past two years and explained budget trends that are offsetting 2020 property tax modifications. There are additions to the City's revenue made possible by property tax adjustments from the last two years combined with the increase in revenue due to the revised Hub City formula, steady sales tax revenues, and interest income. The City also curbed expenses by reducing the number of positions, reducing operational costs by about \$5M annually, discontinuing the Community Facilities fund, and reducing grants and donations. Mr. Barry also said, the available reserves are being used for capital projects rather than operational expenses. As a result, staff is recommending there be no tax increase for the 2020 budget.

He continued by describing construction updates for some major projects in the City. The MI-1 portion of Flood Control is proceeding in the area of Broadway and 4th Avenue. Concrete work is expected to finish by the end of July. The vertical placement of floodwall footings are the focus for the next 3-5 months and below grade structures are nearly complete on the Pump Station. The MI-2 & 3 portion of Flood Control infrastructure continues. The Perkett Pump Station is scheduled to start in August. There is approximately 1,000 linear feet of levee work remaining near 16th Street. The Footings for 16th Street closure are being poured and will continue into August. A 30-inch NAWS line will be relocated through the closure. He said, the public can expect 16th to be fully open again in September. The Water Treatment Plant expansion has precast walls being set. The \$26M expansion which includes a 35% local cost share, will add a capacity of 18 million gallons per day. It is expected to be fully operational by mid-2020.

Mr. Barry talked about NDR activities and gave a brief update on progress. Staff is still actively negotiating with a property owner to acquire property for the Gathering Space. Another owner is awaiting a private appraisal and a property owner who had offered a land swap, has withdrawn the suggestion but is still open to negotiations. The Family Homeless Shelter, operated by Lutheran Social Services has identified a property and is negotiating with a willing seller. The project will accommodate Minot's LMI needs and the City's role is only to monitor compliance.

He gave an update on blighted properties by saying, the six homes identified as "zombie homes" are demolished. There are two more set to close and demolish this year. There are still 19 properties that remain blighted, of which, 7 are unwilling to sell and 12 are unresponsive. Six properties have pulled permits to repair. Once the properties have been demolished, there are two options for the properties. The Neighbor Next Door program allows the property to be auctioned but permanent structures cannot be built on them. They can be used toward the LMI initiative by building LMI housing but the structure must be one foot above flood level and must carry flood insurance.

The City Manager then congratulated the six new recruits that graduated from the Fire Academy. There were also seven firefighters who completed their probationary period and were recognized during a ceremony in June. The Fire Department will be fully staffed after two additional hires are made this month.

He spoke about communication and how the City is extending outreach to the community. He shared statistics about the newsletter, which reaches 2,000 subscribers and said we will be doubling circulation starting in August. Staff has compiled the input from a community engagement focus group into a draft strategy. The focus group has been asked to review the information before a draft will be delivered to Council for review. He elaborated on some metrics from the City's newsletter and social media presence. The newsletter currently has an open rate above industry average at 33.8%. The City of Minot's Facebook audience is at 9,983 which is larger than any other ND city. Overall, the online sentiment toward the City is better than expected, with 21% negative, 28% positive and 51% neutral. The updates to the Council Chambers have improved our broadcasting ability and made it possible to educate and inform on a larger scale. The Mayor also now has a column in the Minot Daily News and the City is doing what we can to reach as many people as possible.

The City Manager concluded his report by mentioning a few exciting events happening around Minot in July. The Spirit of the Plains Airshow will take place July 4th at Minot International Airport and the Dakota Territory Air Museum and is free to attend. The firework display, presented by Minot Fireworks Association, will be at the ND State Fairgrounds starting at 10:45 pm. The highly anticipated North Dakota State Fair starts July 19th through July 27th and the parade is on July 20th.

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After the City Manager's report, Alderman Straight commented on nuisance issues by saying, there is one Code Enforcement Officer and about 50 open cases. He also reminded residents to be considerate of neighbors with PTSD before setting off fireworks.

The City Manager responded to the nuisance issue by explaining that staff is working on improvements to the nuisance ordinance. He said, the community needs to understand there is a due process which takes precedence under State law.

Alderman Straight asked about website updates, to which Mr. Barry responded by saying, an update is due this year under the contract with the website provider. The Public Information Officer will focus on updates in October, after the budget process has concluded. Staff is reviewing content including Planning, Zoning, and City Codes.

Alderman Podrygula recognized many of the positive changes that are taking place within the City but said unfortunately nuisance issues remain a problem and he feels for the residents affected by them.

Mr. Barry said, the first step will be to educate the public on the process for nuisance issues and encouraged residents to contact staff rather than post on social media.

Mayor Sipma gave one last reminder to the public that there is a \$150 fine for discharging fireworks in city limits.

ATTORNEY REPORT

The City Attorney provided a written report.

ORDINANCE NO. 5398 – ANNEX INTO CITY LIMITS THE WEST HALF OF LOT 6, THOMPSON'S 8TH PLAT – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5398 on first reading to annex into the corporate limits of the City of Minot the west half of Lot 6, Thompson's 8th plat to allow independent connection to the city water main subject to the following condition:

1. The applicant shall work with the Engineering Department and follow all City requirements for the water connection.

Motion seconded by Alderman Pitner and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5398 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SUBDIVISION OF PRAIRIE GREEN 24TH ADDITION – APPROVED

Alderman Jantzer moved the City Council approve the subdivision of Lot 17 less the South 30 feet of Amended Plats of Lots 12, 15, 16 & 17 to be known as Prairie Green 24th Addition subject to the following conditions:

1. Each dwelling unit must be separately connected to the City sewer main and City water main.
2. Common walls between units must meet rated fire wall requirements.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

PUBLIC HEARING – ORDINANCE NO. 5399– CHANGE THE ZONE FROM C2 TO R3C ON PRAIRIE GREEN 24TH ADDITION – FIRST READING – APPROVED

A public hearing was held to consider the request by Kurt Brorby to change the zone from C2 (General Commercial District) to R3C (Townhouse Residential District) to avoid nonconforming use issues due to existing residential townhomes located in a C2 zoning district.

There being no comments, Alderman Jantzer moved the public hearing be closed and ordinance no. 5399 be placed on first reading to change the zone from C2 (General Commercial District) to R3C (Townhouse Residential District) on Prairie Green 24th Addition. Motion seconded by Alderman Pitner and carried unanimously.

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Alderman Jantzer moved the City Council pass ordinance no. 5399 on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF MINUTES- JUNE 17, 2019 – APPROVED

Alderman Jantzer moved the City Council approve the minutes of the June 17, 2019 regular City Council meeting.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF BILLS – JUNE 2019 – APPROVED

Alderman Jantzer moved the City Council approve the bills and transfers as listed for June in the amount of \$\$6,029,544.89 as follows:

A-1 EVANS SEPTIC TANK SERVICE	200.00	277853		
AAAA	275.00		BEAN, EILEEN	26.10
277854			277632	
AAAA	600.00		BECHTOLD PAVING	12654.00
1000660			277633	
ACKERMAN ESTVOLD	1902.50		BECHTOLD PAVING	99940.45
277622			277864	
ACKERMAN ESTVOLD	29154.38		BERG, MONDA	270.00
277855			277635	
ACME TOOLS	2149.80		BERGER ENTERPRISES, LLC	68515.77
1000661			277642	
ADOBE SYSTEMS INC.	599.88		BERT'S TRUCK EQUIPMENT	19869.75
1000662			277643	
ADVANCED BUSINESS METHODS	52.26		BEST BUY BUSINESS ADVANTAGE ACCOUNT	89.97
277856			1000675	
ADVENTURE DIVERS	34.95		BILLINGSLEY, BRIAN	.00
277623			277830	
AHMANN, TODD	330.78		BILLINGSLEY, BRIAN	383.05
277851			277847	
AIRSIDE SOLUTIONS	578.07		BLACKWOOD, ROBBY	500.70
277624			277644	
ALL AMERICA CITY GLASS	303.00		BLANCHARD, PATRICK	500.50
1000663			277865	
ALL AMERICAN TROPHIES	169.95		BLOYER, JAY	406.00
277625			277866	
ALL AMERICAN TROPHIES	746.50		BLUE CROSS BLUE SHIELD	40.00
277857			277867	
ALL AMERICAN TROPHIES	34.00		BLUETARP FINANCIAL, INC	79.99
1000664			277868	
AMAZON.COM	1717.18		BLUETARP FINANCIAL, INC	434.05
1000666			1000676	
AMAZON/GEGRB	1592.97		BNSF RAILWAY COMPANY	6097.89
277859			277645	
AMERICAN PUBLIC WORKS ASSN.	3316.00		BORDER STATES INDUSTRIES INC	1172.79
1000667			277646	
AMERICAN WELDING & GAS, INC.	8762.91		BORDER STATES INDUSTRIES INC	81.19
277626			277869	
AMERICAN WELDING & GAS, INC.	1373.35		BORDER STATES INDUSTRIES INC	1225.70
277860			1000677	
AMERICAN WELDING & GAS, INC.	32.34		BOWLES, AARON B	60.50
1000668			278007	
AMERIPRIDE	72.83		BRITE-WAY	248.00
277627			1000678	
AMERIPRIDE	72.83		BROADWAY PRINTING COMPANY	5085.00
277861			1000679	
APEX ENGINEERING GROUP	84801.49		BUCHWEITZ, JEFFREY	772.50
277862			277647	
APPLE BOOKS	18.68		BUDGET MUSIC & VIDEO	618.43
1000669			1000680	
AQUA-PURE INC	18668.08		BUREAU OF RECLAMATION	60000.00
277628			277648	
ARROWHEAD ACE HARDWARE	87.90		BUTLER MACHINERY CO.	7523.36
1000670			277649	
AT&T	4262.27		BUTLER MACHINERY CO.	641.24
1000672			277870	
ATSSA	81.00		BUTLER MACHINERY CO.	153.91
1000673			1000681	
ATTIC, THE	1164.00		C.A. PIERSON LAW P.C.	6000.00
277629			277871	
BAKER & TAYLOR BOOKS	11055.15		C&C PLUMBING AND HEATING	556.55
1000674			277650	
BAKKE GRINOLDS WIEDERHOLT	3521.90		C&C PLUMBING AND HEATING	215.00
277630			1000682	
BATTERIES PLUS BULBS #639	3558.75		CANAD INNS	297.00
277863			1000683	
BAUER, KATHERINE	60.32		CAPFIRST EQUIPMENT FINANCE	390594.00
277631			277651	

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CASHWISE LIQUORS	20.00	277652	FUNKE, LANDI	69.77	277908
CDM SMITH	9338.26	277653	G & P COMMERCIAL SALES	23.10	277909
CDW GOVERNMENT INC	100.98	277654	G & P COMMERCIAL SALES	57.60	1000715
CDW GOVERNMENT INC	984.32	1000684	GENERAL EQUIPMENT	270.92	1000716
CENEX	.00	277655	GENERAL TRADING	141.48	277702
CENGAGE LEARNING/GALE	50.23	277872	GENERAL TRADING	60.23	277910
CHIEF SUPPLY CORPORATION	582.16	277656	GENERAL TRADING	708.33	1000717
CHRISTOPHER A. CARLSON	277.09	277831	GEOLOGIC COMPUTER SYSTEMS	2962.00	1000718
CHRISTOPHER A. CARLSON	277.09	278008	GERDAU RECYCLING	81.76	277911
CITY LAUNDRY	6.00	277873	GERDAU RECYCLING	544.96	1000719
CITY LAUNDRY	27.96	1000685	GILLIG LLC	111.00	277703
CITY OF MINOT	180.00	277874	GLASS DOCTOR	150.00	277704
CITY OF MINOT	10.00	278009	GOETTLE, SHANE C	3500.00	277705
CITY OF MINOT	31.20	1000686	GOETTLE, SHANE C	3500.00	277912
CLAREY'S SAFETY EQUIPMENT INC.	2504.22	1000687	GOOSENECK IMPLEMENT	569.23	277706
CLEAN HARBORS ENV. SERVICES	29052.35	278010	GOOSENECK IMPLEMENT	460.81	277913
CLOUGH, CAEDON	40.00	277657	GOOSENECK IMPLEMENT	117.32	1000720
COLONIAL LIFE PREMIUM PROCESSING	2695.98	277658	GOOSENECK IMPLEMENT COMPANY	51915.87	277914
COMMUNITY AMBULANCE SERVICE	58.00	277875	GR VENDING ND DISPENSARY 4, LLC	1109.00	277707
COMPUTER INTELLIGENCE ASSOCIA	1144.12	1000688	GRAND FORKS FIRE EQUIPMENT	164.39	1000721
COMPUTER STORE	1589.98	277659	GRANITE SPRINGS CO.	66.50	1000722
COOKIES FOR YOU	900.00	277660	GRAVEL PRODUCTS, INC.	4586.37	277708
CPS, LTD	6195.00	277661	GRAVEL PRODUCTS, INC.	6317.93	277915
CRAFT BUILDERS, INC	130395.60	277662	GRAVEL PRODUCTS, INC.	765.70	1000723
CREATIVE PRINTING	75.70	277876	GRAYBAR	116.50	1000724
CREATIVE PRINTING	365.15	1000689	GRIMM, KELLY	30.00	1000725
CROSS COUNTRY DELIVERY	92.46	1000690	GUMDROP BOOKS	2531.92	1000726
CUMMINS POWER, LLC	790.00	277663	HACH	1534.27	1000727
CUMMINS POWER, LLC	818.04	277877	HARLEYS	20.97	277709
CURT'S STARTER & ALT. SERVICE	194.59	277878	HARLEYS	27.96	277917
CURT'S STARTER & ALT. SERVICE	65.00	1000691	HAWKINS, INC	3729.60	277711
DACOTAH PAPER CO.	301.34	277664	HAWKINS, INC	4351.20	277918
DACOTAH PAPER CO.	202.14	1000692	HEAD, CHARLES	2065.00	277919
DAKOTA CONCRETE CONSTRUCTION	1776.43	277879	HIGH PLAINS TECHNOLOGY INC	7283.06	277920
DAKOTA FENCE	108.00	1000693	HIGH POINT NETWORKS, LLC	267.39	277712
DAKOTA FIRE EXTINGUISHER	1958.27	1000694	HIGHT CONSTRUCTION	6500.00	277921
DAKOTA FLUID POWER, INC	67.41	277880	HIRSHFELD, ALLISON	1050.00	277713
DAKOTA FLUID POWER, INC	149.35	1000695	HOBBY LOBBY	65.36	1000728
DAKOTA OUTDOOR ADVERTISING LLC	625.00	1000696	HOIME, ALEX	922.00	277714
DARLEY	202.84	1000697	HOLIDAY INN	938.84	1000729
DEERE CREDIT, INC	44346.19	277881	HOLM CONSTRUCTION	4405.00	277715
DELTA AIR LINES	2999.19	1000699	HOME DEPOT CREDIT SERVICES	35.88	278012
DEMCO	155.40	277665	HOME DEPOT CREDIT SERVICES	1329.30	1000730
DEMCO	903.65	1000700	HOME OF ECONOMY	49.99	277922
DIG IT UP BACKHOE SERVICE	102193.50	277832	HOME OF ECONOMY	513.95	1000731
DIRECTV	284.37	1000701	HOUCHEM BINDERY, LTD	78.00	1000732
DIVE RIGHT IN SCUBA, INC	1144.92	1000702	HOUSTON ENGINEERING, INC	26094.84	277716
DOMESTIC VIOLENCE CRISIS CENTE	1390.75	277833	HOUSTON ENGINEERING, INC	17602.86	277923
DORSEY & WHITNEY	4069.64	278022	HP INC	2215.74	277924
DUST BE-GONE, LLC	10629.36	277882	I. KEATINGS FURNITURE INC.	187.50	1000733
DXP ENTERPRISES, INC	260.00	1000703	IMSA	170.00	1000734
EAPC ARCHITECTS	9.92	277667	INFORMATION TECHNOLOGY DEPARTMENT	2585.00	277718
EAPC ARCHITECTS	43377.85	277883	INNOVATIVE OFFICE SOLUTIONS LLC	38.12	277925
EAPC ARCHITECTS	6884.36	278023	INTERNATIONAL CODE COUNCIL, INC	139.00	277926
EBSCO INFORMATION SERVICES	3402.00	277668	INTERNATIONAL CODE COUNCIL, INC	52.35	1000735
ECOLAB	502.53	277669	INTERSTATE BATTERY SYSTEM	96.95	277927
ECOLAB	555.00	1000704	J C PENNEY CO	525.38	1000736
EIDE BAILLY	198.00	1000705	JERRY'S REPAIR & ALIGNMENT	170.00	277719
ELDORADO NATIONAL - CALIFORNIA	310.44	277670	JERRY'S REPAIR & ALIGNMENT	85.00	277928
ELDORADO NATIONAL - CALIFORNIA	260.33	277884	JH MEDICAL SUPPLY	60.62	277720
ELICH, TRAVIS	334.70	277885	JH MEDICAL SUPPLY	277.52	277929
EMC CORPORATION	45049.96	277671	JIMS WELDING, INC.	103.00	1000737
ENERBASE	32918.35	277689	JOHNSON CONTROLS	1078.86	277721
ENERBASE	28636.28	277900	JOHNSON CONTROLS	203.40	1000738
ENERBASE	217.23	1000706	JULSON, MARCIA	772.50	277722
EPIC SOLUTIONS	158.68	277690	KADRMAS, LEE & JACKSON (BISMARCK)	3104.51	277930
ESO SOLUTIONS, FH SOFTWARE	1097.56	277901	KALIX	54.39	1000739
EXPLORER POST #9472	100.00	277691	KELLER PAVING AND LANDSCAPING	28530.86	277931
FACTORY MOTOR PARTS	1460.64	277692	KLUG, SHANIA	35.51	277933
FACTORY MOTOR PARTS	536.13	277902	KRONSCHNABEL, KELLI	.00	277724
FACTORY MOTOR PARTS	568.00	1000707	KRONSCHNABEL, KELLI	158.02	277848
FAKEN, CHAD	50.00	277903	L-TRON CORPORATION	172.00	1000740
FARSTAD OIL CO	5615.03	277693	LANDRUM AND BROWN, INC	2000.00	277935
FARSTAD OIL CO	624.00	277904	LANE'S CARPET INSTALLATION	309.50	277725
FASTENAL COMPANY	108.75	277694	LAUDENSCHLAGER, ERIK	132.00	277936
FASTENAL COMPANY	356.84	1000708	LEARNING OPPORTUNITIES, INC	.00	277726
FEDERAL EXPRESS	7.36	277695	LEARNING OPPORTUNITIES, INC	2339.57	277834
FEDERAL EXPRESS	101.61	1000709	LENTZ, JACOB	500.70	277727
FERGUSON ENTERPRISES, INC	218.56	1000710	LHOIST NORTH AMERICA OF MISSOURI	31516.44	277728
FILKINS, JACOB	500.70	277697	LHOIST NORTH AMERICA OF MISSOURI	20988.42	277937
FINDAWAY WORLD, LLC	1549.39	1000711	LIBRARICA LLC	476.70	1000741
FIRE EQUIPMENT CO.	14.50	277698	LOAF N JUG	2.29	277729
FIRE EQUIPMENT CO.	18.50	277905	LOCATORS & SUPPLIES	293.71	277730
FIRE SAFETY USA, INC	2257.50	1000712	LOWES GARDEN CENTER	35.38	1000742
FIRST DISTRICT HEALTH UNIT	8333.33	277699	LOWES PRINTING, INC.	776.35	277731
FIRST INTERNATIONAL BANK & TRUST	550.00	278011	LOWES PRINTING, INC.	122.50	277938
FIRST WESTERN INSURANCE	50.00	277906	M-B COMPANY	548720.38	277835
FLEETMIND SOLUTIONS INC	1987.50	277700	MADC	27375.00	277732
FLEETMIND SOLUTIONS INC	4.29	1000713	MAGIC CITY GARAGE DOOR COMPANY	105.00	278013
FLEXIBLE PIPE TOOL COMPANY	100.50	277907	MAIN ELECTRIC CONSTRUCTION	16214.51	277733
FRED PRYOR SEMINARS	199.00	1000714	MAIN ELECTRIC CONSTRUCTION	1107.83	277939
FRONTIER PRECISION	932.46	277701	MARCO, INC	371.50	277734

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MARCO, INC	221.49	277940	OLSON'S TOWING	2789.00	277775
MARKETPLACE FOODS	106.31	1000743	OLSON'S TOWING	230.00	277971
MARKETPLACE FOODS SOUTH BROADWAY	5.98	1000744	ORR, JEREMIAH	334.70	277972
MATERIAL TESTING	89.00	277735	OSTDAHL, DUANE	2085.79	277776
MATERIAL TESTING	783.50	277941	OTIS ELEVATOR COMPANY	902.52	277777
MCLEOD, MATT	247.50	277942	OVERHEAD DOOR CO. OF MINOT	7040.00	1000782
MEADOWLARK HOLDINGS, LLC	1141.50	277736	PADDOCK, MARK	181.50	278024
MEHLHOFF, ANDREW	165.00	277943	PAPPENFUS, MATTHEW	192.50	277973
MELLUM, DEB	301.31	277852	PARSONS ELECTRIC LLC	3950.44	277778
MENARDS	12.39	277737	PAVEMENT STENCIL COMPANY	885.00	277779
MENARDS	22.83	277836	PEI	100.00	277974
MENARDS	101.66	277944	PEREZ JR., ISRAEL	600.00	277840
MENARDS	2660.72	1000749	PETCO	111.98	1000783
MICKELSON, TODD	110.00	277945	PKG CONTRACTING, INC.	28655.46	277976
MICROSOFT CORPORATION	178.00	277738	POSSEN, LACEY	10.21	1000784
MICROSOFT CORPORATION	24.00	1000750	POST CONSTRUCTION COMPANY	289249.23	277977
MINOT AUTO	1484.11	277745	POSTMEDIA PAYMENT CENTRE	918.40	277782
MINOT AUTO	2072.19	277949	PRAIRIE SCALE SYSTEMS, INC	2380.04	277978
MINOT AUTO	1041.08	1000751	PRAIRIE SUPPLY	126.50	277783
MINOT AUTOMOTIVE CENTER	445.50	277746	PRAIRIE SUPPLY	211.00	277979
MINOT AUTOMOTIVE CENTER	56.66	277950	PRAIRIE SUPPLY	367.96	1000785
MINOT COMMISSION ON AGING	7083.33	277747	PRINGLE & HERIGSTAD, P.C.	1604.45	277784
MINOT CONVENTION&VISITORS BUR.	16894.96	277748	PRINGLE & HERIGSTAD, P.C.	3509.60	277980
MINOT CONVENTION&VISITORS BUR.	13139.13	277952	PRO-WEST & ASSOCIATES, INC	24648.98	277981
MINOT CONVENTION&VISITORS BUR.	158.21	1000752	PROCOLLECT	702.61	277785
MINOT DAILY NEWS	849.19	277749	PROCONTROLS MIDWEST	1032.55	277982
MINOT DAILY NEWS	2027.93	277953	PSYCHOLOGICAL RESOURCES	135.00	277983
MINOT ELECTRIC	2125.83	1000753	PUBLIC AGENCY TRAINING COUNCIL	525.00	1000786
MINOT EMPLOYEE DONATIONS	1372.69	278014	R & B SUPPLY CO., INC	200.00	1000787
MINOT PARK DISTRICT	448.00	277750	RADISSON HOTEL BISMARCK	169.20	1000788
MINOT PARK DISTRICT	224989.00	277954	RALPH'S PLUMBING	75.00	1000789
MINOT PAVING	27355.82	277751	RDO EQUIPMENT	375.05	277786
MINOT RESTAURANT SUPPLY	71.15	277955	RDO EQUIPMENT	25467.56	277984
MINOT RESTAURANT SUPPLY	154.80	1000754	RDO EQUIPMENT	6551.87	1000790
MINOT SASH & DOOR, INC.	25.00	277752	REALTIME TRANSLATIONS, INC	20.00	277787
MINOT STATE UNIVERSITY	858919.36	277956	RECORDED BOOKS	62.20	1000791
MINOT VETERINARY CLINIC	6401.00	1000755	REISENAUER, RICK	23.00	277788
MINOT'S FINEST COLLISION CENTER	1266.80	277753	REPUBLIC PARKING SYSTEM	28424.15	277789
MISC P CARD VENDOR	16689.48	1000763	REYNOLDS, NICHOLAS	100.00	277985
MISCELLANEOUS A/R	525.00	277916	RHI SUPPLY	229.54	1000792
MISCELLANEOUS A/R	600.00	277932	ROTARY CLUB OF MINOT	186.00	277791
MISCELLANEOUS A/R	20.00	277951	ROTELIUK, RONDEL	86.42	277792
MISCELLANEOUS A/R	550.00	277975	ROUTEMATCH	23800.00	277841
MN CHILD SUPPORT PAYMENT CENTER	172.12	277837	SANITATION PRODUCTS	10125.20	277793
MN CHILD SUPPORT PAYMENT CENTER	172.12	278015	SANITATION PRODUCTS	2382.52	277986
MORSE, HEATHER	2085.79	277754	SATHER, LONNIE	218.52	277794
MOWBRAY & SONS	5972.00	277755	SCHHEELS	390.97	1000793
MOWBRAY & SONS	266.32	1000764	SCHOCKS SAFE AND LOCK SERVICE	.00	277795
MSC INDUSTRIAL SUPPLY CO	134.97	277756	SCHOCKS SAFE AND LOCK SERVICE	49.79	1000794
MUUS LUMBER	39.95	1000765	SCOTT BINTZ - RED HEADED REBEL	1109.00	277796
MVTL LABORATORIES	5612.00	277758	SCREENCLOUD	40.00	1000795
MVTL LABORATORIES	69.00	1000766	SECURITY PLUS	42.00	277797
NADA APPRAISAL GUIDES	355.00	1000767	SERVPRO OF MINOT	3721.81	277987
NAGEL, THOMAS	1425.00	278016	SHRM	189.00	1000796
NAPA AUTO PARTS	2151.22	277761	SIGNS TODAY, INC	155.00	1000797
NAPA AUTO PARTS	1308.27	277958	SKILL PATH, INC.	298.00	1000798
NAPA AUTO PARTS	815.12	1000768	SOLTIS BUSINESS FORMS CO.	78.00	277798
NARDINI FIRE EQUIPMENT	350.00	1000769	SOURIS BASIN PLANNING COUNCIL	4208.33	277799
NATIONAL ASSOCIATION OF SCHOOL	495.00	277959	SOURIS RIVER JOINT WATER RESOURCE	1299797.59	277801
NATIONAL PAYMENT CORPORATION	209.99	277762	SOUTH DAKOTA CHILD SUPPORT	175.87	277842
ND CHILD SUPPORT	25.00	277763	SOUTH DAKOTA CHILD SUPPORT	175.87	278019
ND DEPT OF ENVIRONMENTAL QUALITY	125.00	278018	SPENCER, DAVID	1192.50	277802
ND DEPT OF HEALTH	911.00	277764	SRF CONSULTING GROUP	26914.08	277803
ND DEPT OF TRANSPORTATION	5.00	277765	SRT COMMUNICATIONS	9553.50	1000801
ND INSURANCE RESERVE FUND	298.86	277960	STAPLES	124.51	1000802
ND ONE CALL, INC	1216.85	277766	STATE WATER COMMISSION	8290.55	277804
ND PEACE OFFICERS ASSOCIATION	40.00	1000770	STATE WATER COMMISSION	62454.70	277988
ND SAFETY COUNCIL, INC.	65.00	277961	STAYBRIDGE SUITES - BISMARCK	764.00	1000803
ND STATE BOARD OF ACCOUNTANCY	170.00	277839	STERLETON, JASON DARRELL	20.00	277989
ND STATE BOARD OF LAW EXAMINERS	180.00	1000771	STEVICK BUSINESS SPECIALTIES & WEAR	743.00	1000804
NEHRING-HARVEY, JACQUE	435.00	277962	STICKS & STONES BY KERI	140.00	277805
NIESS IMPRESSIONS	394.20	1000772	SUMMERS, DANA	334.70	277990
NORTH COUNTRY MERCANTILE	271.80	1000773	SUNDBAKKEN, JASON	273.80	277806
NORTH COUNTRY SPORTSWEAR	99.90	277963	SUNDRE SAND & GRAVEL, INC.	1618.08	277807
NORTH COUNTRY SPORTSWEAR	348.93	1000774	SWANSON & WARCUP, LTD	6648.63	1000805
NORTH DAKOTA PIPELINE CO	526.60	277767	SWANSTON EQUIPMENT	4340.82	277808
NORTH PRAIRIE RURAL WATER	130.62	1000775	SWANSTON EQUIPMENT	4833.11	277991
NORTHERN BRAKE	55.00	277768	SWANSTON EQUIPMENT	352.24	1000806
NORTHERN BRAKE	45.00	277964	TEAM ELECTRONICS INC	70.00	277809
NORTHERN TESTING	800.00	277965	TENNESSE DEPT OF SAFETY & HOMELAND	10.00	277992
NORTHERN TRUCK EQUIPMENT CORP	2448.55	277769	THATCHER COMPANY, INC	10602.70	277810
NORTHWEST TIRE AND RETREAD	6281.70	277771	THATCHER COMPANY, INC	13244.00	277993
NORTHWEST TIRE AND RETREAD	15376.23	277967	THE HOME DEPOT	.00	277994
O'REILLY AUTO PARTS	12.70	277772	THOMSON REUTERS-WEST PAYMENT CENTER	264.00	277811
OAG AVIATION WORLDWIDE LLC	4840.00	277968	THORSRUD SUPPLY CO., INC.	874.80	1000807
OCLC	1309.30	1000776	TOLLEFSON'S	7928.36	277814
OFFICE DEPOT	265.81	277773	TOTALFUNDS	200.91	277815
OFFICE DEPOT	271.70	277969	TRACTOR SUPPLY CREDIT PLAN	28.47	277816
OFFICE DEPOT	1668.44	1000779	TRACTOR SUPPLY CREDIT PLAN	102.21	1000808
OFFICE FURNITURE RESOURCES	270.00	1000780	TRAFFIC CONTROL CORPORATION	37421.00	277817
OK AUTOMOTIVE	66.31	277970	TRI-N-PROPANE (JARETT SCHATZ)	1109.00	277818
OK AUTOMOTIVE	183.53	1000781	TRILLION AVIATION	1072.50	277995

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TRINITY HEALTH	10.00	277996	WATER ACCOUNT REFUNDS	50.00	277696
TRINITY MEDICAL GROUP	2403.00	1000809	WATER ACCOUNT REFUNDS	4.93	277710
TX CHILD SUPPORT SDU	318.46	277843	WATER ACCOUNT REFUNDS	1.87	277723
U.S. POST OFFICE	5000.00	277844	WATER ACCOUNT REFUNDS	12.71	277757
U.S. POST OFFICE	457.71	1000810	WATER ACCOUNT REFUNDS	15.43	277780
ULTEIG	.00	277819	WATER ACCOUNT REFUNDS	17.73	277781
UNIFORM CENTER	74.99	1000811	WATER ACCOUNT REFUNDS	12.48	277790
UNITED AIRLINES	3232.60	1000816	WATER ACCOUNT REFUNDS	1.23	277812
UNITED MAILING SERVICE	379.88	277820	WATER ACCOUNT REFUNDS	72.03	277813
UNITED MAILING SERVICE	370.83	277997	WATER ACCOUNT REFUNDS	25.96	277823
UNUM LIFE INSURANCE COMPANY OF AMER	3752.90	277821	WATER ACCOUNT REFUNDS	52.62	277829
UPS STORE #1423	24.48	1000817	WATER ACCOUNT REFUNDS	6.74	277838
US DEPARTMENT OF EDUCATION AWG	298.80	277845	WATER ACCOUNT REFUNDS	1200.00	277849
US DEPARTMENT OF EDUCATION AWG	298.80	278020	WATER ACCOUNT REFUNDS	85.00	277934
USPS - FEE PAYMENTS	55.00	1000818	WATER ACCOUNT REFUNDS	6.97	277998
VALS CYCLERY	760.07	1000819	WEST OAKS ANIMAL HOSPITAL	553.36	1000822
VAN DYKE, CAMILA	127.60	277822	WESTERN STEEL AND PLUMBING	39.35	1000823
VANTAGEPOINT TRANSFER - 30#####	124.19	277846	WESTLIE FORD	2717.42	277827
VANTAGEPOINT TRANSFER - 30#####	124.19	278021	WESTLIE FORD	1783.34	278002
VERIZON	3296.86	1000820	WESTLIE TRUCK CENTER	2817.02	277828
WAL MART	106.97	1000821	WESTLIE TRUCK CENTER	320.24	278003
WALKER, BRENDON & STEPHANIE	2085.79	277824	WESTLIE TRUCK CENTER	772.22	1000824
WANTZ, MACEY	60.32	277825	WILBUR-ELLIS CO LLC	1245.10	1000825
WARD COUNTY AUDITOR	454160.00	277850	WINNELSON	931.52	1000826
WARD COUNTY AUDITOR	11605.00	277999	XEROX CORPORATION	1216.98	278004
WARD COUNTY LAW ENF RANGE	1500.00	278000	1ST MINOT MANAGEMENT	10.00	278005
WARD COUNTY LAW ENF RANGE	500.00	278025	3D SPECIALTIES INC.	1734.60	278006
WASHINGTON, ANTHONY	406.00	278001	3D SPECIALTIES INC.	125.10	1000827
WASTE NOT RECYCLING LLC	9678.60	277826	3M COMPANY	1642.55	1000828
WATER ACCOUNT REFUNDS	15.43	277634			
WATER ACCOUNT REFUNDS	4.97	277666	TOTAL:	\$6,029,544.89	

CHARGE THESE FUNDS:

Airport	\$ 26,131.42
Cemetery	3,539.58
Parking Authority	376.25
Garbage	
Collection	21,274.42
Landfill	30,171.00
Water/Sewer	
Storm Sewer Maintenance	11,885.75
Water Supply	61,993.66
Water Distribution	37,655.42
Sewer	23,643.58
Utility Billing	6,772.42
Replacement	9,013.75
Public Transportation	5,679.33
Library	6,693.83
Auditorium/Recreation	16,821.34
Total Transferred	\$ 261,651.75

ELECTRONIC PAYMENTS

AFLAC	\$ 14,164.90
BCBS	338,598.35
Federal Tax Withholding	338,453.17
State Income Tax	
Sales and Use Tax	
ND State Disbursement	10,304.56
Deferred Comp	28,123.49
Verendrye Electric	73,191.66

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Xcel	114,794.16
MDU	6,544.53
Verizon	
Credit Card Payments	
Mass Mutual	50,658.13
Credit Card Fees	
Discovery Benefits	3,708.76
NDPERS Pension	36,650.08
Total	\$1,015,191.79

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

APPROVAL OF PAYROLL – MAY 26, 2019 THROUGH JUNE 22, 2019 - APPROVED

Alderman Jantzer moved the City Council approve the payroll for the period of May 26, 2019 through June 22, 2019 in the amount of \$2,065,892.46.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ADMINISTRATIVE APPROVALS – APPROVED

Alderman Jantzer moved the City Council ratify the following administratively approved requests.

1. The Spot for a special event permit June 22, 2019 outside The Spot (6 2nd Street NE)
2. The Spot for a special event permit July 3, 2019 at Dakota Territory Air Museum (100 34th Ave NE)
3. The Spot for a special event permit July 4, 2019 at Minot International Airport (305 Airport Road)
4. Ebenezer's for a special event permit June 22, 2019 outside Ebenezer's (300 E Central Ave)
5. Lamplighter for a special event permit June 21, 2019 outside Lamplighter (200 16th Street SW)
6. Swain Fishing Team to conduct a raffle September 14, 2019 at the Ranger Lounge (1218 South Broadway)
7. Atypical Brewery & Barrelworks for a special event permit July 11, 2019 outside Atypical Brewery & Barrelworks (510 Central Ave East)
8. Atypical Brewery & Barrelworks for a special event permit June 29, 2019 outside Atypical Brewery & Barrelworks (510 Central Ave East)
9. East End for a special event permit June 27, 2019 outside East End (400 Central Ave East)
10. 100th Anniversary Committee to conduct a raffle July 12, 2019 at Delta Vacations (1219 North Broadway)
11. Arny's 2.0 for a special event permit June 28, 2019 at 115 1st Street SE
12. Arny's 2.0 for a special event permit June 29, 2019 at Roosevelt Park (1215 E Burdick Expy)
13. Arny's 2.0 for a special event permit June 29, 2019 at Minot Auditorium (420 3rd Ave SW)
14. Rising Five to conduct a raffle August 10, 2019 at Sportman's Loft (2800 South Broadway)
15. Minot Chapter Outdoor Adventure Foundation to conduct a raffle July 19-27 at North Hill Bowl (1901 North Broadway)
16. Magic City Equality to conduct a raffle June 30, 2019 at Arny's 2.0 (12 3rd Street SE)

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5396- AMEND THE 2019 ANNUAL BUDGET- MATCH FUNDS NEEDED FOR THE PURCHASE OF A 2019 ADA COMPLIANT BRAUN ENTERVAN – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5396 on second reading to amend the 2019 annual budget to increase equipment purchases damage claim revenues and decrease equipment purchases federal revenues for the purchase of an ADA Compliant Braun Entervan. Motion seconded by Alderman Olson and carried unanimously.

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Alderman Jantzer moved the City Council pass ordinance no. 5396 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5397 – AMEND THE 2019 ANNUAL BUDGET – HESS CORP GRANT FORCIBLE ENTRY TRAINING EQUIPMENT – SECOND READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5397 on second reading to amend the 2019 annual budget to increase the fire capital purchases revenues and expenditures for the awarded forcible entry prop training equipment grants. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5397 on second reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

FINAL PAYMENT – MINOT FIRE STATION 3 REHABILITATION – APPROVED

Alderman Jantzer moved the City Council approve final payment in the amount of \$6,500 to be paid to Hight Construction for the Minot Fire Station 3 Rehabilitation.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

FINAL PAYMENT – ANNE STREET BRIDGE PLANNING STUDY – APPROVED

Alderman Jantzer moved the City Council approve final payment in the amount of \$6,884.36 to be paid to EAPC for the Anne Street Bridge Planning Study.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ODOR CONTROL IMPROVEMENTS (PROJECT NUMBER 4305) – APPROVED

Alderman Jantzer moved the City Council approve the final payment amount of \$28,655.46 to be paid to PKG Contracting, Inc. for the Odor Control Improvements project.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

AWARD OF BID - 2019-2020 NUISANCE ABATEMENT (4439) – APPROVED

Alderman Jantzer moved the City Council award the bid for the 2019-2020 Nuisance Abatement Project to the low bidder, Hanson's Excavating, Inc., in the amount of \$28,673.00 and authorize the Mayor to sign the Agreement.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5400 – AMEND THE 2019 ANNUAL BUDGET – 2019-2020 NUISANCE ABATEMENT – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5400 on first reading to amend the 2019 annual budget to increase the Inspection demolitions and nuisance abatement expenditures using cash reserves. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance on. 5400 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

3RD STREET SE AND BURDICK EXPRESSWAY HSIP REJECT BID (4426) – APPROVED

Alderman Jantzer moved the City Council reject the bids for 3rd Street SE and Burdick Expressway HSIP and authorize Engineering, along with the NDDOT, to rebid the project.

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Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5401 - LOAN PAYOFF -GARRISON DIVERSION DEBT – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5401 on first reading to amend the 2019 annual budget to increase the water department expenses to pay in full the United States Bureau of Reclamation loan in the amount of \$878,930.00. Motion seconded by Alderman Olson and carried unanimously.

Alderman Jantzer moved the City Council pass ordinance no. 5401 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

RESOLUTION NO. 3622- DESIGNATION OF 55TH ST NE AS A 129,000 LB CORRIDOR (4460) – APPROVED

Alderman Jantzer moved the City Council adopt resolution no. 3622, designating 55th St NE from US Highway 2 North to County Road 12 as a 129,000-pound corridor.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

LARRY HUIZENGA LEASE AGREEMENT – APPROVED

Alderman Jantzer moved the City Council approve the lease agreement between the Minot International Airport of the City of Minot and Larry Huizenga and ratify the Mayor's signature on any applicable documentation.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

CONTRACT WITH ND STATE TAX COMMISSIONER FOR COLLECTION OF CITY LOCAL SALES, USE AND GROSS RECEIPT TAXES 2019-2021 – APPROVED

Alderman Jantzer moved the City Council approve the continuation of the contract with ND State Tax Commissioner for the 2019-2021 biennium.

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ALCOHOLIC BEVERAGE LICENSE RENEWALS 2019-2020 – APPROVED

Alderman Jantzer moved the City Council approve alcoholic beverage license renewals for the period of July 1, 2019 through December 31, 2020 for the following licensees:

Captain's Cove Seafood Restaurant
Clarion Hotel and Convention Center, Minot
Pizza Ranch
Quality Inn & Suites
Thai Hot

Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

LEASE FOR SIX MOTOR GRADERS – AWARD OF BID (PROJECT# 4401) – APPROVED

Alderman Olson moved the City Council award the bid for a 5-year lease of six new motor graders to RDO Equipment in the amount of \$26,272.00 per year per machine. Motion seconded by Alderman Straight.

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Alderman Wolsky called attention to the item to remind the public that even though it is summer, the City is still thinking about ways to improve snow removal. These motor graders involve a slight operational change and result in newer equipment.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Straight and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5402 – AMENDING CHAPTER 1 (GENERAL PROVISIONS), SECTION 1-8 (GENERAL PENALTY) OF THE CODE OF ORDINANCES – FIRST READING – APPROVED

Alderman Wolsky moved the City Council place ordinance no. 5402 on first reading amending section 1-8 of the Code of Ordinances to become current with state law regarding penalties for violations of the Code of Ordinances. Motion seconded by Alderman Olson and carried unanimously.

Alderman Wolsky moved the City Council amend the proposed ordinance to include the preamble “NDCC” wherever Section 1-8 references the North Dakota Century Code. Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none

Alderman Wolsky moved the City Council pass ordinance no. 5402 on first reading as amended. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ORDINANCE NO. 5403 - AMENDING CHAPTER 23 (OFFENSES – MISCELLANEOUS), ARTICLE I (IN GENERAL), SECTION 23-1 AND ARTICLE III (SUMPTUARY OFFENSES), SECTIONS, 23-34 AND 23-34.1 OF THE CODE OF ORDINANCES AND AMENDING CHAPTER 23 (OFFENSES – MISCELLANEOUS), ARTICLE III (SUMPTUARY OFFENSES) AND BY ADDING SECTION 23-34.3 TO THE CODE OF ORDINANCES – FIRST READING – APPROVED

Alderman Olson moved the City Council place ordinance no. 5403 on first reading to adopt and implement the changes made by the 2019 North Dakota Legislative Session relating to marijuana offenses within the corporate limits of the city. Motion seconded by Alderman Pitner and carried unanimously.

Alderman Wolsky stated, the language in the ordinance seems conflicted and confused and he does not support it. He suggested the City could take the opportunity at a local level to maintain control on what the legislature provided. He elaborated by saying, there are no exceptions listed for medicinal uses and it has conflicting language relating to whether ingestion is legal. Alderman Wolsky explained that the changes brought before them accomplish the task of aligning State and City codes to avoid disruption between offenses in court but the City could consider modifying the ordinance to align with current trends. Upon questioning by Alderman Podrygula, Alderman Wolsky explained, there is a cultural trend toward more relaxed policies on marijuana. There are continued efforts on the recreational side to legalize marijuana.

Alderman Pitner asked about the possibility of the City having more relaxed laws than the State. The City Attorney said, the Home Rule Charter grants certain authority to implement ordinances for violations of our code and set the penalty for those violations. The highest criminal offense that can be charged in Municipal Court is a Class B Misdemeanor and the only thing lower than that is a criminal infraction. The proposed ordinance amends the charges to criminal infractions. She said, it would be hard to find criminal charges that could be more relaxed.

Upon questioning by Alderman Straight regarding any businesses in Minot that might be affected by these changes, City Attorney Hendershot stated, the charge is marijuana paraphernalia so you would have to possess it with the intent to use it for marijuana.

Whereupon Alderman Olson moved the City Council pass ordinance no. on first reading. Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma; nays: Straight, Wolsky.

ORDINANCE NO. 5404 - CITY COUNCIL MEETINGS ORDER OF BUSINESS – FIRST READING – APPROVED

Alderman Jantzer moved the City Council place ordinance no. 5404 on first reading, to repeal and reenact section 2-30 which relates to the order of business for meetings of the City Council. Motion seconded by Alderman Olson and carried unanimously.

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Mayor Sipma explained that he requested the ordinance amendment to move the Personal Appearances portion of the agenda to the end of the City Council meeting. He also encouraged members of the public to speak to elected officials prior to the meeting in order to place an issue on the agenda where it could be researched and adequately vetted before discussion.

The Council discussed the positive and negative aspects of the change. They all supported the effort to encourage the public to contact the Council and staff prior to meetings but debated when Personal Appearance should take place in the agenda. Moving it to the end may force an already agitated citizen to sit through a lengthy meeting before dealing with their issue. They also may miss their opportunity to appear before different media outlets if the news cameras do not stay for an entire meeting. On the other hand, it is sometimes difficult for a working citizen to make it to a 5:30 pm meeting and it would give more time to come forward. It would also give the opportunity to see the whole process throughout the meeting rather than allowing a citizen to shout and storm out at the beginning.

Council members agreed, there is no perfect process and if the change does not work out, it could always be revisited.

Whereupon Alderman Jantzer moved the City Council pass ordinance no. 5404 on first reading. Motion seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Sipma, Straight; nays: Podrygula, Wolsky.

RIGHT OF WAY ENCROACHMENT APPLICATION – ARTIFICIAL TURF – 2124 ELK DRIVE – APPROVED

Alderman Olson moved the City Council grant approval of the Right of Way Encroachment Agreement Application submitted by Vallely Properties, LLC for the installation of artificial turf in the right-of-way at 2124 Elk Drive and authorize the Mayor to sign the Revocable Encroachment Permit. Motion seconded by Alderman Pitner.

Upon questioning by Alderman Podrygula, the Community Development Director stated, the amendments to the artificial turf ordinance were adopted in May and the application is within the guidelines.

Alderman Straight commented that artificial turf is not something he would want in a residential neighborhood but it should be fine in commercial zoning.

Whereupon a vote was taken on the above motion by Alderman Olson, seconded by Alderman Pitner and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

SEWER CONNECTION FEE – 620 27th STREET NW – APPROVED

Mayor Sipma stated, in 2011, following the completion of the North Minot Sanitary Sewer Study, the City Council set the North Minot Sewer Connection Fee at \$3,787.00 per acre.

Mr. Brian Sturm is planning to build a single-family residential structure at 650 27th St NW, which is located within the North Minot Sewer system. This residential lot is approximately 3.06 acres, which calculates to a connection fee of \$11,584.41. He is requesting a reduction to this fee based on developable area and consistency with neighbors.

Alderman Jantzer asked the City Engineer if there would be a shortfall for the City if the fee was reduced. Mr. Meyer responded by saying, the sewer connection fee is calculated based on the land area that contributes to the project and is set up as a fee per acre amount or fee per connection amount. They estimate the number of connections and base the fee on a forty-year projection. These projects are bonded for and as connections are made to the sewer systems, the fees are used to pay back the bonds. Sometimes there is enough money to make the bond payments are sometimes there isn't but if they don't have enough income they look at rate adjustments to pay the bonds.

Alderman Jantzer then asked if a portion of the lot is undevelopable or if it could be subdivided and the City could get connection fees from future development. Mr. Meyer said, it is unlikely the lot could be subdivided but other three-acre lots could merit that option.

The City Engineer said, based on past practice, he recommends option #3, to revise the connection fee calculation for this lot based on one acre of developable area, resulting in a connection fee of \$3,787.00.

Alderman Pitner moved the City Council revise the connection fee calculation for this lot based on one acre of developable area, resulting in a connection fee of \$3,787.00. Motion seconded by Alderman Jantzer.

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Alderman Wolsky asked how often the City revises the fees. Mr. Meyer said, whenever a major sewer study is done that may connect into a system like this, staff takes a look at it. They reevaluate costs and look at connection fees to keep up with added infrastructure payments.

Whereupon a vote was taken on the above motion by Alderman Pitner, seconded by Alderman Jantzer and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

ACCEPT STRENGTHEN ND FUNDING TOOLKIT AND NEXT STEPS FOR USE STRATEGY – APPROVED

Alderman Jantzer moved the City Council accept the Strengthen ND Funding Opportunity Toolkit and the recommended next steps for use strategy. Motion seconded by Alderman Olson.

Alderman Wolsky said he would like to see the report. Mr. Zakian stated, it is available on the website but he will send the lengthy report to the Council.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight, Wolsky; nays: none.

OPTIONS FOR DISPOSITION OF SPOT BLIGHT ACQUIRED LOTS – APPROVED

Mr. Zakian provided two options to the Council for the disposition of Spot Blight acquired lots.

1. Construct a single-family home to be owned by a LMI resident with the requirements that it be raised one foot above FEMA established flood elevation level and be in conformance with city zoning and related codes. This National Objective would be LMI
2. Sell the parcels with a deed restriction in perpetuity that restricts uses to the HUD statutory limitations for buyouts related to flood control and mitigation. This essentially means no structures whatsoever. This National Objective would be Urgent Need.

Mr. Zakian then explained, a program like the Neighbor Next Door initiative carries the requirement that no structures be built on the property into perpetuity. The LMI Housing option is not financially feasible because any house would need to be built one foot above flood level and require flood insurance.

Alderman Podrygula asked if there was a problem in choosing both options, to which Mr. Zakian said, No. He further explained that previous auctions took place where a property was nearly purchased for only \$20. The purchase fell through but he recommended the Council require a minimum bid for properties sold through auction. He also said, the LMI housing would include deed restrictions.

Alderman Wolsky asked why the process seems more complicated than before. Mr. Zakian said, the previously auctioned properties were acquired with State funding but these were purchased with Federal funding and have more restrictions.

Alderman Jantzer moved the City Council recommend both options for the disposition of the properties which the City has acquired through the Spot Blight (Zombie Home) program. Motion seconded by Alderman Olson.

Alderman Wolsky said he is uncomfortable redeveloping in the flood zone and prefers the Neighbor Next Door program.

Alderman Jantzer stated, if there's an instance where the option to build LMI housing could work, they should leave it open.

Alderman Podrygula commented that the City would forego tax dollars by preventing someone with the means to construct housing from doing so.

Whereupon a vote was taken on the above motion by Alderman Jantzer, seconded by Alderman Olson and carried by the following roll call vote: ayes: Jantzer, Olson, Pitner, Podrygula, Sipma, Straight; nays: Wolsky.

MISCELLANEOUS & DISCUSSION

Alderman Pitner brought up the quality of the steel in the Anne Street Bridge study and suggested the community try to think of creative ways to repurpose materials rather than just demolish.

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A resident of the Fairview Motel came forward to ask about the status of the building and the tenants who live there. Mayor Sipma explained that the issue was discussed during Personal Appearances but he can speak with the Police Chief after the meeting.

ADJOURNMENT

There being no further business, Alderman Olson moved the City Council meeting be adjourned. Motion seconded by Alderman Pitner and carried unanimously. Meeting adjourned at 7.14 pm.

ATTEST: _____
Kelly Matalka, City Clerk

APPROVED: _____
Shaun Sipma, Mayor