

July 5, 2022 Regular City Council Meeting

MINOT CITY COUNCIL – SCHEDULED MEETING – July 5, 2022 AT 5:30 P.M.

ROLL CALL

Members Present:

Evans, Olson, Pitner, Podrygula, Ross

Members Absent:

Jantzer

PLEDGE OF ALLEGIANCE

Mayor Ross presiding and led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross had the following meetings since June 28th:

1. Minot Park District and Board
2. Senator Hoeven and USPS
3. City Staff for Flood Control
4. Arts in the City of Minot
5. Roosevelt Park for 4th of July

CITY MANAGER REPORT

Harold Stewart, City Manager, submitted a report to the council. Harold wanted to highlight that there has been employee turnover with the two electrical inspector positions. State of ND will be doing the inspections for now and will visit the sites with 24 hours of request. There will be a follow up meeting with staff and the State of ND staff in late July to see how this process is working.

Alderman Evans asked Harold about the cost savings of using the staff from the State of ND. Harold stated that it is about a \$200,000 savings of salaries for the two positions but we receive \$50,000-\$70,000 in revenue so the net savings would be between \$130,000-\$150,000. There would be no charges from the State of ND to have their staff do the inspections but they would also gain all the revenue.

Harold informed the council that an update would come back to them prior to making final decisions on the budget. Alderman Pitner asked if the update could include feedback from contractors and homeowners on the process of using state staff. Alderman Evans asked if the feedback would be on the July 18th meeting and Harold responded to let the council know it would probably be the first meeting in August due to the follow up meeting with the state being after the July 18th meeting.

Harold also stated that if anyone has any negative issues with the process they are encouraged to contact the City Manager's Office. Alderman Podrygula expressed that there is a risk of giving away control for the inspections and responsiveness for the citizens/customers.

CITY ATTORNEY REPORT

The City Attorney submitted a written report to the City Council.

CONSENT ITEMS

Alderman Evans moved the City Council approve consent items 6.1-6.9.

6.1 CITY COUNCIL MINUTES - Approve the minutes of the June 20, 2022 Regular City Council meeting and the June 28, 2022 City Council Reorganization meeting.

6.2 ORDINANCES – Approval of the following ordinances considered for second reading:

1. Ordinance No 5732 - RZ - Minot HS 2 Addition Lot 1
2. Ordinance No 5753 - Zoning Map Amendment - South 110ft of Lot 2 Block 1 Ramstads Third Addition
3. Ordinance No 5754 - 2022 BA - Gen to Capital FD SHSG

6.3 ADMINISTRATIVE APPROVALS - Approval of the following administrative approvals:

1. Northern Infidels Motorcycle Club to conduct a raffle on July 16, 2022 at Northern Infidels Motorcycle Club Clubhouse (305 4th Ave NW).
2. Forgotten Warrior Foundation to conduct a raffle and play poker on June 25, 2022 at the Landing Bar and Bottle Shop (2015 N Broadway).
3. Minot Girls Fastpitch, Inc to conduct a raffle on June 18, 2022 at Minot Park District – South Hill Complex (301 16th Ave SE).
4. Minot Area Homeless Coalition to conduct a raffle on July 12, 2022 at the Regency Event Center (105 1st Ave SE).
5. Kiwanis Club of Minot to conduct a raffle on October 8, 2022 at Minot Auditorium (420 3rd Ave SW).
6. Three Special Event Permits for Duckpond Ventures, LLC dba Saul's/Dad's (23 Main St S #B).
7. Special Event Permit for Elite Golf, LLC dba X-Golf (1619 S Broadway).
8. Special Event Permit for Der Blaue, LLC dba Blue Rider (118 1st Ave SE).

6.4 BILLS, TRANSFERS, AND PAYROLL - Approve payroll for the period of May 22, 2022 through June 18, 2022 in the amount of \$2,165,153.73 and bills and transfers for June in the amount of \$6,961,263.31.

DIG IT UP BACKHOE SERVICE	\$333,102.15	291869	AXON ENTERPRISE, INC.	\$138,460.90	292050
AAAAE	\$150.00	291870	BALCO UNIFORM COMPANY, INC.	\$17.90	292051
ACKERMAN ESTVOLD	\$39,220.36	291871	BARENG, CHRISTIAN	\$16.32	292052
ACME TOOLS	\$106.47	291872	BECHTOLD PAVING	\$162,082.07	292054
ADVANCED BUSINESS METHODS	\$226.71	291873	BERTSCH, DENNIS	\$2.35	292055
AMERICAN WELDING & GAS, INC.	\$10,471.88	291874	BICKLEY, MATTHEW	\$22.45	292056
ANTHONY HUGG	\$123.90	291951	BLUETARP FINANCIAL, INC.	\$36.45	292057
APH/AUTO VALUE	\$93.98	291875	BORDER STATES INDUSTRIES, INC.	\$416.70	292058
AQUA-PURE, INC.	\$33,070.00	291876	BRANCHI, ANDY	\$1.00	292059
ARAMARK	\$89.53	291877	BROADWAY PRINTING COMPANY	\$295.00	292060
BECHTOLD PAVING	\$4,543.44	291878	BURNEY, MARY	\$365.82	292061
BIRDY'S HYDRO MULCHING	\$500.00	291880	BUTLER MACHINERY CO.	\$969.04	292062
BISHOP RYAN HIGH SCHOOL	\$125.00	291879	BYKONEN, DARYL	\$44.42	292063
BORDER STATES INDUSTRIES, INC.	\$113.00	291884	C&C PLUMBING AND HEATING	\$26,296.67	292064
BULLARD-WOLF, CHRISTINA	\$46.80	291885	CAPFIRST EQUIPMENT FINANCE	\$145,000.00	292065
BUTLER MACHINERY CO.	\$25,306.13	291886	CARVER, JASMINE	\$17.42	292066
CDM SMITH	\$106,460.10	291887	CDM SMITH	\$109,142.80	292067
CHRISTOPHER A. CARLSON	\$369.51	291888	CHILDERS, ANDREA	\$45.40	292068
CITY OF MINOT	\$150.00	291975	CHRISTOPHER A. CARLSON	\$770.16	292069
CIVICPLUS	\$10.00	291889	CIVICPLUS	\$67.32	292070
COLONIAL LIFE	\$2,265.24	291890	COMMON, MIKE	\$32.91	292071
CORE & MAIN	\$24,824.41	291891	COMPUTER STORE	\$847.97	292072
CPS, LTD	\$2,792.50	291892	CORRPRO COMPANIES	\$1,705.00	292073
DAKOTA FLUID POWER, INC.	\$1,067.62	291893	CREATIVE PRINTING	\$73.80	292074
DAKOTA SUPPLY GROUP	\$176,099.35	291894	CURT'S STARTER & ALT. SERVICE	\$4,650.26	292075
DAKOTALAND AUTOGLASS	\$975.00	291895	DACOTAH PAPER CO.	\$881.33	292076
DEERE & COMPANY	\$5,381.94	291896	DAHM, JONATHAN	\$7.13	292077
DIG IT UP BACKHOE SERVICE	\$1,766.09	291897	DAKOTA FIRE EXTINGUISHER	\$33.11	292078
DIVISION OF CHILD SUPPORT	\$102.00	291898	DAKOTALAND AUTOGLASS	\$563.49	292079
DOMESTIC VIOLENCE CRISIS CENTER	\$942.20	291899	DIG IT UP BACKHOE SERVICE	\$59,689.85	292081
ECOLAB PEST ELIMINATION DIVISION	\$510.27	291900	DIVISION OF CHILD SUPPORT	\$102.00	292082
EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$32.15	291901	DL BARKIE CONSTRUCTION, INC.	\$15,138.50	292083
ENERBASE	\$69,843.74	291902	DORSEY & WHITNEY	\$7,662.28	292084
FACTORY MOTOR PARTS	\$84.46	291903	ECOLAB PEST ELIMINATION DIVISION	\$144.59	292085
FASTENAL COMPANY	\$7.00	291905	EDWARDS, FLORA	\$2.70	292086
FIRST INTERNATIONAL BANK & TRUST	\$640.00	291906	EIDE BAILLY LLP	\$16,550.00	292087
FLEETMIND SOLUTIONS, INC.	\$1,987.50	291907	ELDORADO NATIONAL - CALIFORNIA	\$1,655.93	292088
FRONTIER PRECISION	\$606.00	291908	ELLISON, GRANT	\$6.38	292089
GALE	\$99.71	291909	ENERBASE	\$17,123.75	292090
GENERAL EQUIPMENT	\$905.32	291940	FACTORY MOTOR PARTS	\$514.18	292091
Alex Nelson	\$236.00	291910	FASTENAL COMPANY	\$1,847.88	292093
Andres Casarez Jr.	\$29.50	291911	FEDEX	\$6.55	292094
Ashley Beall	\$350.00	291912	FEIST, LYNN	\$34.19	292095
Belinda Altenhofen	\$64.90	291913	FIRST INTERNATIONAL BANK & TRUST	\$640.00	292096
Blue Cross Blue Shield	\$37.00	291914	FIRST WESTERN INSURANCE	\$6.00	292097
BRIAN HORINKA	\$424.69	291915	FLIGHT LIGHT INC.	\$2,651.89	292098
Cameon Eisenzimmer	\$279.00	291916	FOGARTY, ELEANOR	\$44.42	292099
Celine Eden Marx	\$20.00	291917	FRONTIER PRECISION	\$6,812.00	292100
Cheryl A. Ott	\$318.12	291918	FUGERE, DELAYNEE	\$23.97	292101
City of Minot Public Works	\$275.00	291919	G & P COMMERCIAL SALES	\$2,267.95	292102
City of Minot Public Works	\$275.00	291920	GAFFANEYS	\$75.00	292103
City of Minot Public Works	\$575.00	291921	GALE	\$246.99	292104
Deborah Luetzen	\$4,350.00	291922	GALLS, LLC	\$1,647.50	292105
Dina Padilla Goodman	\$50.00	291923	Alec Bartlett	\$46.26	292106
Eileen Bean	\$38.38	291924	Alex Coleman	\$294.80	292107

Jacob Hundley	\$1,025.50	291925	Ashley Beall	\$399.01	292108
Jacob Olson	\$29.50	291926	BC/BS	\$100.00	292109
Jennifer Edward Baker	\$25.00	291927	Brett Corbin	\$800.00	292110
Kristian Shaide	\$236.00	291928	Celene E. Marx	\$20.00	292111
Krysta Becker	\$118.00	291929	Connor Snow	\$35.00	292112
Kyle Perkins DDS	\$30.00	291930	DAN LAWSON	\$50.00	292113
Maria Romanick	\$128.70	291931	Donna Wallin	\$425.34	292114
Randy Holbach	\$5.00	291932	Jeremy Alden Laber	\$250.00	292115
Roman Wilkerson	\$383.50	291933	Joe Stenvold	\$100.00	292116
Sarah White	\$279.00	291934	Jorge L Pagan	\$5,532.28	292117
Scott A. Edwards	\$15.00	291935	Kristian Shaide	\$236.00	292118
Taylor Jensen	\$283.20	291936	Kristin Guerton	\$423.80	292119
Tyler Desilets	\$15.00	291937	Kyle Beck	\$294.80	292120
Tyson Ruzicka	\$24.00	291938	Loaf'N Jug	\$11.94	292121
Zachary Widerski	\$300.00	291939	M&H	\$5.00	292122
GENERAL TRADING	\$40.83	291941	Marshal Liddell	\$50.00	292123
GERDAU RECYCLING	\$758.60	291942	Memorie Andrade	\$52.36	292124
GUARDIAN FLEET SAFETY	\$6,413.84	291945	Michelle Hewitt	\$20.00	292125
HARLEYS	\$16.98	291946	MSU Summer Theatre	\$300.00	292126
HAWKINS, INC.	\$30,297.70	291948	ND Child Support	\$75.00	292127
HOLIDAY GAS STATION	\$29.20	291949	Randi Monley	\$42.18	292128
HOUSTON ENGINEERING, INC.	\$30,744.86	291950	Scheels	\$8.06	292129
INNOVATIVE HIGH PERFORMANCE COATING LLC	\$41,340.00	291952	Shawn Reis	\$312.70	292130
INTERSTATE BATTERY SYSTEM	\$458.80	291953	Stephanie Lentz	\$436.96	292131
JARRED SHAW	\$123.90	291996	GENERAL TRADING	\$184.45	292132
JAY BLOYER	\$147.50	291882	GRAFF, DONNA	\$7.89	292134
JENNA BJORK	\$312.70	291881	GRINDSTAFF, DAVID	\$27.30	292135
JESSICA HARPER	\$29.50	291947	HAWKINS, INC.	\$15,760.13	292136
JOHN DEERE FINANCIAL	\$4,629.35	291943	HBW HOLDINGS, LLC	\$2.65	292137
KENTON KOSSAN	\$224.20	291956	HOUSTON ENGINEERING, INC.	\$8,778.28	292138
KIWANIS CLUB OF MINOT	\$150.00	291954	INFORMATION TECHNOLOGY DEPARTMENT	\$3,334.65	292139
KLJ ENGINEERING, LLC	\$4,543.16	291955	INTERSTATE BATTERY SYSTEM	\$273.85	292140
LANDMARK STRUCTURES	\$65,470.00	291957	J.J. KELLER & ASSOCIATES, INC	\$82.04	292141
LHOIST NORTH AMERICA OF MISSOURI	\$68,845.89	291959	JIMENEZ, ERIK	\$50.00	292142
LOWES PRINTING, INC.	\$400.75	291960	JOHN DEERE FINANCIAL	\$721.71	292133
LTP ENTERPRISES, INC	\$83,541.00	291961	JOHNSON CONTROLS	\$1,576.40	292143
MACEY WANTZ	\$63.18	292014	JOHNSON, JILL	\$7.14	292144
MAIN ELECTRIC CONSTRUCTION	\$10,638.37	291963	JUNGLING, REID	\$1.00	292145
MARCO, INC.	\$134.44	291964	KAYSER, GUNNAR	\$41.09	292146
MARCO, INC.	\$175.00	291965	KERSTEN, CHAD	\$45.92	292147
MATERIAL TESTING	\$786.88	291966	KIMBLE, ASHLEIGH	\$570.25	292148
MATTHEW BENDER & COMPANY, INC.	\$477.31	291958	KUKLIS, BRITTNEY	\$13.27	292149
MATTHEW PAPPENFUS	\$273.70	291986	LHOIST NORTH AMERICA OF MISSOURI	\$45,541.79	292150
MENARDS	\$102.97	291967	M-B COMPANY	\$521.13	292151
MESSERLI & KRAMER PA	\$453.82	291968	MAGIC CITY DISCOVERY CENTER	\$550,189.71	292152
MINOT AREA CHAMBER EDC	\$36,250.00	291962	MAGIC CITY MANAGEMENT	\$55.87	292153
MINOT AREA COUNCIL OF THE ARTS, INC	\$6,666.66	291969	MAGNUSON, DONITA	\$45.92	292154
MINOT AUTO	\$2,680.95	291970	MAIN ELECTRIC CONSTRUCTION	\$12,558.60	292155
MINOT DAILY NEWS	\$1,151.03	291971	MARCHUS-BATTERIES PLUS	\$862.65	292053
MINOT ELECTRIC	\$976.00	291972	MARCO, INC.	\$134.44	292156
MINOT EMPLOYEE DONATIONS	\$744.83	291973	MATTERN, RAY	\$45.92	292157
MINOT PARK DISTRICT	\$46,457.08	291974	MCCARTY, STEVE	\$123.27	292158
MOORE ENGINEERING, INC	\$19,742.23	291976	MELLANIE MOORE	\$216.00	292165
MOTOROLA	\$49,924.70	291977	MENARDS	\$199.99	292159
NAPA AUTO PARTS	\$2,821.95	291978	MESSERLI & KRAMER PA	\$453.32	292160
NATIONAL PAYMENT CORPORATION	\$139.36	291979	MIDSTATES WIRELESS, INC.	\$6,834.00	292161
ND CHILD SUPPORT	\$25.00	291980	MINOT AUTO	\$2,965.62	292162
ND FRATERNAL ORDER OF POLICE	\$675.00	291981	MINOT EMPLOYEE DONATIONS	\$730.29	292163
ND ONE CALL, INC.	\$1,440.30	291982	MINOT PARK DISTRICT	\$70,584.65	292164
NORTHWEST TIRE AND RETREAD	\$7,924.25	291983	MORRIS, PEGGY	\$34.19	292166
OLSON'S TOWING	\$125.00	291984	MURRAY, KATHERINE	\$69.91	292167
OUTBACK AUTO BODY	\$3,724.92	291985	MVTL LABORATORIES	\$476.00	292168
PARKLAND USA CORPORATION	\$360.00	291904	NAPA AUTO PARTS	\$5,268.65	292169
PAYMENTUS	\$850.00	291987	NATHAN SMITH HOLDINGS	\$455.63	292170
POST BOARD	\$90.00	291988	ND CHILD SUPPORT	\$300.00	292171
PRINGLE & HERIGSTAD, P.C.	\$1,470.00	291989	ND DEPARTMENT OF HEALTH	\$50.00	292172
PROTECH INTEGRATIONS, LLC	\$44.99	291990	ND DEPT OF ENVIRONMENTAL QUALITY	\$1,500.00	292173
PROVIDENT LIFE & ACC INS CO	\$579.20	291991	ND DEPT OF TRANSPORTATION	\$5.00	292174
ROCK SOLID TECHNOLOGIES, INC.	\$11,075.80	291992	ND DEPT OF TRANSPORTATION	\$11.50	292175
ROERS CONSTRUCTION	\$48,781.80	291993	ND DEPT OF TRANSPORTATION	\$11.50	292176
RYAN HONDA OF MINOT	\$328.34	291994	ND FIREFIGHTER'S ASSOCIATION	\$790.18	292177
SANITATION PRODUCTS	\$5,997.49	291995	ND FRATERNAL ORDER OF POLICE	\$675.00	292178
SHORT ELLIOTT HENDRICKSON, INC	\$28,790.00	291997	NDDEQ	\$1,731.92	292179
SOURIS BASIN PLANNING COUNCIL	\$1,250.00	291998	NEELY, JACOB	\$31.03	292180
SOUTH DAKOTA CHILD SUPPORT	\$188.31	291999	NESTER, MAKINZIE	\$4.08	292181
SUBSURFACE INC	\$9,593.05	292000	NORTHWEST TIRE AND RETREAD	\$216.33	292182
SUNDRE SAND & GRAVEL, INC.	\$197.64	292001	NYSINGH, BERTUS	\$37.13	292183

SUPERION, LLC	\$3,500.00	292002	ONE CALL CONCEPTS, INC.	\$141.20	292184
SWANSTON EQUIPMENT COMPANIES	\$24,210.08	292003	OSTENSON, CHLOE	\$249.77	292185
SWS CREDIT SERVICES	\$577.25	292004	PARKLAND USA CORPORATION	\$883.80	292092
T-MOBILE USA, INC.	\$1,700.00	292005	PAVEMENT STENCIL COMPANY	\$1,764.55	292186
TED BOLTON	\$425.00	291883	PEI	\$75.00	292187
TIMMONS GROUP	\$10,663.70	292006	POOLE, CAITLYN	\$25.06	292188
TIMOTHY P BROOKS	\$6,155.28	291944	PROCOLLECT	\$565.91	292189
U.S. POST OFFICE	\$5,000.00	292007	Cathy Knutson	\$225.00	292190
UNITED MAILING SERVICE	\$358.56	292008	REICH, ALYSSA	\$4.08	292191
UNUM LIFE INSURANCE	\$8,805.16	292009	ROGERS, JEREMY F	\$1,000.00	292192
VANTAGEPOINT TRANSFER -- 10###	\$552.03	292010	ROLAC CONTRACTING	\$182,548.80	292193
VISIT MINOT	\$43,860.02	292011	ROMIG, JACOB	\$46.95	292194
WALLWORK TRUCK CENTER	\$840.00	292013	S.J. LOUIS CONSTRUCTION, INC	\$134,209.26	292195
WALMART	\$73.94	292012	SANITATION PRODUCTS	\$58,435.91	292196
WARD COUNTY RECORDER	\$20.00	292015	SCHOCKS SAFE AND LOCK SERVICE	\$689.40	292197
WESTLIE TRUCK CENTER	\$12,807.50	292016	SCHOLASTIC, INC.	\$43.47	292198
DAVID ROCHHOLZ	\$826.50	292030	SERTOMA CLUB OF MINOT	\$200.00	292199
ELMER MUELLER	\$947.60	292029	SERV PRO OF MINOT	\$75.83	292200
FIRST DISTRICT HEALTH UNIT	\$25,000.00	292017	SHERWIN WILLIAMS	\$2,659.75	292201
Christian Petterson	\$300.00	292018	SMITH, BETHANY	\$24.74	292202
Dalton Harvey	\$300.00	292019	SMITH, WANDA M	\$6.17	292203
Douglas P. Goetz	\$300.00	292020	SOURIS RIVER JOINT WATER RESOURCE	\$172,802.47	292204
Gae Avers	\$300.00	292021	SOUTH DAKOTA CHILD SUPPORT	\$188.31	292205
Patrick Nett	\$300.00	292022	STATE WATER COMMISSION	\$514,209.88	292206
Phillip Busch	\$300.00	292023	STRACHEN, TRISH & CHAD	\$85.73	292207
Randy & Shirley Parizek	\$300.00	292024	SWANSTON EQUIPMENT COMPANIES	\$949.90	292208
Shawn Teske	\$300.00	292025	SWS CREDIT SERVICES	\$453.87	292209
Shirley Haakenstad Estate	\$300.00	292026	TARGET	\$15.00	292210
Troy Lang	\$300.00	292027	TERMINAL SUPPLY CO.	\$40.70	292211
MINOT COMMISSION ON AGING	\$12,875.00	292028	THOMSON REUTERS-WEST PAYMENT CENTER	\$363.00	292212
SUBSURFACE INC	\$37,160.00	292031	TROTTER, DAMARCUS	\$6.38	292213
Harold Stewart	\$455.63	292032	UHL CO.	\$402.00	292214
Shaun Sipma	\$15.00	292033	UNITED MAILING SERVICE	\$607.54	292215
PROJECT BEE	\$12,845.28	292034	UPS STORE #1423	\$98.15	292216
WARD COUNTY CLERK OF DIST. COURT	\$590,259.23	292035	VAN BASTIAN, BRANDON	\$17.25	292217
ABERCROMBIE, LEAH	\$50.00	292036	VANTAGEPOINT TRANSFER -- 10###	\$552.03	292218
ACKERMAN ESTVOLD	\$27,458.53	292037	VERENDRYE ELECTRIC	\$77,030.22	1E+08
ACME TOOLS	\$1,565.40	292038	VISIT MINOT	\$23,034.70	292219
ACUITYBRANDS	\$3,260.00	292039	WALLWORK TRUCK CENTER	\$5.37	292220
ADVANCED BUSINESS METHODS	\$3,471.18	292040	WATSON, JERILYN	\$16.33	292221
ADVANCED ENGINEERING & ENVIRONMENTAL	\$5,024.50	292041	WEEKS, JAMES	\$0.34	292222
AIRPORT ASSN OF ND	\$400.00	292042	WESTLIE FORD	\$44,821.34	292223
ALMER, MITCH	\$29.70	292043	WESTLIE TRUCK CENTER	\$5,084.92	292224
AMERICAN WELDING & GAS, INC.	\$5,970.25	292044	WESTMORELAND, TRAVIS	\$50.00	292225
AMERITAS LIFE INSURANCE CORP	\$1,076.04	292045	WIENS, JASON	\$1.78	292226
ANCHOR	\$45.92	292046	WILLIAM DECOTEAU	\$324.80	292080
APPELT, GERALD	\$10.00	292047	XCEL	\$1,312.04	292227
ARAMARK	\$181.06	292048	YELLOWLODGE, LAURIE	\$20.92	292228
ASSETWORKS	\$16,764.51	292049			

5,066,021.65

6.5 MINOT HS 2 ADDITION (NEW HIGH SCHOOL) DEVELOPMENT AGREEMENT - Approve the development agreement as shown in Attachment A.

6.6 MAJOR SUBDIVISION FINAL PLAT: MINOT HS 2 ADDITION - Approve a major subdivision final plat as provided in Attachment A to create Minot HS 2 Addition.

6.7 RESOLUTIONS FOR FIRST WESTERN BANK AND TRUST - Approve the resolutions to update the authorized signatories on the City's accounts with First Western Bank and Trust for the removal of the previous Mayor and addition of the newly elected Mayor; and authorize the Mayor, Finance Director, and City Treasurer to sign all documents.

6.8 2021 - SIDEWALK, CURB & GUTTER REPLACEMENT - FINAL PAYMENT (4554) - Approve the final payment of \$7,563.79 to be paid to Keller Paving & Landscaping, Inc.

6.9 2019 STATE HOMELAND SECURITY GRANT (SHSG) FUNDS (2020200008 / PD0187) - Amend the 2022 Annual Budget to increase the police department general fund revenue & expenditures for department materials and supplies, for unused FY 2019 State Homeland Security Grant funds.

Motion seconded by Alderman Pitner and carried by the following roll call vote: ayes: Evans, Olson, Pitner, Podrygula, Ross; nays: none.

COMMUNITY CONTRIBUTION REQUESTS FOR THE 2023 ANNUAL BUDGET - APPROVED

Alderman Evans moved to approve all community contribution requests for funding as requested. Motion was seconded by Alderman Podrygula.

Alderman Olson asked to clarify if the motion was for the full amounts of the applications and Alderman Evans replied stating yes, her motion contemplates awarding \$1,073,500.00, which would fully fund the community contribution requests from all applicants.

Alderman Pitner stated he will not support the motion due to the difficult upcoming budget, noting that city staff is being asked to make cuts to their proposed budgets and he thinks the same request should be made to the City's community partners.

Alderman Olson asked for clarification on why community contribution requests are being discussed now and not during the budget meetings. Harold stated this was a change in the process to allow for community dialogue. The process also required applicants to submit formal requests and present their requests to the council. The staff is requesting direction from the council to build this funding into the 2023 budget. He also stated this is a difficult budget that still requires funding for NAWS and Flood Control. There was also a wage and benefit study done that will increase the wages only portion \$1.1 million. The community does not want a tax increase but staff is also trying to budget for supply chain issues and raised fuel costs.

Alderman Pitner moved to amend the original motion to deny Project Bee's funding request and approve the remaining community contribution funding requests at a 5% reduction from last years approved funding levels of the property tax levy funded applications.

Alderman Evans asked if she would need to accept the amendment for the Council to consider the same. Attorney Hendershot clarified the motion on the table was to amend her motion, and the vote on the amendment would dictate whether the main motion would be amended. Alderman Olson asked for clarification and confirmation that this motion was just a recommendation on what to include in the upcoming budget. Attorney Hendershot clarified that the Council's decision would be incorporated into the proposed budget, which would be brought before the Council two additional times for review and approval since the city's budget is an ordinance and requires two readings. Attorney Hendershot also noted that they would need three 'yes' votes to pass a motion tonight, but at the budget meetings they would need four 'yes' votes to pass the City budget ordinance.

Alderman Pitner's motion to amend the original motion was seconded by Alderman Podrygula. The motion carried the following roll call vote: ayes: Olson, Pitner, Ross; nays: Evans, Podrygula.

Alderman Evans stated that she wanted to clarify two points for the public – 1. that the Anne Street Bridge is in the Capital Improvement Plan (CIP) but there is no funding secured for the bridge as of now; and 2. that the budget discussion thus far has not contemplated cutting staff positions, rather there have been discussion as to whether additional staff positions are needed.

City Manager Stewart responded that when the Council includes an item like the Anne Street Bridge in the CIP, it is essentially directing city staff to make every effort to locate and find funding for that item. He also stated that his recommendations for the 2023 budget will be to not include the Anne St. Bridge funding and the Wayfinding Signage funding. Currently the budget is 3.4 million over the projected revenues for 2023. City Manager Stewart also stated that the Council Budget workshop there was some interest in an incremental increase of property tax and revenues.

Alderman Pitner stated that with inflation and supply chain issues these are not easy conversations to have. He is hoping that the future looks better. This is just not the reality we are in at this moment.

The Council voted on the amended motion. Motion carried with the following roll call vote: ayes: Olson, Pitner, Ross; nays: Evans, Podrygula.

LETTER OF SUPPORT TO ND DEPARTMENT OF COMMERCE FOR RWIP WORKFORCE PROGRAMS GRANT REQUEST FROM MACEDC – APPROVED

Alderman Olson moved the City Council approve a resolution supporting a grant application for the Regional Workforce Impact Program (RWIP) from the Minot Area Chamber EDC applying to the North Dakota Department of Commerce for American Rescue Plan Act funding; and authorize the Mayor to sign the letter of support.

Motion seconded by Alderman Podrygula and carried by the following roll call vote: ayes: Evans, Olson, Pitner, Podrygula, Ross; nays: none.

PERSONAL APPEARANCES

Gary with Nodak Towing made a personal appearance to discuss a topic that has been previously raised with the Police Chief and Harold Stewart. In 2017, the towing companies asked the PD to begin a rotation schedule. The schedule lasted 90 days and had approximately 250 calls and 50% of the calls went to one company only. Gary asked if the council members would consider a rotation schedule again. He did mention that the PD has implemented laminated flashcards for each police officer and each card has the towing companies randomly placed.

Chief Klug stated that one company responded 100% of the time due to contract which is Olson's Towing. Nodak Towing had 18 calls and responded to 11 of those calls. Also, there were issues with insurance which required a suspension. Chief Klug also mentioned that the flashcards are available if a driver/owner doesn't know who to pick for a towing company.

Harold wanted to clarify that there are two types of towing: one which is contracted where an owner/driver is unable to contact a towing company or if the vehicle is abandoned and the other type is if the owner/driver is available and able to make the decision which is not under contract.

Alderman Olson wanted Chief Klug to state who makes the contact with the towing company. Chief Klug said that the owner/driver should make the call but if really necessary dispatch or the officer will make the call.

Leif Snyder also made a personal appearance to offer suggestions to the Minot City Council. He handed out all the suggestions to the council, which has also been added to the agenda on the city website. Some of the suggestions included an update to the Magic Fund Guidelines, a renegotiation of the agreement with Souris Basin Planning Council, disclosure of board of directors from all non-profits seeking funding, a separation of the Mayor on the MACEDC committee, and a suggestion for the Mayor to update the contribution forms with copies of checks.

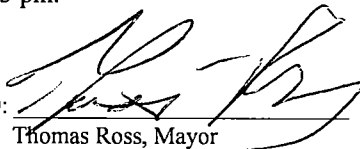
MISCELLANEOUS/DISCUSSION ITEMS

No items for miscellaneous and discussion items.

ADJOURNMENT

There being no further business, Alderman Pitner moved the City Council meeting be adjourned. Motion seconded by Alderman Evans and carried unanimously. Meeting adjourned at 6:23 pm.

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: 
Thomas Ross, Mayor